



AVON COUNTY ROWING CLUB

MINUTES OF THE ANNUAL GENERAL MEETING HELD IN PERSON AND VIA VIDEO CONFERENCING SUNDAY 26 SEPTEMBER 2021 AT 12:00 PM

PRESENT (in person):

Antony Constantinidi, Jim Dawson, David Aitken, Kim Pennelegion, Marian Lovell, Julian Sondheimer, Philippa Sondheimer, Penny Senior, Geoff Peattie, Robin Leach, Jon Garner, Jane Day, Andy Mason, Tim Grice, Clair Ponting, Luke Sarti, Deborah Herne

PRESENT (via Zoom): None

1. **APOLOGIES:** Nick Totman, Debbie Blackmore, Liz Gray, Chris Hopper, Carol Friend

2. **ADOPTION OF MINUTES FOR 2019 AGM**

No matters arising

Antony Constantinidi proposed and Geoff Peattie seconded the adoption of the minutes. Motion carried.

3. **MATTERS ARISING**

- **Subscription rates 2022-23 (wef April 2022)**

Proposed that club subscription rates remain unchanged for 2022-23. Noted that the 'VAC student' membership is £30 for the year (and not just the summer).

Rates for 2022-23:

Full adult senior - £288 pa (£24 PM), Junior/Student - £144 pa (£12 pm), Vac student £30 , Coach £72 pa (£6 pm), Boat rack - £72 pa (£6 pm). Family rates - when a full adult sub is paid, children are half price. A family never pays more than the cost of two adult subs. The committee would like to agree a rate for 'non-rowing membership' of £72 pa (£6 pm)

Vote: All agreed, unanimous. Motion carried.

- **New membership category for indoor rowing and confirmation of voting rights**

The Management Committee has been exploring the provision of Go Row indoor rowing facilities within the club, paid-for classes that are instructor led. Two club coaches (Ruth Bardell and Marian Lovell) have now completed the Go Row Indoor Rowing training and are qualified to run instructor-led indoor rowing classes. By offering these classes, it provides an opportunity to diversity the number of club members and make better use of our facilities, as well as potentially creating a small revenue stream which would be reinvested into club equipment. These classes should appeal to individuals who may be put off by gym culture. In line with another local club offering these facilities, proposed membership fee for this category would be £5/session (pay as you go) or £18/moth. In order to facilitate this, the constitution will need to be amended to include a new membership category (and associated voting rights).

- Proposed subscription for indoor rowing membership - £216 pa (£18 pm)

Proposed amendment to the constitution:

a. New membership category for indoor rowing

2.3.13 *Indoor Rowing Membership*

2.3.13.1 *Indoor rowing members do not use rowing equipment belonging to the Club but do use the rowing machines and gym. They may attend any number of indoor rowing classes organised by the club*

They may represent the club in indoor rowing competitions.

2.3.13.2 *Indoor Rowing Members shall have category 2 voting rights*

In addition to the above change to the constitution, it was noted by Robin Leach that there needs to be clarification regarding the voting rights for non-rowing members.

Proposed amendment to the constitution:

b. Confirmation of voting rights for non-rowing members

2.3.7.3 *Non Rowing Members shall have Category 3 voting rights.*

Penny Senior outlined the voting rights (as detailed in the Constitution) for each category of membership to ensure that the revised constitution accurately reflects Indoor Rowing and non-rowing members. Updating the constitution with the new membership category will enable the club to further explore Go Row and implement at some point in the future.

Proposal to update the constitution, as outlined above (new membership category and confirmation of voting rights): Unanimous in agreement. Motion passed.

4. CAPTAIN'S REPORT (attached)

No matters arising.

Robin Leach offered his congratulations to the Officers and Committee Members for seeing the club through such a difficult time, so successfully.

It was noted that the club has had fantastic support from our members. We offered those with financial difficulties to take a membership subs 'holiday', in fact very many members continued to pay even though they did not have the ability to row for several months. The Duchy had been contacted early on in the pandemic, they were very sympathetic to the financial impact on the club. As a club, we felt that we had enough financial reserves and had a responsibility to continue paying our rent fully. Antony commented that there is a very strong sense of community within the club.

5. CO-ORDINATORS' REPORTS (attached)

No matters arising.

6. SAFETY ADVISOR'S REPORT (attached)

No matters arising.

Noted that there has been good parental involvement over the past year.

Jon Garner commented that accidents within the past year are comparable (pro-rata'd given our reduced rowing activity) with previous years.

7. TRUSTEES' REPORT (attached)

In Chris Levan's absence, Antony Constantinidi explained that the Trustees report shows the rent collected from the three leaseholding clubs on site and paid over to The Duchy, and that rent is reviewed every 5 years.

Kim Pennelegion proposed and Penny Senior seconded the adoption of the Trustees' Report. Unanimous vote. Motion carried.

8. TREASURER'S REPORTS (attached)

BOATHOUSE MANAGEMENT ACCOUNTS (attached)

Julian Sondheimer highlighted the following from the Treasurer's report:

- The difference in income between this/last year is due to the £13,000 relief taken as subs holidays. This has left the club in surplus which is very good given the difficult circumstances.
- Balance sheet has not changed.

With reference to the Boathouse Management committee and accounts, Antony explained that BMC has managed to continue making contributions in line with normal (non-Covid) years. There have been no surprising costs and as a result, there is a surplus for 2021 of about £10,000; this sum will go into the maintenance reserve. This reserve is used for replacement of equipment (eg heat pumps). We will also need to start to think about redecoration of the clubhouse. In summary, it has been a very satisfactory and quiet year in terms of expenditure and the reserves are at a level that we want them to be at.

