



AVON COUNTY ROWING CLUB

MINUTES

**Committee meeting held via video conferencing due to Covid-19 restrictions on travel/social-distancing
Monday, 1 June 2020, at 7:30pm**

Present: Penny Senior, Jane Day, Jon Garner, Philippa Sondheimer, Julian Sondheimer, Carol Friend, Antony Constantinidi, Odette McCarthy, Tim Grice, Debbie Blackmore, Jim Dawson, Patsy Lamb, Will Gray, Clair Ponting

Apologies: None

Minutes of Last Meeting: Approved and adopted.

Update Action List: No updates.

Captain and Juniors Report – Nothing to report.

Other Squad Reports – Nothing to report.

General Squad Updates:

Online Booking System – Seems to be working well. People might not always remember to sign out and in (requires a phone, which may be in your car or at home), but in terms of boat allocation the system is working.

We decided to increase to 4 (from 2) the number of people rowing in any one 15-minute booking slot, in line with amended government guidance.

Blade Allocation – Patsy reports assigning blades to individuals is working fine now. There was some confusion initially but is now resolved. There is a second page on the Google Document for blade allocation.

Boathouse Management Committee Issues:

The anti-social visitors remain a problem. Avon Fire and Rescue have been given a set of keys (again) so they can visit the site and speak to the visitors about safety. The recent drownings in Bath have prompted their request. Avon Fire and Rescue have been given keys in the past. **Debbie** to look up the name of the last keyholder and let Penny know.

Penny has replied to the complaint forwarded by the BANES Environmental Health Officer, and has again requested a bin for the property. One has been promised but not yet received. The Saltford Parish Council has requested the rubbish **not** be cleared from Friday to Sunday in the hopes the resultant mess will act as a deterrent.

A discussion followed about what could be done to secure the site and discourage unwelcome visitors, as follows:

Philippa: Should we investigate applying for a diversion of the footpath? If it no longer ran across the site, we could then secure the site. We might be able to count on the support of Saltford and marina residents, and the local police if we proceeded with an application.

Antony: The Duchy would have to make the application but, whilst they have experience in doing so, he feels any application would be unsuccessful. If the proposal involved the diversion going across Saltford Marina land it would definitely be opposed by the landowner.

Will: This anti-social behaviour/disregard for private property is happening all over the county. Schools are closed, pubs are closed, and the weather is good. We have this problem – to a far lesser degree – every summer.

Odette – The visitors are not just local youth. There is a new element that are older and are the ones bringing the drugs on site. And now that they have ‘discovered’ the site, it’s likely they’ll keep visiting. Felt there might be some support in Saltford for a footpath diversion.

Also felt it’s important we make every effort to keep the villagers on side. We should immediately post ‘Private Property’ signs. Has an example from a local farmer which she’ll forward.

Jane – Asked if boarding up the balconies, or attaching barbed wire to the tops of the supporting posts might be possible. Worried about people gaining access to the balconies and doing damage. General consensus was this might draw attention to the balconies, which have remained untouched so far. And could aggravate the situation.

Penny – Arrangements have now been made with Saltford Parish Council for collection of specially-marked litter bags from the roadside. A supply of bags has been delivered and Penny will let members know the routine via RN.

Patsy – Mentioned that asking members to take their rubbish home is working well. Could we not do this indefinitely? Penny feels the students, when they return, simply wouldn’t comply. She and Jon are working on placing a large compost bin on site when we reopen. This will reduce the volume of waste having to be transported off site by a volunteer.

(Will Gray left meeting at this point – previous engagement)

Welfare: Nothing to report. There are some DBS checks that need renewing as and when necessary.

Safety (report attached): Philippa will continue to tweak our Risk Assessment as government guidelines change.

Events:

BAR – Nothing to report.

ASH – Philippa has proposed running ASH as a two-day event in future, with Senior & Junior competition on Saturday and Masters competition on Sunday (proposal document attached). She has asked our regular patrons for feedback (also attached) and it seems there is a demand. We could consider inviting another local club to run one or both of the days with us. Bradford on Avon or Minerva are possibilities. Discussion followed:

Jim – (full report on proposal attached) Feels the survey is inconclusive. Staffing a two-day event would be difficult (referenced the absence of volunteers for the vacant AAH organising committee positions), and if we took over the Bluefriars event, getting volunteers could prove even more difficult. We would need to train more umpires, which could not be completed in time for the 2021 event.

