



AVON COUNTY ROWING CLUB

MINUTES OF THE ANNUAL GENERAL MEETING HELD AT THE SALT FORD ROWING CENTRE SATURDAY, 23 SEPTEMBER 2017 AT 12:00 PM

Before the commencement of the meeting, a moment's silence was observed in memory of the late Keith (Albie) Saunders, long-standing member of the club and President for 30 years.

1. APOLOGIES

Nick Totman, Chris Levan, Robin Leach, Geoff Peattie, Gillian Beer, Ivor Blackmore, Andrew Barton, Chris Hopper

PRESENT

Keith Trivett, Debbie Blackmore, Penny Senior, Angela Scott, Julian Sonheimer, Andy Mason, Carol Friend, Clair Ponting, Antony Constantinidi, Will Gray, Graham Hockley, Jo Elliott, Bob Friend, Chloe Penman, Hannah Teague, Odette McCarthy, Jim Dawson, Philippa Sondheimer, Abi Shears, Jon Garner, Patsy Lamb, Ruth Bardell, Brenda Baker

2. ADOPTION OF MINUTES FOR 2016 AGM

Penny Senior proposed and Clair Ponting seconded the adoption of the minutes from the 2016 AGM. Motion carried.

3. MATTERS ARISING FROM MINUTES

None

4. CAPTAIN'S REPORT (ATTACHED)

The club has enjoyed another good year, with membership flourishing. The junior squad is doing well and, thanks to the success of the Learn to Row programme, the women's squad goes from strength to strength, with the men's squad gaining ground as well.

5. CO-ORDINATORS' REPORTS (ATTACHED)

Women – Patsy thanked all the coaches and coxes who have helped throughout the year.

Beginners – Clair reported that, subsequent to her report, a Learn to Row crew won the plate competition at Upton Beginner Regatta – a first!

6. SAFETY ADVISOR'S REPORT (ATTACHED)

It was pointed out that many of the crashes are AVN crews running into other AVN crews. Antony has had a discussion with UBBC's head coach, who is in full agreement that safety on the river must be everyone's priority.

7. TRUSTEES' REPORT (ATTACHED)

The Chair explained the role of the Trustees to the meeting. Their primary role is to hold the head lease for the site and to ensure payment of rent to the Duchy. The club indemnifies the Trustees against any charge.

8. TREASURER'S REPORTS (ATTACHED)

Income:

The subscription income is higher because the accounts reflect the first full year of the increased subs. Subscription rates will be revisited by the committee as part of the agreed three-year review, and any recommendations brought to the AGM.

The small decrease in 'other club income' is a result of Kingswood School abandoning their rowing programme.

Our events continue to pay terrific dividends into the club accounts. The Chair thanked everyone who helps plan and run these events.

Expenses:

The men's eight received a much-needed overhaul this year.

Marina costs are no longer incurred, with our launches now stored in the West Wing.

The club's contribution to the sewage treatment works was £6,300. The project will result in the site's waste disposal going from £5k/annum to approximately £1k/annum.

Summary: The club has a strong balance sheet, and new boats have been ordered. The fundraising efforts of all members and junior parents is greatly appreciated.

Graham Hockley proposed and Jim Dawson seconded the accounts be adopted. Motion carried.

BOATHOUSE MANAGEMENT ACCOUNTS (ATTACHED)

These accounts are approved and adopted by the Boathouse Management Committee, and are presented here for information purposes only.

9. APPOINTMENT OF EXTERNAL EXAMINER

Antony Constantinidi proposed and Keith Trivett seconded that Chris Levan be appointed External Examiner. Motion carried.

10. REPORTS FROM CLUB EVENTS (ATTACHED)

Both Jim Dawson and Debbie Blackmore reiterated their thanks to all the volunteers without whom we could not run our events.

11. MEMBERSHIP, SUBSCRIPTIONS, AND CHARGES

Subscriptions will remain the same for the current financial year. The committee will revisit this next year. A direct debit system for collection of subs and other debts has been instituted. Please contact Philippa if you wish to pay by direct debit.

12. ELECTION OF PRESIDENT, OFFICERS AND COMMITTEE

POSITION	NOMINEE	PROPOSER	SECONDER
President/Treasurer	Antony Constantinidi	Andrew Barton	Graham Hockley
Captain	Penny Senior	Debbie Blackmore	Odette McCarthy
Assistant Treasurer	Julian Sondheimer	Carol Friend	Graham Hockley
Secretary	Debbie Blackmore	Carol Friend	Julian Sondheimer
Men's Co-Ordinator	Nicola Feaver	Andrew Barton	Jon Barton
Women's Co-Ordinator	Patsy Lamb	Helen Willcox	Angela Scott
Beginner Co-Ordinator	Clair Ponting	Graham Hockley	Andrew Barton
Junior Co-Ordinator	Penny Senior	Clair Ponting	Helen Gadsden
Safety Advisor	Philippa Sondheimer	Vicky Perry	Clair Ponting
Committee Members	James Dawson	Andrew Barton	Graham Hockley
	Jon Garner	Ruth Bardell	Rhiannon Edwards
	Helen Willcox	Patsy Lamb	Abbie Rees

All motions carried.