Antony Constantinidi explained that we are coming towards the end of the 10-year post-construction period on site. At this point, we will liaise with the Duchy to try to negotiate VAT exemption for rent paid. If this is possible, this is make for a considerable saving. (At the point of construction, the Duchy had considered taking the VAT off rent paid, however having taken advice, they considered this a small, indefinable risk that HMRC may review the VAT exemption; as a result we have been paying VAT during this 10 year period.)

Although other sporting clubs have received generous grants during the pandemic, the Management Committee took the view that we had sufficient funds to cope and we did not need grant funding to continue our activities.

Clair Ponting proposed and Robin Leach seconded the adoption of the Treasurer's Report. Unanimous vote. Motion carried.

9. APPOINTMENT OF EXTERNAL EXAMINER

Although Chris Levan was absent, he has confirmed that he is happy to continue in the role of External Examiner. The Committee thanked him for his contribution.

Marian Lovell proposed and Jane Day seconded that Chris Levan be appointed External Examiner. Unanimous vote. Motion carried.

10. REPORTS FROM CLUB EVENTS (attached)

Thanks were expressed to Penny Senior for organising two excellent events in the summer - Mid Summer Madness and the Not the Avon Regatta. All other events were cancelled last year due to Covid.

Monkton Bluefriars Head has now become Avon Bluefriars Head. Monkton did not have the manpower to run the event so ACRC has taken over the management of this event.

11. MEMBERSHIP, SUBSCRIPTIONS, AND CHARGES

Circulated. Nothing to report.

12. ELECTION OF PRESIDENT, OFFICERS AND COMMITTEE

POSITION	NOMINEE'S NAME	PROPOSER'S NAME & Signature	Seconded by: Name & Signature
President/Honorary Treasurer	Antony Constantinidi	Clair Ponting	All nominations were seconded as a group by the attendees. No dissensions.
Captain	Penny Senior	Ruth Bardell	
Honorary Secretary	Kim Pennelegion	David Atkin	
Assistant Treasurer	Julian Sondheimer	David Atkin	
Men's Co-Ordinator	Tim Grice	Will Gray	
Women's Co-Ordinator	Liz Gray	Clair Ponting	
Social Rowing Co-Ordinator	Philippa Sondheimer	David Atkins	
Beginner's Co-Ordinator	Clair Ponting	Kim Pennelegion	
Junior Co-Ordinator	Penny Senior	Kim Pennelegion	
Volunteer Co-Ordinator	VACANT		
Indoor Rowing Co-ordinator	Ruth Bardell		
Safety Advisor	Jon Garner	Helen Willcox	
General Committee Members	1. James Dawson	Philippa Sondheimer	
	2. Jon Garner	K Greenhead	
	3. Will Gray	Clair Ponting	
	4. Jane Day	Will Gray	
	5. David Atkin	Philippa Sondheimer	

	6. Lynne Miller	Liz Gray	
	7. Angela Scott	Jane Day	

Given the introduction of Go Row activities, Ruth Bardell has offered to become the club's Indoor Rowing Co-ordinator.

All motions carried.

13. ELECTION OF VICE-PRESIDENTS

Nominees: Andrew Barton, Julian Bewick, Debbie Blackmore, Chris Blunt, Janet Cooper, Graham Hockley, Chris Hopper, Robin Leach, Chris Levan, Geoff Peattie, Rosie Richardson, Simon Richardson, Penny Senior, Philippa Sondheimer, Julian Sondheimer, Nick Totman, Keith Trivett, Paula Weeks, Clair Ponting.

There were no other nominations for additional VPs.

Antony Constantini proposed and Andy Mason seconded the election of the above-noted Vice-Presidents. Unanimous vote, Motion carried.

MEETING ADJOURNED AT 12:38 PM

**AVON COUNTY ROWING CLUB
ANNUAL GENERAL MEETING 2021
CONSOLIDATED REPORTS**

CAPTAIN'S REPORT 2021

Another year of disruption caused by the Covid-19 pandemic. All our events were cancelled – we rowed when we were allowed to – we stayed home when we weren't. Many members have improved their single sculling – the new singles, Flo and Nye have had a lot of use (as have all the other club singles). Committee meetings continued online using Zoom, and training sessions also led online have been very much appreciated by our members.

We are now back to some kind of normality – the club house is open and there are no longer restrictions on the make up of crews or numbers on site at any time. It is lovely to see the club busy again.

In December we received the fantastic news that Philippa Sondheimer had been awarded the British Rowing Medal of Merit! A very well-deserved recognition of Philippas contribution to the sport at club, regional and national level. We have welcomed two new boats this year – Jim Dawson, a mens eight and Patsy Lamb, a womens coxed four and a junior boys quad is currently being built.

Again, this year we have had problems with visitors to the site, partying and leaving litter. As we have a footpath crossing the site, there is unfortunately little we can do to stop this. Another problem is a huge increase in other river traffic, especially Stand-up paddle boarders. Many of these new river users have no idea that there are navigation rules, let alone what they are which makes life very challenging for other river users.

Our site team have been busy, keeping the boats in good condition and also improving the site. This year the downstream raft has received a new top, a new fence has been installed with a hedge planted alongside, the culvert has been dug out and new cycle racks have been installed. The usual site weeding and tree clearing on the river has also taken place – and those that have not visited Saltford recently will notice a distinct lack of trees on the far bank as these have also been cleared by the land owner.

Although racing opportunities have been very limited, a few of our members have managed to race away from home. We have also run invitation events at Saltford – 'The Last Blast of Summer' (a mini head) and 'Not Bristol Avon Regatta' and 'Midsummer Madness Regatta' (both 500m sprints) – Minerva, Bradford on Avon, Bristol and Bath Spa Universities all enjoying the opportunity to compete along with our own members.