Philippa - Would like to know if the committee would support the proposal in principal, for 2022 if not 2021. It’s always possible one or more of our events can’t run due to poor weather, so having a two-day event on which to fall back could be useful.

Jon - The only clubs in WAGS with qualified umpires are AVN and GLOS. Any club joining us in organising would need to get some umpires trained as a matter of urgency. Also suggested AVN encourage members to qualify as well.

Penny - Feels a two-day event is worth trying, but the club would need to change its approach to getting people to volunteer. She suggested a new post (committee or otherwise) of Volunteer Co-Ordinator

whose sole job is to recruit and keep volunteers to help run the club and recruit for events. A draft outline of the role is attached. The Co-Ordinator could keep in touch with members who have left and juniors who leave the area to study, some of whom may be happy to help at events. The Co-Ordinator would also work with new members to explain the importance of helping at the club, and encourage them to do so.

Jon agreed, and emphasised the role of Volunteer Co-Ordinator should be a year-round one, not simply in the run-up to our events. Philippa agreed and felt local students could be a good source – for example, Bath Uni do not run any events and might agree to help at ours. Jane suggested UBBC and Bath Spa, however UBBC run their own event and Bath Spa are eager helpers already (although they may be willing to recruit non-rowing students).

Tim - Agreed with Jim's concerns, specifically about getting enough volunteers.

Carol - Felt we need to proceed slowly with any change to ASH.

Patsy - Felt the addition of a day of racing for Masters would appeal to a lot of the women's squad, many of whom only wish to race locally. Carol asked how many of those women would like to help organise our events.

CONCLUSION - A two-day event is not possible for 2021 (lack of umpires, etc). Agreed to begin planning for a two-day event in 2022.

AAH – still no Race Manager or Personnel Manager. It's possible big boats may not be back on the water by November anyway. The CART application, however, must be submitted in August to ensure we get the licence – even if the race does not proceed.

Philippa pointed out that boat licensing remains an issue with CART, which will have an impact on any applications that cannot state licences are in place – meaning any AVN applications may be denied. British Rowing refuse to negotiate with CART, although some hope remains the former could be convinced to change their position. Julian has had useful information from Stourport RC about their licencing deal with CART; and is awaiting a reply to his query about launch speed. The speed limit for coaching launches is the sticking point.

MONKTON BLUEFRIARS – no reply received to Antony's email inquiring whether or not they are running in 2020

Finance (report attached): The Boathouse Management budget has now been approved by MNK and UBBC, including the agreement to keep the payment levels the same as the previous financial year. Therefore, each club's contributions to the central fund will remain the same until August, at which time the payment levels for all boathouse parties will be reviewed. Canoe Avon have been billed their normal amount, which is what was agreed. They may need a payment deferral.

Subs (report attached): Our monthly income is still covering our costs. There have been no significant changes since last month.

Admission of New Members: Student – Poppy Fraser, Madison Follett

Philippa asked that we implement a better induction for our new people. Clair already does a good job getting them to volunteer at events but we should maybe have a buffet or coffee or something where new adults get:

- to introduce themselves (we have no idea what people do and what skills they have)
- to meet committee members who each do a two-minute spiel about their role
- to meet committee members of events on the same basis, and to outline what the event is

- Safety briefing
- Code of Conduct burble
- Something about coaching and launch driving courses

This is not at all to downplay what we already do but it would help to get people better integrated. Philippa said she is very aware that, since she stopped being Beginner Person, she no longer knows everybody. And new people have asked her such basic questions about events that it's clear we have a big gap in understanding.

There was consensus that this is a good idea and should be implemented, as soon as we have beginners again.

Odette suggested a late summer barbeque at the club, which met with wide approval.

Any Other Business:

Philippa - Proposed that we do not switch to using Club Hub for general club management, because:

- We have an adequate, if unsophisticated, system for recording membership categories and subs payments
- We have a volunteer willing to operate said system
- We collect subs via GoCardless on a much more favourable basis than is being offered by BR; switching to CH would cost us money.

Agreed.

Philippa will be attending a BR webinar on 'Safe Return to Rowing' this week and will report any updates as appropriate.

Clair – Has emailed the beginners who were expecting to row this season, asking if any would be interested in a winter Learn to Row course. The majority expressed interest.

Debbie – Said she and Ivor are planning a move to Canada later this year, so there will be vacancy for Honorary Secretary at the AGM.

Also asked that Penny remind people (via RN) that when we can return to coxed boats, riggers should not be swapped from side to side to facilitate (for example) a 6-person eight.