13. ELECTION OF VICE-PRESIDENTS

Nominees: Andrew Barton, Julian Bewick, Chris Blunt, Lionel Cartledge, Janet Cooper, Tony Daniel, Graham Hockley, Chris Hopper, Robin Leach, Chris Levan, Geoff Peattie, Rosie Richardson, Simon Richardson, Penny Senior, Philippa Sondheimer, Julian Sondheimer, Nick Totman, Keith Trivett, Paula Weeks, Clair Ponting.

The following names were removed from the list of Vice Presidents (in accordance with the Constitution) as we have had no contact with the individuals for several years: Nick Johnson, Angus Palmer, Malcolm Wilkins.

Keith Saunders' name was also removed.

Antony Constantinidi proposed and Andy Mason seconded the election of the above-noted Vice-Presidents. Motion carried.

14. ANY OTHER BUSINESS

Abi Shears reported a significant amount of interest in Learn to Row from Bath Spa University students (who will also be AVN members), and asked for assistance. The Chair referred her to the committee.

MEETING ADJOURNED AT 12:40 PM

Club Results
September 2016-August 2017

Monkton Bluefriars 2016

J15 2X Charlie, Will
J18 1X Harry
WJ17 1X Molly
WJ17 2X Molly, Bria
J14 1X Xavi
WJ14 2X Finnola, Jess
WJ14 4X+ Finnola, Jess, Lottie, Victoria, Carla

Gloucester Autumn Head

MasF4- Russel, Antony, Jim and Jon

Avon Autumn Head

J15 4X + Finnola, George, Will I, Charlie and Scarlett
WJ13 4X+ Ellie F, Victoria, Finnola, Jess and Will I

Wycliffe Small Head

W 2X Molly, Carla
W J18 2X Bria, EllieMc

British Rowing Indoor Championships

Finnola Stratton, Winner of Year 9 girls event

Avon Spring Head 2017

8o Chris, Robin, Michal, Josh, Oliver, Alex, Tim, James, Debbie
WJ18 4X- Bria, Ellie, Molly, Carla
W 4X- Scarlett, Poppy, Natalie, Phoebe
2- Jon, Russel
W 2X Sal, Nic
WJ17 1X Molly
WJ14 4X+ Lottie, Ellie, Finnola, Jess, Ellie Mc
WJ14 2X Finnola, Jess
J14 2X Kieran, Jonah

Vesta Veterans Heads

MxdMasD 8+ Nic, Sal, Helen, Kath, Jon G, Jon B, Russel, Jim and Lauren

Evesham and Evesham Sprint Regatta

WMasC 8+ Abbie, Ang E, Suze, Fiona, Ruth, Marian, Liz and Philippa
WMasC 4x- Fiona, Suze, Ang E and Philippa
J14 4X+ Marcus, Will, Xavier, Kieran and Tom
J13 1X Will

Bristol-Avon Regatta

Mas D 4+ Robin, Ian, Will, Chris, Scarlett
J16 1X Nathaniel

WJ14 2X Lottie, Ellie
J14 1X Will
J18 1X Harry
J14 2X Marcus, Will
MasD 8o Helen, Kath, Jon G, Sal, Ian, Jon B, Nic, Russel, Rhi

Masters Champs

MxdMas 8+ Antony, Jim, Jon, Russ, Kath, Sal, Helen G, Nic
Silver medal

Hereford Regatta

Mas E/F/G 4- Jon, Jim, Anthony, Russel
WJ18 2X Ellie Mc, Molly C
WJ16 2X Scarlett, Phoebe

Thames Valley Park

WJ16 2X Scarlett, Phoebe
WJ14 4X+ Lottie, Ellie F, Finnola, Jess, Poppy

Llandaff Regatta:

W8+ Nichole, Yasmin, Hannah, Charlotte, Carol, Clair, Laura, Lynne, Patsy
W 4+ Hannah, Charlotte, Chloe, Milly, Ange
Mas C 4+ Chris, Andy, Jon, Nic, Scarlett
Mas 1X Jon
J14 1X Kieran
J14 4X+ Kieran, Xavi, Marcus, Jonah, Tom
WJ14 2X Lottie, Victoria
W 4X- Scarlett, Phoebe, Alice, Carla
WJ18 2X Bria, Ellie

Bewdley and Bewdley Sprint:

WJ14 2X Lottie, Ellie
W IM3 4+ Charlotte, Hannah, Chloe, Tanya, Julian
WIM3 2X Alice, Poppy
WJ15 2X Jess, Finnola
J13 2X Will, Ellie
WJ14 4X+ Lottie, Ellie, Finnola, Jess, Tom

Captains report:

Sad news to start with this year – Albie (Keith) Saunders passed away at the end of August. Albie was president of the club for 30 years, standing down a few years ago, and a member for far longer who always took a keen interest in the club – enjoying reading ‘Rowing Notices’ and often turning up for events to help out. He will be greatly missed.