Several members have made good use of the extra time they have had, and have started training to become umpires. Training will continue once there are some events to practice at - although several had a sneaky go at the invitation Sprint regattas we ran.

Thanks to everyone who has kept the club running during such difficult times – there are far too many to mention but running a club of this size (both in numbers of members and the size of the site) is a huge undertaking and just wouldn't happen if we didn't have such a large group of volunteers.

Penny Senior
Captain ACRC

JUNIOR CO-ORDINATOR'S REPORT 2021

The junior squad continues to thrive and many juniors have really appreciated being able to paddle during these difficult times - many of them becoming much more confident in singles! Now they are back in crew boats and enjoying the opportunity to be a bit more sociable!

Many had a go at racing at the invitation events we held at Saltford and we were also invited to Llandaff for an informal regatta there – it was great to load up the trailer and go and row somewhere different!

We have started a new batch of beginners off over the Summer and hopefully we will be able to land train during the winter this year.

Thanks to all the coaches, parents and helpers who help keep the junior section running, their help is much appreciated.

Penny Senior
Junior Coordinator, ACRC

MEN'S SQUAD REPORT 2021

Overview of squad activity in the light of covid

Squad activity has obviously been significantly disrupted over the past year:

- The first lockdown was relaxed in late August 2020. By September 2020 we were returning to full crew rowing for those who chose to participate, with strict safeguards in place. The larger crew uptake was modest with many preferring to extend their break from rowing or to continue to do their own thing.
- The second lockdown occurred in December 2020. All rowing ceased.
- The second lockdown was relaxed in April 2021, initially for singles and family bubbles and shortly thereafter for all crews.
- No squad land training has occurred over the past 12 months.
- The current (September 2021) position is that the potential for squad rowing activity is effectively unrestricted, other than as a matter of personal choice.

Within that framework, squad activity has inevitably been fragmented and, even recently, somewhat reduced. There appear to have been a number of factors:

- Since the initial easing of the first lockdown, there has been a greater emphasis on single sculling and smaller self-organised groups (including sculling groups). A greater number have preferred to continue to focus on single sculling.
- A few members have taken a compete break and one or two seemingly more recent members appear to have left the club completely (and we have finally lost our few remaining European members!)
- There has been a more or less complete dearth of competitive focus to motivate sustained activity.

The squad has, however, maintained a core group of up to about 12 members (including overlaps from self-organised groups). Outings are usually on Sundays (occasionally Saturdays in the past) as an 8 of reasonably stable composition. This has benefitted from coaching, coxing and subbing input from Jim, Andy and Jon (to whom many thanks) and has seen development.

The current position (September 2021)

Focus has recently shifted to preparation for the Bluefriars Head with core group members concentrating on race preparation in smaller boats. Outings as an 8 have in practice temporarily ceased. Broader strategic considerations are likely to come into play for the Avon Autumn Head and thereafter (opportunities for bigger boats, increased squad membership – see below). Activities involving other self-organised members (single sculling etc) continue.

The way ahead

Looking to the future it is hoped to begin drawing the squad back together:

- Wednesday evening land training will start again on 22 September (the ergs are returning)
- It is expected that there will be a return by some existing squad members who have been taking a break. I have identified and confirmed this with up to 5. It is possible that there will be greater participation by other existing squad members who have currently detached themselves from core activities
- Clair has been active in the LTR and Development department. It looks as though there may be as many as 12 new recruits to come through by the end of the year. We will need to monitor and supervise their continued development in order to begin to assimilate those who are or become ready with more experienced squad members. This is going to represent a considerable logistical challenge in the short term in terms of availability personnel to supervise, monitor and coach, timetabling of outings to dovetail with existing activities and probably with regard to boat availability.
- As we move towards larger boat competition, it is likely, therefore, that there will be increased core squad numbers with, initially at least, a need to accommodate a range of ability. It is hoped that we can develop strategies to ensure maximum participation as the winter months pass and particularly through the latter part of the Head Season. This is a work in progress.
- More recently, there has been greater emphasis on mixed rowing. This has been successful (and certainly to the benefit of the men's crew). It is intended that we should further develop dialogue with the women's squad and expand this activity.

Racing and other activities

Racing has been extremely limited:

- Darrel Samanjoul and Steve McCarthy competed as a Masters D 2x at the National Masters and Henley Masters and were within a hairs breadth of winning. They are a seriously competitive crew.
- Will Griffiths (a fairly recent LTR) competed as a Masters A 1x at the National Masters (an extremely challenging category) and acquitted himself very decently indeed.

Congratulations to all three.

I should mention here the sculling camp organised by Darrel and Steve on Wednesday evenings on a weekly basis over this summer. In the end, this consisted of a mixed group involving up to 12 participants who progressed from (for the most part) basic and unconfident non-scullers – with some incidental swimming activity – to a group capable of sculling reasonably confidently to the lock and back and participating in informal time trials. This was a brilliant initiative.

Massive thanks! Same time next year?

Boats

Thanks to the committee for the acquisition of a new 8 (Jim Dawson) and a new men's scull (Aneurin). These are major and very helpful additions. With the increase of sculling activity, next on the wish list is a 4x- (and possibly another single). But we don't want to appear greedy.

Steve Tofts

I should mention Steve, who has been a very effective joint co-ordinator for the men's squad. For personal family reasons he is moving abroad and regretfully leaving us. He will be missed, not only for his strategic insights but, from both a rowing and a social point of view.

Tim Grice (men's squad co-ordinator)

3.ix.21

WOMEN'S SQUAD REPORT 2021

On Tuesday 30th March, Avon County Women's Squad resumed rowing after the winter covid lockdown. Since then we have been busy building up our fitness and technique both on the water and via zoom erg and strength and conditioning classes and keeping on track thanks to Sal's training plan.