Tim – has had a request from a presumably-stranded uni student who wants to scull. Tim doesn't know how competent he is, but will ask him to complete the new membership forms and go from there.

Jane – confirmed that the recent email from Steven Lake et al does not require a response from the committee.

Date and Time of Next – Monday, 6 July, 2020 – probably via video conference

Proposal for a new Head of the River for Masters

Total Demand

A while ago we decided to start a new Head, Avon Autumn, partly in response to the big demand for Head racing coming through Avon Spring. The time has come to have a another think.

Avon Spring 2020 had 306 crews at close, 304 crews in the start order. We had to turn away 1 ITC, 8 Bideford, 1 Worcester, 11 Pangbourne (all eights and fours), 2 Swindon - a total of 23. The race was a nightmare to administer. We don't know how many clubs were put off by the early suspension of long divisions. We don't know how many Avon adults would have liked to race twice.

Running the event

We plan for 25 crews in the short course and 70 in the long course and we accept entries 10% above those limits. There is room for more than 25 crews to marshal for the short course but the bigger it is, the earlier the long course has to start boating and the longer it has to wait on the start. With the advent of adult "novice" boats (fours and quads) appearing in the short divisions, this problem is exacerbated. We are already seeing the last boats in the long divs boating two hours before their own race begins. We have very little time between Div X getting off the water and Div (X+1) starting to boat.

There is no room for extra crews to marshal in the long divisions.

Money

It has been suggested that we could choke off the excess demand by raising the entry fee. Others have higher fees. This is a policy decision for us. Are we there primarily to rise money or to run a good race and benefit ourselves and the sport? If we think the elasticity of demand is low, we shall not lose much demand, make more money but still have a very full race. If we think it is high, the race might well be smaller but at a (non-financial cost) to those who cannot compete. We know that schools are concerned about costs and, even though the actual race fee is probably a small part of their race costs, an increase might push them into organising more inter-schools contest with no fees.

Proposal

The entry breakdown (see spreadsheet for some analysis) is:

Junior - 184

Senior - 52

Masters - 70

So the obvious proposal would seem be to hold a junior head on the Saturday (9 of our 35 clubs only brought juniors) and a senior and masters head on the Sunday. I don't want to propose this because I think it would almost impossible to staff up. We already have people who refuse to help at Avon Spring and I feel that this would be a bigger problem if we were saying to people " Please will you help at a junior head on the Saturday and then race on the Sunday but you can still only race once on the Sunday".

If we made it junior and senior on the Saturday, some Avon crews could still race and help on the Saturday and then, especially if we offered Masters A, could do the same again on the Sunday. Saturday would be a more manageable day and Sunday would be positively relaxed!

I would like to propose that Avon Spring becomes Avon Spring Junior/Senior on the Saturday and we have a new event Avon Spring Masters on the Sunday.

To counter the obvious volunteer fatigue point, I propose that the new race should be a joint event with Minerva. It would run from our site; Minerva don't run events because they have no dedicated parking and/or trailer space. We would agree share-outs and contributions (committee roles and helpers on the day and set-up and take-down) from each side and, in particular, MIN would have to agree to get some umpires trained up. No, I haven't asked them!

This idea has the following advantages:

1. In the short term, at least, it makes Avon Spring Saturday easier to manage. All divisions would be smaller, safer and more likely to run on time.
2. Crews would not have to wait so long to race.
3. We would be able to offer more racing to all sections of the rowing community and especially to Avon County rowers, many of whom would like more races on the Saturday but are constrained by our Race Once policy. Lots are Masters A which we would include.
4. Splitting the events into Junior and Senior/Masters might also work but doesn't give such a good offer to our men's and women's squads.
5. A few clubs only bring masters crews.
6. Local clubs could attend on both days.
7. Both races would grow and we should make more profit.
8. We decided at the WAGS Exec in August that a local (which is how it might start) event for masters would be a good idea. Bradford on Avon are starting a novice event, probably mostly for masters, but it is a bit away from the original plan.
9. By making it joint with Minerva, we get more local umpires into the system (helpful for our regatta!) and another club understanding the running of events.

I hope we can give this some serious thought.