A fairly uneventful year ... The annual Christmas Pudding Head was well attended as usual and we have attended many other heads and regattas - managing 22 head and 31 regatta wins – not quite as good as last year but still pretty good.

The men's eight was refurbished and re-sectioned this year and may other smaller repairs have been done by our members.

In March we had members on both the L2 Club and L2 Session coach courses so now have five newly qualified coaches. The courses were both run in the club room at Saltford (not at the same time!) which worked well – it is so nice to have a suitable venue for such things.

We also ran a first aid course at the club which was well attended and the club now owns a defibrillator – which lives in the cupboard under the stairs in the facilities block. The downstairs of the facilities block will be receiving a new floor in the near future which will make it much easier to clean – the current one is a nightmare!

We have rebuilt our website this year – the old one was problematic as the software it was written using was getting a bit old (I know how it feels). The new site is much smaller than the old one as much of the useful bits of the website are now covered on the club's Facebook pages. And fewer pages means fewer pages to maintain.

Our events have all run this year and made a sizable contribution to club funds. Recruiting helpers in good time for events continues to be a problem, which is frustrating given just what a vital source of income they are. Many of our members enjoy competition, and competitions just don't happen unless there is plenty of help!

We have ordered three new boats this year which are currently being built – new quadruple sculls for the men's and women's squads and a new double for the juniors. So the autumn will see these new boats in action!

Thanks to everyone who keeps the club running – there are far too many to mention but running a club of this size (both in numbers of members and the size of the site) is a huge undertaking and just wouldn't happen if we didn't have such a large group of volunteers.

Penny Senior
Captain ACRC

Junior Coordinators Report:

Another busy and successful year for the junior squad. Again we had athletes trying to get into the GB squad and lots of local regatta success. Lots of enquiries and beginners having a go and now preparing for their first race in October.

We used the club room for land training this year which has worked well, although it does involve a lot of furniture moving! The WAGS funded dumbbells and kettlebells were put to good use in these sessions, where strength and conditioning and core stability were worked on. Tuesday and Thursday evening training at the club was well attended and both sessions were run with the assistance of our running parents. Water sessions are always well attended particularly the Sunday morning spot.

Fund raising for the junior boat fund has been good again with a Duck race and bar-be-que proving both popular and productive! It's surprising just how much fun it is watching little plastic ducks float downstream!

We have run two 'camps' this year. The first was at Easter and was a good opportunity to prepare for the regatta season. The second was held during the Summer holidays with a technical and skills focus, preparing for the new season ahead. Both camps were well attended and great fun.

Thanks to all the coaches and helpers who help keep the junior section running, their help is much appreciated.

Penny Senior
Junior Coordinator, ACRC

Avon County Rowing Club AGM 2017 Women's Squad Report

Coaching and Coxing

A number of women in the squad have taken up coaching development opportunities in the form of the L2 Session and Club Coach programmes. Abi Shears, Ange S, Clair and Liz Gray have successfully completed the Session Coach, and Patsy and Annette will hopefully have passed the Club Coach by the end of the year.

Several members of the squad also attended a number of opportunities to develop their coxing skills including Debbie's comprehensive introductory course, Dan's session on Coaching from the Coxes Seat and also Coxing the Tideway. For some attendees those sessions helped to build on existing skills, which are already being put to practical use, and it is hoped that as we continue, further attendees will apply their knowledge by helping to cox.

With a very enthusiastic women's squad there is always a continual need for coaching. Gratitude is expressed here to all our coaches for their valuable contribution. With the reinstatement of Coaches Supper's, which is an opportunity to discuss coaching related issues for the club, as well as for coaches to share and develop their skills, this will hopefully have a positive impact over the coming year.

Recreational Rowing, Training and Racing

Land training sessions continued to be held on Monday's and Tuesday's on a weekly basis over the head season. Whilst these sessions are valuable training opportunities, they are only utilised by a small number of the squad.