We've taken part in two local regattas, the Not Bristol Avon Regatta and the Summer Madness Regatta. Kath and Sal also represented the club at Women's Henley Masters.

This summer our crews have been having coaching sessions from Andy Marchesi and some of us have taken part in the Summer sculling school run by Darrel.

Social events have included a walk to the Cheese Café at Kelston organised by Jane and an evening's canoeing organised by Philippa for the social rowers.

As we now start head race season, we are looking forward to the Avon Bluefriars Head Race and Avon big boats head race.

We are about a 50 women strong squad and have access to the full suite of boats. We train on Saturday mornings from 8am and Tuesday evenings from 6.30pm with crews going out at other times of their choosing.

Water sessions last approximately 2 hours with coaching being provided by club cox's and BR qualified coach both club and external hired coaches. During the winter season we swap water-based training to indoor ergs on Tuesday evening 6.30pm and Strength and Conditioning circuits on Monday at 6.30pm. Zoom erg training sessions have also been held on Thursday evenings and it is likely they will continue. We also use the swingulator for sweep training on land. The Women's squad has a training plan which has levels suitable for both novice and experienced rowers and changes emphasis depending on whether we are training for head (time trials) or regatta (side by side) races. For those rowers who prefer not to race we have a Social Rowing crew who train twice a week on Sunday mornings and Thursday mornings.

The crews are self-organising with each crew having a crew leader who books boats out, coxes and organises their crews availability. Each crew will decide the outing time to suit within the women's squad training sessions.

Liz Gray

BEGINNER CO-ORDINATOR'S REPORT 2021

Clair Ponting for the AGM, 26 September 2021

Lockdown restrictions in the first 3 months of year caused delays in starting the year's LTR tasters and courses. We decided to do 3 courses this year with limited numbers of up to 12 people per course in order to keep numbers down.

We started our Spring course on 17 April – we didn't have a taster session for this course. This was a mainly male course with 7 men and 2 women. One man only did the first session and gave up – proving that the taster sessions are very useful. 1 man joined part way through the course as a refresher course for a couple of weeks before moving to the mens squad although I think his personal ambitions and expectations of the club couldn't be met and he left.

1 of the men only wanted to scull and wasn't able to make sessions during the weekends due to work so he was passed to Nick Dolman to coach on weekdays.

Just after graduation of Spring, 2 ladies joined the development squad from the womens squad as they felt the need to "take a step back" and relearn the basics. Both have remained in the squad attending sessions regularly.

We competed in 'Not the BAR' and 'Summer Madness' races. 2 mixed four crews entered in the Explore Boats in both races and 2 mixed Explore doubles competed in Summer Madness.

Spring men will move to the main squad the weekend of 11/12 September. The ladies will join my own crew for a few months as a 'holding crew' until Summer is ready to move and hopefully we can form some beginner crews from them to be joined by Autumn in due course.

Following on from Spring we reintroduced a taster session in advance of the Summer course. 6 people did the taster, the rest of the course was made up from people who had done the taster session in March 2020. 11 people started the course, 1 lady left after 3 weeks as she felt it was too difficult and not for her, 1 man missed more sessions than was ideal so converted to Autumn. Part way through the course we were joined by a lady who had sculled 20 years ago but had never done sweep. She is enjoying being back on the water and will do the sweep aspects of the course with the Autumn batch but largely stay with Summer Development Squad.

The Summer course are enjoying the diversity of the course but are preferring to scull than sweep currently. Some are enjoying the freedom of Explore doubles. The plan is to enter a mixed coxed quad in the short course at Avon Bluefriars and training will start the weekend of 11/12 September. They also want to train for a mixed 8s full race in AAH in November and as such won't transition to the squads until 21 November after the race to allow for their training.

We held an Autumn taster session for 8 people (including the lady who joined summer part way through). The course will start on 11/12 September on weekends only with 9 people. Autumn course graduates will move to their squads during the Christmas break.

Enquiries were flooding in between May and August at a rate of 5 or 6 a week (sometimes 3 or 4 a day!). Due to the volume of enquiries from 2020 when we were not able to run courses, the waiting list is currently standing at 45+ although some people never reply to emails so some will drop off. It is hoped that the majority of these can be accommodated next year.

The taster fee remained the same at £15 for around 4 hours of workshops. The course fee for 8 weeks course was also not increased and remained at £110 including membership of British Rowing, a handbook and checklist and a club Learn to Row t-shirt. This is still very competitive and more value for money than the other local clubs. Reviews are underway about increasing costs for next year and will be discussed at Committee.

During my shorter than usual 'closed' period in January and February I will do my usual GDPR cleansing of the waiting list and start to look at dates and prices for next years courses as well as reflecting on anything that needs updating or adapting in the course so that it remains relevant.

The smaller sized courses this year has meant that helper/coach availability has been greater. This is certainly something to consider for next year although with a return to racing and hopefully a more normal life may impact on the coaching team from this year.

This year I have been supported by Katherine Greenhead, Steve McCarthy, Tim Grice, Will Gray, Mark Peacock and Ian Bellamy and I give my thanks to them for this support. Huge apologies if I have missed anyone out.

A special thanks must go to Luke Sarti of Bath Spa Rowing Club who has made himself available for the majority of the sessions since end of May. He has been shadowing me as a 'trainee' coach in the provision of the course so that he was prepared for his own beginners at the start of the new university year in October.

As always I give thanks to Penny for her knowledge, advice and support at times when there are gaps in my expertise and experience. It is great to have such a wealth of knowledge available.