Philippa

Survey responses – Avon Spring – NB Clubs were asked about:

Saturday – junior and senior (as my note)

Sunday – senior and masters (as Penny’s suggestion)

I have thanked all and not given replies to their points – last col of table is for discussion

Club	Days	Comment	Possible reply
SUA	Both	Sounds a very good idea	
CLI	Sat	Please limit number of crews	Hoping to do so
		Co-host, split boating between Avon and Minerva.	We do but could do more
WIN	Sat	trailer parking area does seem busier each year, big fan of the stretch of river and friendly atmosphere	
		Monkton style short course, please	Grrr
SGC	Sat	I hope local clubs show enough interest to split to two days as I believe this is what is needed across the whole calendar and I would be in complete support of your application. There are just not enough events out there at present.	
CHR	Sun	Works on Saturdays	
CHR/BCS	One only	Rather confusing email	
BRY	Sat	it would allow for more racing if you were to separate the 2 days. Good idea.	
TUN	Both	Your proposal for two days sounds a good idea.	
		Both if could leave trailer overnight	Others do, on Friday
MNS	Sat		
PAN	Sat	as we found this year with the clash with Reading Head, it may prove complex if we don't	Have to get his coaches into action more quickly!

		get everything into the one event with you.	
AVN	Sun	Avon women's squad would have more crews for Sunday.	
BRA	Both?	I'm sure that we would definitely come to the Sunday, and I would expect one or two of the keener senior crews would fancy two days!	
		When do you think low CRI or Novices would be encouraged to enter?	I told him Sunday
PLE	both	Yes i'm sure we and others would attend a 2 day event. To be honest im amazed no other winter events have come up with this before..by the time everyone has travelled and all the logistics are in place it makes perfect sense to fit more racing in	
		large and small boats saturday and a small boats only sunday event, although it never progressed past the ideas stage mainly due to the classic issue of an unimaginative committee.	
WEY	Sun	If we were to come I think the option of 2 masters events (long course) on the same day would be the more appealing to make the journey feel more worthwhile.	
BOA	Both?	They are always good to us re our entries but we shouldn't take that for granted. So if holding the event over two days gives us a better chance of entering more crews that would be good.	
		We should always try to offer	

		helpers to Avon, and my experience is that many of the Thursday Plus squad are happy to do that and indeed like to help. However would they be prepared to help over two days? That said, they might not need to do so and could simply offer to help on the day on which they race.	
CLC	Sat	Sounds like a good idea to service the demand!	

ASH21 - thoughts on proposed 2-day event. Saturday Jun/Sen: Sunday MAS

1) Demand

- ASH20 had a very large entry. Divisions, especially long ones, had to be suspended early and that meant some Clubs could not enter at all (eg Pangbourne, one of our best and most loyal customers over the years).
- This large entry was very difficult for Philippa to administer in advance of the race.
- At least part of the reason for the big entry was that in Spring 2020 most earlier Heads had been cancelled due to the bad weather. Clubs and Schools were desperate to get a race.
- Demand *might* be kept down if we were to increase the entry fee. However our policy has been to charge roughly in line with other Heads. We do it for the rowing, not just as a money-making exercise.
- A 2-day event with the same income from entries would produce
 - Loads of extra work and organising
 - The same income, but some extra costs
 - Sharing the Sunday profit with say BoA would mean less funds for ACRC.
- So how could we boost the number of entries, especially 4s and 8s which produce the best income?

2) Money

- Spreading the same entry over 2 days will generate less income because there will be some unavoidable extra costs.
- If we share the Sunday profit with BoA, how would we split it? 20% to BoA? What about the catering income? Whatever, the income for ACRC will be less.
- Therefore there is a definite need to boost the entry, otherwise a 2-day event is largely pointless.
- The level of entries for ASH does vary from year to year, but 2020 was very big.
- We should analyse the 2020 MAS entries to see what income they generated. Then we can do a P&L for the proposed MAS Sunday Head based on that, allowing for the extra costs we'll incur.
- It will then be clear how many extra entries we need for income to be maintained.

3) Kit/ Neighbours/ Outside helpers

	ASH20	ASH21 2-dayer
Loos hire	OK	OK
BBQ hire	OK	OK
1st Aid	£300	£600 assuming available
SRC rescue boats	£250	£500 assuming available
BPk field	OK	OK
Bath Marina pontoon	OK	Probably OK
Saltford Marina enclosure	OK	Probably OK, but <i>not</i> definite
Visiting Umps	OK	Hard to get for one day, let alone 2

If we link up with BoA for the proposed Sunday MAS Head *and* they agree to train some new Umpires, there will not be time for them to train and qualify by end Feb 2021.