There have been a number of successes for racing crews at the events we have attended, which are detailed in the captain's report. The squad has been represented at National events including Vesta, BR Master's Championships, Henley Masters, and will soon be represented at World Master's in Bled. We have had many successes at regional events, proving Avon County Women's Squad to be a competitive and successful group. The new facilities, commitment of coaches and coxes, and squad training sessions, as well as individual crew training, have undoubtedly contributed to this success.

This summer it has been particularly pleasing to see members of the squad getting together to row in singles, in addition to the weekday and weekend opportunities that are already available. Again, thanks is given to all those who facilitate these sessions.

A number of the newer members of the squad are starting to row more independently outside of regular squad sessions, which shows both the confidence they have gained from the coaching they have received, as well as the welcoming and inclusive nature of Avon County.

Some women have requested to race at events other than those that the club typically attends. Unfortunately a call for volunteers to tow to such events, elicited a zero response.

There is a desire within the squad to attend a training camp, but again, when the squad was asked for commitment to this, only three positive responses were received. Unfortunately, the huge amount of time it would take to organise this, can only be justified if more of the squad show a positive commitment. This is

perhaps something to pursue again at some point in the future, as it would be a really good event to add to the overall squad calendar.

Patsy Lamb

Women's Squad Co-Ordinator

ACRC Men's Coordinator AGM Report September 2017

Since January when the Men's Coordinators changed over, the aim has been to move away from individual crews training in isolation, to a more cohesive squad structure which can take in Learn2Row Beginners, provide structure and a pathway for them to learn to row and scull well enough to join the more experienced rowers in the squad. The squad approach will also provide a pathway for the more competitive members to continue to develop and improve their rowing technique and fitness. With Nic, Kat and Jon G coaching, and Oly developing the training schedule the structure should enable everyone from Beginner, through Recreational Rower to Competitive Racer to get what they want out of their ACRC membership. Many of the more experienced rowers have volunteered to help and have been coaching the beginners, thank you Andy, Nick, Will and Julian. So far feedback has been positive, particularly from those who have lost their novice status this year. We planned our Head Season 2017/18 in the Squad Meeting Curry Night last week, plus at FISA World Masters last week Russell T and Jon G won gold in E2-, Russell T and Antony came 2nd in their respective 1xs finals and the E4x- Russell T, Antony, Jim and Jon G came 3rd in their final, so ACRC Men can make their mark on an international stage.

Antony, Jim, Jon G, Will G, Piotr and Bob, to name but a few help out off the water (although a few rowers were surprised to see Will and Piotr in the water) with keeping the boats and pontoons afloat, clearing fallen trees, cutting the grass etc... A big thank you to them for all the extra time they spend at the club.

Of all the boats in the boathouse there are relatively few boats that cater for men over 75kg, even though they make up roughly a 3rd of the club membership, so I see our next aim being updating the fleet of club boats to fairly accommodate all club members. Ian Derbyshire continues to organise the weekly squad social post Wednesday evening training, with profits going to the Men's Boat Fund.

Coxes are few and far between, so if any one has any narrow hipped (those seats are small), loud, bossy friends, please do bring them along to ACRC and we will welcome them with open arms, a life jacket and a cox box.

Looking forwards to the coming year the aim is to develop and improve every ones' technique, increase the understanding of rowing for those new to the sport, have one training schedule for those who wish to race, but that is flexible enough to cater for one session a week or 2, 3... or 7 for the most enthusiastic gym goer, but mainly for everyone to have Fun, whether "Fun" is paddling up and down the River Avon or "Fun" is winning at local, national and international events.

Nic Feaver Men's Squad Coordinator

BEGINNER'S SQUAD REPORT, AGM 2017

Basic Statistics

Carried forward from previous year	43
Enquiries	92
Signed up for taster session at beginning of course	88
Continued with LTR Course	68
Deferred to Summer course after starting spring course	10
Returned to Summer course after deferred	1
Handed over to co-ordinators at end of course	49
Summer LTR course is still continuing but looking like most will be handed over to coordinators in region of	16

As reported at the last AGM we decided to try a different approach and structure to coaching beginners from August 2016. The new format is working well and has been adopted in both the Spring and Summer 2017 courses. The programme I have drafted is easy to follow and people progress quickly but without feeling rushed and have flexibility if additional sessions are required to develop the necessary skills.

All who have tried this new method have said that they wouldn't have felt comfortable going in a boat on their own in the 2 taster sessions but that it meant more once they had experienced the crew boats. They also had an idea of what was expected of them and adapted well to being in the virus. During the course beginners experience as many different types of boat as possible although the 8s are proving to be the firm favourite!

Also during the course they are all having a go at coxing which they seem to enjoy, some more than others. Some categorically don't want to cox again, it is not for them but some surprised themselves and enjoyed it but would prefer to do so once they have mastered the sport a little more.