As a summary, we have had a good year of rowing despite the challenges in the world, we have learnt some lessons to take forward to next year. Next year we hope that we will be able to return to normal and our beginner races in

Warwick (August) and Upton (September). It is hoped that we might find other races too that we can aim for. My beginners seemed to be very thirsty for challenge and to always please their coach!

Clair Ponting

Beginner Coordinator (Adult), September 2021

SOCIAL ROWING CO-ORDINATOR REPORT 2021

Social Rowing started in Spring 2021. It is for all adults, people who only want to row once a week or now and again, people who have a crew but want an extra row etc.

The long-term aim is to try and get rowing going several times per week on a Just Turn Up basis with everyone happy to sweep, scull, steer and cox. This needs quite a big squad of versatile people. We would also like to organise social and social rowing events such as getting together with squads from Ariel and Minerva, going to rowing tours etc. Well, the squad is in its infancy!

We generally get out a quad and a sculler or two on a Thursday morning and same again on a Sunday morning. We have reached the dizzy heights of two coxless quads once on a Thursday and an eight once on a Sunday!

We have also had a very successful kayaking session where Emma from Canoe Avon took six of us out one evening. Lots of pirouetting but no capsizes.

We will get going again in the Autumn – come and join us!

Philippa Sondheimer

SAFETY ADVISER REPORT 2021

Summary of Safety Incident Reports for 2020/2021

The reasons for safety incident reports being filed by club members in the last 3 years are compared below.

Description	2020 - 2021	2019 - 2020	2018 - 2019
Simple capsize out of a single	26	14	14
Simple capsize out of a double	3	2	4
Collision with no damage	1	9	5
Collision involving injury or damage	4	3	4
Near miss requiring swift avoiding action	2	3	0
Incidents at the pontoons	4	2	3
Other	3	4	4
Other clubs' accidents at our events, so reported by us	0	1	6
Total	43	38	40

Key points regarding Safety Incident Reports

- Covid 19 restrictions have resulted in a far higher use of singles in the last year, and by some less experienced scullers, so higher capsizes are not unexpected. The important thing is that people do not come to harm, they manage their capsizes and showers and dry kit are available. The club encourages all members, particularly those who scull regularly, to do the capsize training drills which the club organises.
- Collisions are also greatly reduced, but again this may be partly a result of fewer boats on the water for much of the year. Whilst fortunately we had no serious injuries arising from collisions, collision damage remains a concern.
- The incidents at the pontoons are generally slips, although the most serious was a broken wrist when a (Minerva) member fell between the bank and a pontoon. A lot of work continues to be done on the pontoons to make them as safe as possible & number 5 has been completely re-planked. The pontoons are assessed monthly and pressure – washed as required. There is also work underway to improve the mooring of the pontoons to the bank. However members must continue to take care when launching / recovering boats.
- The most serious of the “Other” was an adverse reaction to a wasp sting. Members are reminded to take any medication they may need with them in the boat. This incident also resulted in the club reviewing lockdown rules.
- We ran no events this year due to Covid 19.

Other Safety Matters

The Avon is being increasingly used for swimming, paddle-boarding, pleasure canoes as well as motor craft and rowers. The risk therefore of collision is greatly increased. Rowers must always keep a good look out and scullers / bow steers must look round at least every 5 strokes and more often if necessary. We can not assume that other river users are in control of their craft or indeed know the navigation rules. We have set up a regular discussion on safety matters between Minerva and ourselves & this will also involve Monkton and the University crews as they return in September.

We are increasing the amount of signage on the river to raise awareness to “Keep Right” and of rowing boats on the river.

Bank clearance remains a constant task and the major work (done by the landowner) to remove trees on the Kelston bank has dramatically increased visibility on the straight.

The Safety Audit was completed in late 2020 and some revisions to the Club Safety Policy were made in June 2021. The Policy is always available to members on the Club website.

The Club Committee is advised of relevant issues raised in the BR HWSA Report and RowSafe and issues guidance to members through Rowing Notices.

The Club has reviewed measures to manage Covid-19 on a regular basis and has followed guidelines issued by BR.

Jonathan Garner
Club Water Safety Adviser
September 2021

SPRING HEAD REPORT 2021

Unfortunately this annual event had to be cancelled for the second year running, this time because of Covid restrictions. That was extremely disappointing, both for all our usual competitors who were gasping for a race, and for ACRC too as the Race provides the Club with several thousand pounds worth of very useful income.

We are planning to run the 2022 Spring Head as usual, along with the full programme of our other Heads and the Regatta for the 2021-2022 season, which comprise:

Avon Bluefriars Small Boats Head 2021 Saturday 9 October

Avon Autumn Head 2021 Saturday 20 November

Avon Spring Head 2022 Saturday 5 March

Bristol Avon Regatta 2022 Saturday 14 May

Jim Dawson, Chairman ASH organising committee.

MEMBERSHIP AND SUBS REPORT 2021

Note: The financial information below is based on the membership spreadsheet dated 8th August (the day the bank statement is published) and the membership information is based on the situation at 3 September – the date of writing.

Membership

The membership is as follows:

Membership type	No of Members	
	2019	2021
Full	148	109
Coach	3	5
Student	4	3
Vac Student	16	16
Junior	41	54
Taster only	6	0
LTR taster + course	0	9
Junior family membership 1 parent	4	4
Junior family membership 2 parents	2	3
Bath Spa	Not yet known	Not yet known
Leavers this FY	37	12
Total excl leavers and Bath Spa	224	203

Notes

In normal times, about one third of members leave every year and membership is topped up as beginners arrive and move through to the squads. Quite a few people left during the pandemic but LTR is now back in action so the number should stabilise.