There will definitely be extra costs for the 1st Aid and SRC rescue boats.

4) Organisation and volunteers

A 2-day event will generate a lot of extra work for the organisers and will need twice the number of volunteers to run it.

The proposal recognises this and suggests we enlist the help of say BoA to run it, sharing the Sunday profit with them.

- **Organisation**
We have an ASH Head Committee of 8 people. Most of them would be needed to do the same job on Saturday and on Sunday. It's going to be hard to share the tasks with BoA as for most of the jobs it's important to be on site. Maybe BoA could provide the Entries Sec.
- **Volunteers**
About 100 people will be needed for each day
It's difficult to get enough volunteers for 1 day let alone 2, especially if the weather is bad.
ACRC Juniors and their parents are extremely unlikely to help on both days.
Monkton would be unlikely to help on a Sunday for a MAS event.
So if BoA supply say 20 people for the MAS Head, could ACRC find the other 80?
- **Catering**
Catering has become a crucial element for all our events, both for our customers' enjoyment and because it's very helpful in boosting the income for the day. Would the same staff man it on both days? Would we want to share the catering profit? There will also be extra work in the advance purchasing of supplies, making cakes, etc.

5) The Races themselves

- Cutting the time afloat has to be a good thing.
- Short divisions are a fairly recent innovation to encourage inexperienced rowers.
Shorts require more people to organise them (mainly at the start and for marshalling).
Shorts increase waiting times for the long div crews.
- With smaller divisions due to a 2-day event, waiting time on the water should be reduced.
- Could we condense the 3 Saturday Shorts into one 75 boat race? There's plenty of room to marshal them, but we would have to look carefully at the Short launching and landing involving inexperienced crews. That would give 3 long divs and 1 large short one.
- Do we need Short divs for the Masters on Sunday at all? By doing that as well as the above, we'd save the number of volunteers on both days. The days would also be shorter.

6) Initial conclusions: do we pursue the 2-day idea or not?

- We will need to boost the level of entries. If it stays the same or less it's difficult to see the point of taking on a ton of extra work for less benefit because of the reduced income.
- Securing enough volunteers for both days is a massive undertaking even with the help of another Club like BoA. We might lose the Saturday helpers that BoA currently provide as they may not want to do both days.
- Over-stretching the organisers is also a major factor. For example, at this fairly late stage still no one has come forward to take over the running of AAH from Debbie.
- Organising the Sunday event with BoA will be daunting re incorporating them into the organisation and volunteer rotas. Will they be reliable?
- Umpires will be a problem too. It's hard recruiting enough for just the Saturday and even if BoA committed to train some new ones they will not be able to qualify in time.
- We also need to take into account the possibility that we may also be taking on the Bluefriars Head with all the additional organising and volunteer effort that will be required for that.
- The final outcome of the Covid-19 pandemic is completely unknown and may lead to less people resuming rowing when it's cleared, thus impacting on the supply of volunteers. It could also affect the number of entries we get.

Summary If we decide to go ahead with the Saturday Jun/Sen Head and the Sunday MAS Head we will need to do it with our eyes well and truly wide open, especially in these extremely uncertain times. More thought and work are needed before we can take a final decision.

7) Alternatives

If we were to postpone the decision on a 2-dayer until ASH22, we ought to consider rationalising the whole Head programme we're involved with. Something like

Bluefriars Short course beginners and long course juniors only

AAH20 Big boats only as now. No problem with the size of the entry at the moment

ASH21 3 or maybe 4 long courses only, which would deal with the waiting time on the water but could reduce the income. Or if we continue with short divisions for beginners, reformat the event to 2 larger short divisions and 3 longs. This second option would would also reduce the waiting times and maintain the income for ACRC.

Whatever we decide, we must address Philippa's concerns about the difficulties of handling the entries in advance of the day of the race.

Jim

Safety Report for Committee June 2020
Incidents 2019/20

Incidents since the previous meeting – start date 21 August 2019.