From April 2017, to help with those who book tasters and don't show up, we have introduced a nominal charge for the first 2 taster sessions. These tasters are being charged at £10 and all who have booked on have turned up. Along with this we are offering tea and cake on the first of the 2 tasters in order for people to get talking and asking questions. This has worked well. Also we have continued with our trips to the pub on the first evening session of the course. The summer course have taken this to be every week!!!

In the July committee meeting I brought a proposal for discussion after reviewing what other clubs in the area were charging for their learn to row courses. It was therefore decided from the next learn to row course (originally Autumn 2017 but now Spring 2018) we would continue to charge for the £10 taster sessions but also charge for the 6 week course at the cost of £100 to include silver membership to British Rowing.

The taster sessions will be separated from the full course by 2 weeks in order for those who wish to continue to pay their fees.

At the end of Spring 2017 course we introduced feedback forms and a few useful suggestions were made and these are trying to be implemented. We also 'presented' mock graduation certificates as a bit of fun.

In October 2016 there was a Clash of Clubs race kindly organised by Philippa with Minerva. Everyone raced lots of times each and had fun, although we were rather out rowed on this occasion as their rowers had been paddling since May rather than ours who started in August. I managed to cox my first 3 races and one of the mens crew who had been training hard for 3 weeks, were very pleased to win their race.

We had looked at a Clash of Clubs race with Bristol Ariel who started the Spring beginners the same week as ours but unfortunately it didn't come to fruition – maybe aim for this next year.

The Summer LTR course are all very keen to race and as such I am hoping to take 2 crews to race at Upton regatta on 10 September which coincides with their graduation day. Training has begun and both crews have asked for additional sessions with me so that they are ready and look good on race day.

We changed the timings of the course as suggested by coordinators in order for there to be more help from coaches but unfortunately this hasn't worked as well as expected and some weeks I've really struggled for help. I know that Philippa and Julian often had the same issues during their courses so I will review and look at what can be done differently during my dormant winter months.

I must thank those who have helped me with the courses during year: Julian, Ivor, Will, Patsy, Ange, Penny, Mary, Liz, Nick Dolman, Sam Walker, Simon Rodway, Charlotte, George and Philippa.

Enquiries seem to come in batches, many complaining they cannot start immediate and have to wait for scheduled courses, I think this is through ignorance of the sport and not understanding what is involved in teaching beginners. Usually we run 2 courses per year but maybe with careful planning we can run 3 next year. Again something to consider during the winter.

Also during my fallow winter months, I will cleanse my waiting lists so that anyone who has been on the waiting list for a long time and are not replying to emails will be removed. This is also in line with new Data Protection regulations which come into force early in 2018.

The analysed feedback from new members has been positive, they have felt supported, encouraged and that the Club has a friendly atmosphere. This is something which has been echoed by some of the coaches, and whom are also happy with the standards that are being produced during the course.

All in all I am really loving the challenges of the role and qualifying as a Level 2 Session Coach in April 2017 has given me more confidence in delivering sessions to the beginners and that of my own abilities. Looking forward to the new charging structure which will bring some additional income into the club.



Clair Ponting
Beginner Coordinator (Adult)
August 2017

SAFETY REPORT FOR AGM 2017

Admin

Our Safety Audit was submitted on time and accepted and the committee has agreed a short list of items to be addressed as a result of this and BR's latest RowSafe Document. Some have been addressed and none are urgent.

We have had no adverse comments about safety at our Heads. There was one small matter to be addressed at Bristol Avon.

Incidents during training

Between the AGM 2016 and 31st July 2017 we had the following incidents during training on our river and racing elsewhere:

Simple capsized out of a single (mostly juniors)

15

Simple capsize out of a double (all adults)	4
Collision	8*
Near miss requiring swift avoiding action	7*
Incidents at the raft	3

Looking at the 7 actual training collisions, some are blade clashes) we are pointing the finger at MIN, UBR and BAU for one each. One was us hitting BAU, one was 50/50 us and UBR, one was 50/50 us and MIN, and one was two Avon County boats hitting each other. So we are all as bad as each other.

Looking at the 6 training near misses, again we are pointing the finger at MIN for 2, UBR for 2 and BAU for one. The last one involved two Avon County boats. So, again, we need to look to our laurels.

Incidents involving our crews racing elsewhere (inc in the list above)

One collision off our water was caused by Molesey who rowed their eight over the top of our four at the start of a Head race.

One near miss/impeding problem off our water was Monmouth upsetting our 4- in a race, partly as the result of a perhaps ill-advised start order.

Incidents at our events (All dealt with under the appropriate Safety Plan)

These were:

Avon Spring Head 8 (not all reported?)