Subs etc Income

There are 3 categories of regular income from non-Bath-Spa members:

- Subs and rack rent income – if everyone who is currently a member stays and pays for the whole year (unlikely!) the income would be about £40,000, which includes about £1600 rack rent. Money collected to date is about £16,000.
- Some people (actually 5) make a monthly donation toward a boat fund. Money raised so far this year is £235 and in a whole year would be £564.
- Donors – These are people who don't row any more and have left their standing orders running in order to make a donation to the club. This runs at about £100 per month (although two of the donors are racking boats) so £1200 per year.

Bath Spa are normally invoiced £96 for each student to cover October to May inclusive. This year they have paid £30 for each of 39 members, i.e. £1170.

Philippa Sondheimer, Membership Secretary

ACRC ACCOUNTS TO 31 MARCH 2021

AVON COUNTY ROWING CLUB

BALANCE SHEET

as at 31 March 2021

31-Mar-20		31-Mar-21
£	FIXED ASSETS	£
97,147	Boats and Blades	86,763
523	External assets (pontoons, hard standing etc)	418
<u>97,670</u>		<u>87,180</u>
	CURRENT ASSETS	
63,126	HSBC & CAF current accounts	72,865
-	- HSBC deposit account	-
78	CAF Gold account	78
17,996	Virgin Charity deposit account	18,085
8,829	Stock	8,540
3,196	Debtors	3,322
<u>93,224</u>		<u>102,889</u>
(11,629)	less: Creditors	(10,509)
-	- Creditors (grants not yet spent) *	-
<u>(11,629)</u>		<u>(10,509)</u>
<u>81,595</u>	NET CURRENT ASSETS	<u>92,381</u>
<u>179,264</u>		<u>179,561</u>
	Represented by:	
175,688	Unrestricted Fund	176,684
3,596	Grants not yet released to income account *	2,877
-	- Restricted Fund **	-
<u>179,284</u>		<u>179,561</u>

* See Note 3 (grants analysis) for a note about the treatment of grants in the accounts
 ** includes funds generated by Heads, Regatta and 100 Club, not to be used for general expenditure

Based on the records produced to me, the Income & Expenditure Account and Balance Sheet as at 31 March 2021 are in agreement with the accounting records kept by the Club.

.....
 C J Levan

Dated:

DESIGNATED FUNDS

The Club Committee has determined that the balance sheet total should be divided into designated funds:

Assets used for normal day-to-day rowing club operation:		
97,670	Fixed assets	87,180
5,000	Working capital	25,000
8,829	Kit and medals stock	8,540
<u>111,499</u>		<u>120,720</u>
	Reserves for specific purposes:	
-	- Opportunistic boat purchases	-
2,500	Contingencies	2,500
	Reserves available for development:	
-	- Restricted	-
65,266	Unrestricted	56,341
<u>179,264</u>		<u>179,561</u>

AVON COUNTY ROWING CLUB
INCOME AND EXPENDITURE ACCOUNT
for the Year ended 31 March 2021

Year 31-Mar-20		Year 31-Mar-21
£	INCOME	£
45,641	Subscriptions from active members	32,710
482	Fees from potential members	-
3,854	Donations & fund raising (excl specific boat purchase)	2,588
1,049	Grants recognised as spent <i>(see Note 3: Grants analysis)</i>	719
4,776	Subscriptions and rent from associated clubs	4,661
2,130	Boat storage fees	1,896
-	100 Club profit	-
7,500	Dividends from Heads & Regatta	-
136	Bank Interest	89
-	Profit on catering at events (from 1/4/17 excludes ACRC Heads)	-
(565)	Profit / (loss) on gymnasium and pool	120
(30)	Profit / (loss) on clothing sales	(155)
64,973		42,628
	EXPENDITURE	
11,553	Rent and maintenance of premises	10,765
3,939	Insurance - boats	3,821
634	Insurance - other	710
3,266	Boat maintenance	1,989
513	Event equipment	-
24,405	Depreciation and write offs	21,782
822	Launch fuel & repairs	56
1,021	Coaching course fees and costs	81
1,457	British Rowing and EA/Canal & River Trust fees	1,190
726	Administration costs	649
321	Web Site & Publicity & Club Dinner	167
446	Regatta entry fees not recovered	(0)
(93)	Regatta travel costs not recovered	-
985	Elite support	-
-	Sundry	19
49,996		41,229
14,977	Profit / (Loss) before exceptional items	1,399
	EXCEPTIONAL ITEMS	
-	Site development costs net of donations and grants <i>(see Note 4: site development)</i>	-
-	Write-off entries/travel debts and credits ex members	(383)
-	Donations for specific boat purchase	-
14,977	Profit / (Loss) after exceptional items	1,016

NOTE 1 MOVEMENTS IN FUNDS

	Year 31-Mar-21 £
<i>Unrestricted Fund:</i>	
Balance at start of year	175,668
Change in fund	1,016
Balance at end of year	176,684
<i>Grants spent but not yet released to income account:</i>	
Balance at start of year	3,596
Grants spent	-
Grants released to income account	(719)
Balance at end of year	2,877
<i>Restricted Fund:</i>	
Balance at start of year	-
Dividends from Heads & Regattas	-
100 Club profit	-
Donations & Fund Raising for Boat Funds	1,113
Boat/oars purchase (after any grant)	(10,293)
Balance at end of year before transfer	(9,180)
Transfer from Unrestricted Fund	9,180
Balance at end of year	-

NOTE 2 CAPITAL EXPENDITURE

	Year 31-Mar-21 £	Restricted	Unrestricted
BOATS & OARS:			
Janousek 1x Florence	5,146	5,146	
Janousek 1x Aneurin	5,146	5,146	
Cox box and 4 headsets	1,000		1,000
OTHER:			
			-
	11,293	10,293	1,000

NOTE 3 GRANTS ANALYSIS

Until a grant is spent, it is shown as a creditor in the accounts.