Date	Description	Report no
22.5.2020 16:15	Andy Davies reports...I booked out and took out Jess yesterday (single) around 16:15 and embarrassingly, I capsized at around the 500m mark! I managed to get back in ok but on lifting my body out of the water and across the boat I broke the faring which connects to the saxboard. It looked as if it had been broken and repaired a number of times previously, but nevertheless it is broken again, so I apologies for that! It doesn't really have any effect on the boat's functionality or 'row-ability' though.	15101

Other issues

Second draft Risk Assessment for the Covid 19 social distancing era attached. Since the first draft I have added in lines about First Aid and the use of the defib. I think we should:

- Add to the next RN:
- Don't forget that if you have not been sculling for a while, your body will not be used to the sculling action and your hands will have softened up. If you are injured and need First Aid (boxes in cupboard in boathouse and on table in lobby of Facilities Block), please try and administer it yourself. If someone needs to help you, they can wear the gloves from the First Aid kit if they wish and both of you should wash your hands afterwards. If you use equipment from the First Aid box, please mail Philippa on philippa.sondheimer@gmail.com.
- If someone needs the defibrillator, it is on the shelf just inside the Facilities Block and there are gloves in the defib case.
- Modify our "existing" RA to include the agreed (V2??) version of the Covid 19 assessment and (when the Safety Audit is due) move from three levels of probability and outcome to the five as defined in the Covid19 Risk Assessment by Stephen Worley circulated with this report.

There are also updates to RowSafe which we should look at for the next meeting.

Philippa

26 May 2020

Incidents since the AGM Report i.e. since 21 August 2019

Date	Description	Reported online by club
11.8.19	Clive Pendry reported a capsize by Avon County sculler Ben Matthews. I don't know who this is, where it happened or why CP reported it. I have asked CP all these questions, to no avail. We have enough real accidents without random bods reporting pretend ones.	13916 Not to count unless he replies
24.8.19	Bethan Edmunds and Mark (Peacock?) capsized on pontoon. Lovely swim	14180
24.8.19	Ian Bellamy and Gary Egan capsized. Oars buried on start the cause. Re-floated and got back in. Successful row to base	14181
7.9.19 12:00	At 500m mark in perfect weather, Shay Brennan in Vicki Land hit stationary narrow boat on Minerva bank. The boat had broken down and had its stern sticking out into the river but Shay reports that he didn't see it. No damage to sculler or boat.	14184
17.9.19	<p>An eventful morning – beautiful weather. Andrew B and Graham H coming down stream in 2x. At 10:40, just above the bottom bridge, the 2x was coming downstream to take the north arch of the bridge, close to the correct bank, when it was rammed by a BAU W 4x- coming at pace upstream through the wide arch and failing to take the bend. Clash of blades.</p> <p>Then a BAU W 8 did the same but just stopped in time. Coach in launch seemed oblivious to severity of incident and safety of others. AB had a word with him.</p> <p>At 10:45, of the bottom of the straight, a UBR 8 and launch had stopped to chat and a UBR W 1x overtook them without looking. Blade clash again.</p>	14185 being lazy - reported as one incident
3.9.19	Opposite pontoon. Junior – Emily Rorison in Snow White capsized	14182
12.9.19 18:45	At 750 marker. Kieran McCarthy in 1x Mary hit the safety boat and capsized.	14183 Reported as simple capsized ??
19.9.19	By slipway. Junior – Sam Eve. Tripped over launch rope. Hurt wrist. – given ice pack	14186
23.9.19 09:00	<p>Report by Chris Hopper, ACRC coach with junior:</p> <p>AC WJ17 1x (Finnola Stratton) sculling downstream correctly on far bank of home straight - actually very close to bank</p> <p>Coaching launch from CrewBath (Called Paul Stannard) with two people on board was following a small flotilla upstream. The launch was on the "wrong</p>	14209