Bristol Avon Regatta 2 (reported)

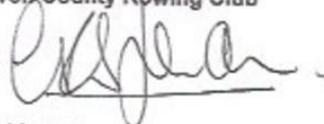
Conclusions

1. The committee has agreed to encourage adults to do the capsize drill and will be including either the capsize video or the detailed capsize poster in our safety briefing to new adult rowers.
 2. We need to watch out for other boats on the river and not assume that everyone will be navigating correctly and keeping a good look out. None of our collisions or near misses caused lasting damage to people but all of them could have done.
 3. We need to sort out the reporting of incidents at our events.
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**AVON COUNTY ROWING CLUB
TRUSTEES ACCOUNT**

YEAR ENDED MARCH 31 2017

For & On Behalf of
Avon County Rowing Club



C J Levan
Trustee

Dated September 1st 2017

THE TRUSTEES
AVON COUNTY ROWING CLUB

REPORT TO THE MEMBERS AGM – SEPTEMBER 30th 2017

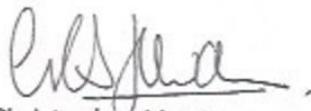
The Trustees have pleasure in presenting the accounts for the 12 month period to March 31 2017.

As reported at last year's Annual General Meeting there is no change in the business of the Trustees which is to administer the leasehold land at Saltford. Club members are aware that a lease has been agreed by the Trustees with the Duchy of Cornwall whereby Avon County Rowing Club, the University of Bristol and Monkton Combe School share the existing site at Saltford following the joint development into a Centre of Excellence for Rowing. The rent for the leasehold land is recovered directly from the Saltford Rowing Centre Boathouse Management Group. Other expenses which were previously incurred by the Trustees and re charged separately to ACRC and/or the University are now settled directly by the management group.

A copy of the Trustees' accounts for the year 12 months to March 31 2017 is attached to this report.

From the accounts you will see there is a *Prior Year Adjustment Debtor* (money due to the Trustees) of £421.42 which has been written off this year. This comprises an amount of £400.33 for the annual charge from Network Rail for the water pipe to pass under their rail bridge, and £14.49 paid to Bristol Water for the standard charge for the water pipe installed at the Marina in place of the disused water supply from the main road. Both these amounts would have been recoverable from the Rowing Club. Due to the contribution costs incurred by the Boathouse Management Group with regard to the removal of the pipe and upgrade of the water supply on the new site the Trustees felt it appropriate to forego the collection of these two amounts and therefore these are shown as expenditure in the current year's accounts.

The Trustees would like to take this opportunity of thanking Julian Sondheimer and Antony Constantinidi who continue to give a great deal of their time to the financial arrangements between the Club, the University and Monkton Combe School. This is very much appreciated and makes the Trustees job a lot easier.



Christopher J Levan
Trustee

September 1st 2017

**AVON COUNTY ROWING CLUB
TRUSTEES ACCOUNT**

INCOME & EXPENDITURE ACCOUNT YEAR ENDED MARCH 31 2017

	2016/17 £	2015/16 £
INCOME		
Rent Receivable	<u>7,200.00</u>	<u>7,200.00</u>
	<u>7,200.00</u>	<u>7,200.00</u>
EXPENDITURE		
Rent Payable	7,200.00	7,200.00
<i>Prior Years ACRC Debtor Written off:</i>		
Railtrack Annual Water Pipe Charge	400.33	
Bristol Wessex Water	21.09	
	<u>7,621.42</u>	<u>7,200.00</u>
Excess Expenditure over Income 2016/17	<u>- 421.42</u>	<u>-</u>

BALANCE SHEET AS AT MARCH 31 2017

	2016/17 £	2015/16 £
CURRENT ASSETS		
Lloyds TSB Bank Account	2,548.83	2,548.83
Debtors	3,600.00	3,600.00
Accrued Income	-	421.42
	<u>6,148.83</u>	<u>6,570.25</u>
CURRENT LIABILITIES		
Creditors	3,600.00	3,600.00
Accruals	-	-
	<u>3,600.00</u>	<u>3,600.00</u>
NET CURRENT ASSETS	<u>2,548.83</u>	<u>2,970.25</u>
 Financed by:		
CAPITAL ACCOUNT	£ 2,000.00	£ 2,000.00
TRUSTEES ACCUMULATED ACCOUNT		
<i>Balance 2015/16 brought forward</i>	970.25	970.25
Excess Expenditure over Income 2016/17	- 421.42	
	<u>548.83</u>	
	<u>2,548.83</u>	<u>2,970.25</u>

Bristol Avon Regatta – Saturday 13 May 2017 – Report for AGM

Once again we had an excellent entry in a wide range of events, and were well supported by umpires, which allowed us to have a great day's racing from 9.45 till 6.30. We were fortunate with the weather, though a tricky cross wind did cause some difficulties with handicap starts (a remedy has been found for next year!).