A grant (and a donation) which is given for and spent on a specific capital item is brought into the Income account over a period of years, on the same profile as the associated depreciation.

31-Mar-19				31-Mar-20				31-Mar-21			
£	£	£	£	£	£	£	£	£	£	£	£
Unspent (b/f)	Awarded in year	Spent in year	Unspent (c/f)	Unspent (b/f)	Awarded in year	Spent in year	Unspent (c/f)	Unspent (b/f)	Awarded in year	Spent in year	Unspent (c/f)
150	-	-	150	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
150	-	150	-	-	-	-	-	-	-	-	-
				- Sport England Awards for All (£5,000 2006)							
				- Coaching Awards							
				- BANES "Sports Unlimited" Award (£1,500 2008)							
				- BANES "Sports Unlimited" Award (£600 2010)							
				- ESC Lottery Fund (Explore boats)(£10,000 2014)							
				- TOTAL - ALL GRANTS							

31-Mar-19				31-Mar-20				31-Mar-21			
£	£	£	£	£	£	£	£	£	£	£	£
Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)	Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)	Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)
-	150	150	-	-	-	-	-	-	-	-	-
859	-	172	687	687	-	137	550	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
202	-	40	161	161	-	32	129	-	-	-	-
157	-	31	126	126	-	25	101	-	-	-	-
3,277	-	655	2,621	2,621	-	524	2,097	-	-	-	-
4,495	150	1,049	3,596	3,596	-	719	2,877	-	-	-	-
				TOTAL - ALL GRANTS							

NOTE 4 SITE DEVELOPMENT

In May 2013 the Trustees of Avon County Rowing Club signed a Project Agreement in relation to the site at Saltford. The other parties were the Duchy of Cornwall, the University of Bristol and Monkton Combe School. The Agreement committed the Trustees and the Club to pay certain sums of money and to sign sub-leases with the University of Bristol and Monkton Combe School. In return, the Agreement committed the Duchy to issue a 60 year Head Lease to the Trustees and to have new boathouses and a facility block constructed. The new buildings belong to the leaseholder and the sub-tenants have rights to occupy designated parts of them.

Construction of the new buildings commenced in August 2013. The buildings were completed in August 2014 and at 31 March 2015 Avon County Rowing Club had no remaining expenditure commitments. The total expenditure from Club resources was £71,521. The remainder of the Club's share of the cost was met by grants and donations, including £60,000 from British Rowing and £50,000 from Sport England.

The Club does not propose to include any value relating to the new buildings in its Balance Sheet and therefore the net amounts paid by the Club after grants and donations were included in the Income & Expenditure account as an Exceptional item of cost.

The expenditure incurred in the year to 31 March 2017 was the Club's share of expenditure on installing improved sewage disposal facilities.

Salford Boathouse Accounts

Period 12 months to March 31st 2021

Avon County Rowing Club

University of Bristol

Monkton Combe School

Avon County Rowing Club / University of Bristol / Monkton Combe School
Saltford Boathouse
Accounts 12 Months to March 31st 2021

CASH BOOK - CAF Cash A/C 25093 & Gold A/C 97892
INCOME & EXPENDITURE ACCOUNT 2020/21

	Code	Per Accounts £	Debtor £	Creditor £	Accruals/ pre-paid £	TOTAL 2020/21 £	TOTAL 2019/20 £
INCOME							
ACRC	1	10,620.00				10,620.00	10,620.00
UBBC	2	7,380.00			2,460.00	9,840.00	9,840.00
MCS	3	6,780.00				6,780.00	6,780.00
		24,780.00	-	-	2,460.00	27,240.00	27,240.00
Other income	11	1,500.00				1,500.00	335.00
	<i>Income</i>	<u>26,280.00</u>	-	-	<u>2,460.00</u>	<u>28,740.00</u>	<u>27,575.00</u>
EXPENDITURE							
Basic							
Rent	101	7,990.34				7,990.34	7,990.34
Insurance - to August 7th 2020	102	3,490.75				3,490.75	4,327.03
Bank Fee	103	69.00				69.00	60.00
		<u>11,550.09</u>	-	-	-	<u>11,550.09</u>	<u>12,377.37</u>
Utilities							
Electricity	201	889.81		850.36		1,740.17	2,524.59
Telephone	202	759.00		123.59		882.59	1,312.85
Cesspit Emptying	203	204.00				204.00	-
Water	204	111.51		127.61		239.12	356.98
		<u>1,964.32</u>	-	<u>1,101.56</u>	-	<u>3,065.88</u>	<u>4,194.42</u>
Cleaning							
Service	301	980.00		160.00		1,140.00	1,350.00
Ancillary	302	157.37				157.37	375.39
		<u>1,137.37</u>	-	<u>160.00</u>	-	<u>1,297.37</u>	<u>1,725.39</u>
Security							
Keys	401	136.50	(90.00)			46.50	57.00
Locks	402	-				-	98.48
Fire Alarm Annual Maintenance	403	-		204.00		204.00	204.00
Intruder Alarm Annual Maintenance	404	-		384.00		384.00	384.00
Emergency Lighting Annual Maintenance	405	-		96.00		96.00	96.00
Fire Alarm Repairs	406	-				-	56.40
Intruder Alarm Repairs	407	-				-	222.00
Emergency Lighting Repairs	408	24.38		61.92		86.30	-
		<u>160.88</u>	<u>(90.00)</u>	<u>745.92</u>	-	<u>816.80</u>	<u>1,117.88</u>
Repairs/Maintenance							
Buildings (incl accrual for annualised roller door maintenance)	501	15.26			250.00	265.26	555.00
Roadways	502	-				-	-
Trailer field, Barnsdale field	503	205.00				205.00	204.00
Planted areas	504	88.46				88.46	22.82
Pontoons	505	1,002.22				1,002.22	5.98
Gym Equipment (incl accrual for annualised ergometer maintenance)	506	-			250.00	250.00	638.50
		<u>1,310.94</u>	-	-	<u>500.00</u>	<u>1,810.94</u>	<u>1,426.30</u>