	<p>side" - which is reasonable if no other crews are around.</p> <p>I was observing and expected the launch to move to avoid the AC sculler - it did so very late and there was a noticeable white wash/wave as it quickly changed direction.</p> <p>On speaking to Finnola at the end of the trip she said the launch had actually gone over her blade.</p> <p>I am amazed by the lack of attention to other crews shown by the launch and it's also worth noting it travelled at speed passing the boats on the moorings below coaches' corner [i.e. just upstream of Avon County] causing a significant wash. We may hear more of this.</p>	
23.9.19	At 11:30 Ruth Bardell in Mary capsized " for no apparent reason"	14341
27.9.19	50m upstream of club Tess Booker in Scabbers capsized - inexperience	14342
5.10.19	I (Marian L) would like to alert you to a near miss which happened at approximately 9am as we travelled down stream on Sat 5th October. I was coxing a women's 8. We were doing a 4K head piece, but just as we got to the bridge before the straight (Newbridge?) the Bath launch was on the wrong side of the river, just in front of the bridge arch. They didn't move from their position for maybe 5 seconds even though they could see us. We had to do an emergency stop. They then travelled to their side of the river with no recognition that they had been in the wrong or apology.	14343
20.10.19	At 10:30 Amy Saunders and Emily Rorison fell out of Dobby. Both leant out at same time to do up gates	14517
31.10.19	At 10:30 below the bed at Minerva. Debbie Blackmore coxing Penny with Very Vets was proceeding upstream tucked into the bank. A wide-beam "narrowboat", The Compass Rose, appeared around the bend, moving swiftly on entirely the wrong side of the river. The eight made an emergency stop and moved as close to the bank as possible. Had we been going any faster, it would have been a head-on collision. Boat captain apologised.	14518
7.11.19 10:00	Debbie coxing Penny Senior for the BOA Very Vet eight. Debbie says...As crew stepped onto pontoon #2 the downstream end floated away. Stroke slipped between pontoon and pavement and his legs went into the water. He got up, changed into dry clothes and the outing continued. Post outing, a large lump had risen on his hip. This is a mixed ability VERY masters crew with limited upper body strength and boat handling ability so we were proceeding with extreme care, it has to be said. Not sure anything could have prevented it. And, earlier, Debbie had also said that other club members on site had rushed to help get the stern of the boat up and release the stroke man.	14515
9.11.19 11:20	Marian coxing Philippa Sondheimer for women's crew. It was raining heavily. Marian says...We were coming in to land on the pontoon. I asked "watch out in the bows" but forgot that the person in bow was a beginner. We hit the second pontoon at the very end. However, as the pontoons were high, we managed to hit under the pontoon and become wedged. Unbeknown to us, there was a screw sticking out of the pontoon that scratched/ripped the bow. Bow got out to release us from the pontoon. The bow was dented and scraped and the split was nearly full thickness.	14516

15.11.19 08:00	Julia Wood says "At approx 0800 Friday 15 November 2019 I was proceeding downstream in a 1x past Minerva Bath steps on the correct side of the river when i narrowly avoided going head on into a bath Uni 4- which was proceeding upstream on the wrong side of the river, presumably to the steps. It was light but i had a white front light on the boat and light clothing. No warning was given. I just happened to look round at that moment. They accepted that their behaviour had been dangerous and that they were at fault".	14557
16.11.19 14:00	At Avon Autumn Head a CSW WJ17 rower caught two crabs and was hit on the back of the head and shoulder during race. Safety Adviser notified and crew given priority on landing stage as they returned. Paramedics attending immediately took her to the ambulance for observation, where her mother joined her. Mother commented to Race Manager "she's smiling; she's fine". Ambulance crew stated no signs of concussion though rower felt dizzy. Advised to attend A&E if any concerns.	14558
17.11.19	At 11:15 off club rafts. Brook Morgan (junior) capsized from Norbert while turning.	14650
24.11.19 09:15	At New Bridge. Collision between Avn 2x and MIN 1x at New Bridge. AVN 2x: Stroke - Steve McCarthy, Bow - Darrel Samanjoul. MIN 1x – Mas male (G?) Rowing upstream through New Bridge. Collision occurred with MIN 1x who was straddling centre line. Blades collided snapping MIN 1x stroke side blade. Sculler remained upright. AVN 2x backed down provided platform and support for MIN 1x, then safely manoeuvred MIN 1x to MIN pontoon. Reported as 14615 by O'Farrell of Minerva who agreed the above account and quoted a cost of £195 to replace the blade.	14565
2.1.2020 11:00	Not far above bottom bridge, Victor (2 x Sondheimer, Friend, Biggs) and wooden 2x (GVH and AB). The quad was on its way home, navigating downstream on the correct side of the river. Bow looked round and saw a boat coming upstream on its correct side. A little later bow heard a shout and instructed the crew to hold hard. There was a severe clash of blades as the boats passed about a blade's length apart, with the double having come over past the middle of the river. The double apologised. Everyone wished everyone else a Happy New Year and we all went home. Both members of the double apologised again at the club." No capsize, no injuries, no damage.	15076
12.1.2020 Early afternoon	Will Griffiths reports..... Steve was waiting at the top by the weir and I decided to go back down to the top bridge and do another lap of the straight up to the weir. Upon setting off I looked behind me and could see Steve at the top still, and knew no one else would be coming down. I set off and took another look after a couple strokes and then decided to power on taking fewer looks than I would normally, knowing that no one else would be coming down river. Whilst I was focusing on my technique going up the straight, Steve had drifted due to the fast stream and at the last minute I looked around and saw he had drifted into the middle and we were on a collision course - I held up immediately but couldn't avoid a collision. Steve's bow blade hit the sharp point behind my seat, resulting in a crack on Norbert in this location. No damage occurred to Charlotte or Steve's blade. Please accept my apologies, I should have been more observant and not assumed a clear river ahead.	15075