We continue to receive compliments on our organising and running of the regatta from a number of coaches, competitors and umpires, and were able to make a decent profit (please see Treasurer's accounts).

Thanks again to all those who help in advance with clearing the towpath, keeping the rafts and clubhouse in good order, and everything else related to maintaining the estate. And on the day before and the day itself, thank you to all of the club members, parents and friends for all your efforts. It's thanks to your positive approach that we have such a good reputation.

Especial thanks to my fellow committee members for all their hard work, and I'm sure we can do just as well next year.

Geoff Peattie, Chair, BAR Organising Committee

AVON AUTUMN HEAD RACE SATURDAY 19 NOVEMBER 2016

The organising committee decided to change the event to a 'big boats' only race in 2016 – due primarily to the horrible weather in 2015. We felt we could offer a safer event by restricting entries to the more stable larger boat classes.

At close of entries, 99 crews had registered. In the end, 76 crews completed the long course and 9 crews raced the short course. Hinksey's towing vehicle broke down en route, which put 6 crews out of the running. And another 8 crews scratched.

The decision to focus on big boats proved a financially sound one, returning a profit of £3511 – more than a 100% increase over 2015!

There were no safety or umpiring issues, and the last race finished on time.

These achievements are directly attributable to the faithful volunteers who make this (and all) our events run so professionally. We also receive tremendous support from our river neighbours, without whom we could not run events. Bath and Saltford Marinas, and the Riverside Pub are long-standing supporters, to whom we are very grateful. And Minerva RC and Monkton Combe School Rowing generously offer launches and drivers to help with marshalling and safety cover.

This year's race date is Saturday, 18th November. The format will remain 'big boats' for this year, and the future.

**Debbie Blackmore
Race Manager
Avon Autumn Head 2016**

AGM REPORT

ACRC Spring Head 2017, Saltford, Saturday 25 February

The ASH 2017 entry was slightly down on last year's record with some notable absentees from some of our favourite 'customers' like Great Marlow School and Monmouth Comprehensive School whose half-terms clashed with our race date. Nevertheless, 26 Clubs and Schools took part with a total of almost 1000 rowers and coxes.

This year there were two major changes. We acted as a pilot event for British Rowing's new competition system, which when fully introduced aims to provide closer and fairer racing for competitors across all UK rowing events. Entries were handled on BR's new BROE2 system, which provided Philippa with some interesting challenges. In addition, we successfully introduced a new computerised timing system using software from Webscorer. This enabled the results to be produced much more quickly and without the need to re-input all the times, or for the handwritten timing sheets to be returned to the Results team in the boathouse after every division. Back-up was provided using the traditional stopwatches.

Once again, I'd like to thank the members of the ASH organising committee and especially our large army of volunteers without whom the event could not be staged. The Head Committee is most grateful to all those who put in such a good effort on a long winter's day.

Thanks also go to Clair Ponting and her catering helpers who provided food and drinks all day to keep everyone going. Clair's team made a terrific profit of nearly £1000 for their day's work. Our neighbours were again extremely helpful, and grateful thanks go to Gordon Lye (car parking off the A4 in his Barnsdale Park field); Darrell & Lynn Pickup of Saltford Marina (use of their enclosure for our finish timing team and their field for boats on trestles); Riverside Inn (more parking); and Bath Marina (use of their pontoon for our team at the long start).

The Race itself produced a really good profit for the day of £6492 - just £200 less than last year's record. Taken with the catering profit and a decision to reduce the ASH bank reserve by £1600, a transfer totalling £9060 was made to the Club's boat fund. It was an extremely good result and a very demonstrable success for all the hard work everyone put in during the build-up and on the day.

The ACRC 2018 Spring Head will be raced on Saturday 24 February 2018. Please put this date into your diaries.

Jim Dawson, Chairman ACRC Spring Head Organising Committee

AVON COUNTY ROWING CLUB**BALANCE SHEET****as at 31 March 2017**

31-Mar-16		31-Mar-17
£	FIXED ASSETS	£ £
75,798	Boats and Blades	63,286
367	Project Oarsome Equipment	294
1,276	External assets (pontoons, hard standing etc)	1,021
230	Side boathouse refurbishment	184
77,671		64,785
	CURRENT ASSETS	
20,592	HSBC & CAF current accounts	35,451
949	HSBC deposit account	949
776	CAF Gold account	777
17,520	Virgin Charity deposit account	17,673
5,093	Stock	8,611
9,831	Debtors	12,914
54,761		76,376
(11,510)	less: Creditors	(11,696)
(262)	Creditors (grants not yet spent) *	(150)
(11,772)		(11,846)
42,989	NET CURRENT ASSETS	64,530
120,660		129,315
	Represented by:	
87,927	Unrestricted Fund	83,804
8,779	Grants not yet released to income account *	7,023
23,954	Restricted Fund **	38,487
120,660		129,315

* See Note 3 (grants analysis) for a note about the treatment of grants in the accounts

** Includes funds generated by Heads, Regatta and 100 Club, not to be used for general expenditure

Based on the records produced to me, the Income & Expenditure Account and Balance Sheet as at 31 March 2017 are in agreement with the accounting records kept by the Club.