Avon County Rowing Club / University of Bristol / Monkton Combe School
Salford Boathouse
Accounts 12 Months to March 31st 2021

CASH BOOK - CAF Cash A/C 25093 & Gold A/C 97892
INCOME & EXPENDITURE ACCOUNT 2020/21

	Code	Per Accounts £	Debtor £	Creditor £	Accruals/ pre-paid £	TOTAL 2020/21 £	TOTAL 2019/20 £
Improvements/Equipment							
Pontoon fixings	701	164.66				164.66	
Saw blades for bank clearance	701	7.95				7.95	
Pontoon non-slip strips	701					-	506.00
Tree clearing along river	701					-	88.00
Hooks	702	2.00				2.00	
River user warning signs	702					-	252.00
CCTV signs	702					-	18.94
Eaves lights	703					-	49.92
CCTV	703					-	-
Memorabilia display	703					-	-
S/H Ergo	703					-	-
		<u>174.61</u>	-	-	-	<u>174.61</u>	<u>914.86</u>
<i>Expenditure</i>		<u>16,298.21</u>	<u>(90.00)</u>	<u>2,007.48</u>	<u>500.00</u>	<u>18,715.69</u>	<u>21,756.22</u>
Surplus Income over Expenditure before Interest and Other Charges							
		9,981.79	90.00	(2,007.48)	1,960.00	10,024.31	5,818.78
Bank Interest Received	901	3.23				3.23	10.70
Surplus Income over Expenditure after Interest and Other Charges carried forward to Maintenance Reserve							
		<u>9,985.02</u>	<u>90.00</u>	<u>(2,007.48)</u>	<u>1,960.00</u>	<u>10,027.54</u>	<u>5,829.48</u>

Avon County Rowing Club / University of Bristol / Monkton Combe School
Saltford Boathouse

Accounts 12 Months to March 31st 2021

BALANCE SHEET AS AT MARCH 31 2021

	2020/21 £		2019/20 £
Bank		Bank	
Cash A/C	29,230.65	Cash A/C	17,065.65
Gold A/C	7,129.69	Gold A/C	7,126.46
	36,360.34		24,192.11
add Debtors:		add Debtors:	
Debtors	90.00	Debtors	29.00
	90.00		29.00
less Creditors:		less Creditors:	
UoB Payment of Rent in Advance	(2,460.00)	UoB Payment of Rent in Advance	(2,460.00)
Accruals annualised specific maintenance	(1,500.00)	Accruals annualised specific maintenance	(1,000.00)
Other creditors	(2,187.48)	Other creditors	(485.79)
	(6,147.48)		(3,945.79)
	30,302.86		20,275.32
represented by:		represented by:	
Maintenance Reserve		Maintenance Reserve	
Accumulated Surplus Bfwd	20,275.32	Accumulated Surplus Bfwd	14,445.84
2020/21 Surplus income over Expenditure	10,027.54	2019/20 Surplus income over Expenditure	5,829.48
	30,302.86		20,275.32

I have examined the attached Balance Sheet and the respective Income and Expenditure Account for the period ended on March 31st 2021.

In my opinion and based upon the records produced to me the financial statements are in agreement with the accounting records kept by the Treasurer.

signed by C. J. Levan
Examiner

Dated:

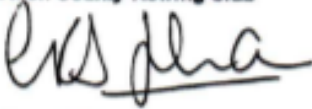
Note to the Accounts:

The policy of the Boathouse Management Group is to generate surplus income averaging £4,000 per year over 10 years, to provide a fund for refurbishment and replacement of capital equipment when required.

**AVON COUNTY ROWING CLUB
TRUSTEES ACCOUNT**

YEAR ENDED MARCH 31 2021

For & On Behalf of
Avon County Rowing Club



C J Levan
Trustee

6/09/2021
Dated

**AVON COUNTY ROWING CLUB
TRUSTEES ACCOUNT**

INCOME & EXPENDITURE ACCOUNT YEAR ENDED MARCH 31 2021

	2020/21 £	2019/20 £
INCOME		
Rent Receivable	7,990.34	7,990.34
Income from Moorings	-	594.00
	<u>7,990.34</u>	<u>8,584.34</u>
EXPENDITURE		
Rent Payable to Duchy	7,990.34	7,990.34
Income from Moorings to Duchy	-	594.00
	<u>7,990.34</u>	<u>8,584.34</u>
Excess Income over Expenditure 2019/20	<u>-</u>	<u>-</u>

BALANCE SHEET AS AT MARCH 31 2021

	2020/21 £	2019/20 £
CURRENT ASSETS		
Lloyds TSB Bank Account	2,513.83	2,548.83
Debtors	3,995.17	3,995.17
	<u>6,509.00</u>	<u>6,544.00</u>
CURRENT LIABILITIES		
Creditors	3,960.17	3,995.17
	<u>3,960.17</u>	<u>3,995.17</u>
NET CURRENT ASSETS	<u>2,548.83</u>	<u>2,548.83</u>
Financed by:		
CAPITAL ACCOUNT	2,000.00	2,000.00
TRUSTEES ACCUMULATED ACCOUNT	548.83	548.83
	<u>2,548.83</u>	<u>2,548.83</u>