12.1.2020	This side of Minerva pontoons. Robin Leach, Jane coxing. Gust of wind drove boat onto Minerva launches. Had to pull blades in and push off their launches. No damage to RL.	15072
29.1.2020 11:00	Sarah, boating in Errol. While stationary on the water, pointing downstream, blades flat on the water, the stream caught the stroke side blade and pulled it below the surface causing the boat to roll towards stroke side and capsize. With assistance from me and Minerva, Sarah managed to re-board. No injuries or damage to equipment. Reported by Nick Dolman.	15069

Draft Job Description for Volunteer Co-ordinator

Overall aim

To ensure that the club has the right volunteers to run the club itself and any events it chooses to run, and

To ensure that volunteers are supported and can enjoy their roles.

Tasks

- Create a list of jobs for the club, heads and the regatta
- Draw up a list of existing volunteers to highlight gaps
- Create a succession plan for key roles
- Develop relationships with potential volunteers:
 - Create a database of junior parents, leavers and anyone else who might wish to volunteer
 - Work with Bath Spa University and Bath University to set up a system for students to volunteer at events, taking particular tasks and thinking about how this project might feed into the students' CVs.
 - In co-ordination with the Beginner Coordinator, arrange for each set of beginners a lunch (or lunches) for:
 - the beginners to meet the club committee and events committees to learn about their roles
 - members of the committees and club to meet the beginners and learn about their skills and enthusiasms and suggestions.

Membership and Subs Report June 2020 V2

Members

Our usual dozen or so membership categories have blossomed as people have taken holidays and started paying half price etc. The table below, which I hope is self-explanatory, sets out the current position. Basically, about one quarter of adult members have taken a holiday, plus a few juniors. Comparison with the April figures shows that a few people have reinstated their membership/payments.

	Label	April	June
Full	F	92	93
Full (holiday)	FH	28	26
Full paying junior rate during lockdown	FJ	2	1
Coach	C	3	3
Student	S	3	3
Student (holiday)	SH	2	2
Vac student (don't pay till they appear)	VAC	17	17
Junior	J	31	32
Junior (holiday)	JH	4	3
Taster only (no subs due)	T	23	23
LTR Taster + course	LTR	0	0
Junior - family membership 1 parent	Jfam	2	4
Jfam (holiday)	JfamH	2	0
Junior - family membership 2 parents	Jfam2	2	2
Jfam2 (holiday)	Jfam2H	0	0
Bath Spa	B	28	28
Non Bath Spa Leavers this FY	L	2	4
Bath Spa Leavers this FY	BSL	0	0
Leavers from last year who are only included so I can write off their end year position in April 2020	ML	7	7

Money

The pre-lockdown monthly income was nearly £4000 in October 2019, falling to about £3600 by March. In April it was about £2900 but fell again in May (to about £2700) as some people paid in April and then took a subs holiday.

GCL in April was £2812 and in May was £2553.

Things are looking up; several people who are now able to take advantage of the restricted club opening have reinstated their subs payments.

The question in the long term is still a) when the long term begins and b) whether all these people come back from their subs holidays.

AVON COUNTY ROWING CLUB					
Financial Report for Committee Meeting on					
1 June 2020					
1. BANK BALANCE					
	Interest rate	This report (01/06/20)	Previous report (27/04/20)	Change	
Current account - General		64,686	65,600	(914)	
CAF Cash account		2,651	26	2,626	
CAF Gold account		78	78	0	
Virgin Money account		17,996	17,996	0	
Total in bank		85,411	83,700	1,711	
General excludes subs standing order receipts since 09/05/20					
There is also an HSBC account for ACRC events					
* from 26/06/20					
Debtors: Entries & gym/landtraining		(470)	(300)	(170)	
Debtors: Kit		30	85	(55)	
Total entries & kit debtors		(440)	(215)	(225)	
2. MAJOR INCOME & EXPENDITURE ITEMS SINCE LAST REPORT					
(excluding normal routine items)				Amount	
3. IMPENDING MAJOR EXPENDITURE/INCOME					
				Amount	
4. FINANCIAL ISSUES					