.....
C J Levan

Dated:

DESIGNATED FUNDS

The Club Committee has determined that the balance sheet total should be divided into designated funds:

Assets used for normal day-to-day rowing club operation:		
77,671	Fixed assets	64,785
5,000	Working capital	5,000
5,093	Kit and medals stock	8,611
87,763		78,395
	Reserves for specific purposes:	
	- Opportunistic boat purchases	-
2,500	Contingencies	2,500
	Reserves available for development:	
23,954	Restricted	38,487
6,442	Unrestricted	9,932
120,660		129,315

AVON COUNTY ROWING CLUB
INCOME AND EXPENDITURE ACCOUNT
for the Year ended 31 March 2017

Year 31-Mar-16 <small>restated</small>		Year 31-Mar-17
£	INCOME	£
35,595	Subscriptions from active members	37,285
-	- Fees from potential members	190
3,200	Donations & fund raising (excl specific boat purchase)	6,556
2,195	Grants recognised as spent <i>(see Note 3: Grants analysis)</i>	1,868
4,299	Subscriptions and rent from associated clubs	2,724
1,064	Boat storage fees	1,670
300	100 Club profit	300
8,449	Dividends from Heads & Regatta	12,989
179	Bank Interest	155
2,262	Profit on catering at events	2,185
(291)	Profit / (loss) on gymnasium and pool	(182)
9	Profit / (loss) on clothing sales	87
<u>57,260</u>		<u>65,826</u>
	EXPENDITURE	
11,356	Rent and maintenance of premises	10,620
4,548	Insurance - boats	4,708
542	Insurance - other	557
8,247	Boat maintenance	12,980
1,115	Event equipment	1,081
19,406	Depreciation and write offs	16,183
1,547	Marina mooring charges, launch fuel & repairs	686
92	Coaching course fees and costs	870
1,284	British Rowing and EA/Canal & River Trust fees	1,363
102	Administration costs	69
279	Web Site & Publicity & Club Dinner	187
1,002	Regatta entry fees not recovered <i>(includes 450 City of Bristol Spring Head 2015 written off 15/16)</i>	(704)
(0)	Regatta travel costs not recovered	(215)
1,645	Elite support	661
-	Sundry	-
<u>51,166</u>		<u>49,047</u>
<u>6,094</u>	Profit / (Loss) before exceptional items	<u>16,779</u>
	EXCEPTIONAL ITEMS	
-	- Site development costs net of donations and grants <i>(see Note 4: site development)</i>	6,368
19,011	Donations for specific boat purchase	-
<u>25,105</u>	Profit / (Loss) after exceptional items	<u>10,411</u>

NOTE 1 MOVEMENTS IN FUNDS

	Year 31-Mar-17
	£
<i>Unrestricted Fund:</i>	
Balance at start of year	87,927
Change in fund	(4,122)
Balance at end of year	<u>83,804</u>
<i>Grants spent but not yet released to income account:</i>	
Balance at start of year	8,779
Grants spent	112
Grants released to income account	(1,868)
Balance at end of year	<u>7,023</u>
<i>Restricted Fund:</i>	
Balance at start of year	23,954
Dividends from Heads & Regattas	12,989
100 Club profit	300
Donations & Fund Raising for Boat Funds	4,541
Boat/oars purchase (after any grant)	(3,297)
Balance at end of year	<u>38,487</u>

NOTE 2 CAPITAL EXPENDITURE

	Year 31-Mar-17
	£
BOATS & OARS:	
Oars (Croker) - 8 sweep	3,297
OTHER:	
-	-
	<u>3,297</u>

NOTE 3 GRANTS ANALYSIS

Until a grant is spent, it is shown as a creditor in the accounts.

A grant (and a donation) which is given for and spent on a specific capital item is brought into the income account over a period of years, on the same profile as the associated depreciation.

31-Mar-15				31-Mar-16				31-Mar-16				31-Mar-17			
£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Unspent (c/f)	Awarded in year	Spent in year	Unspent (c/f)	Unspent (c/f)	Awarded in year	Spent in year	Unspent (b/f)	Awarded in year	Spent in year	Unspent (b/f)	Awarded in year	Spent in year	Unspent (c/f)	Unspent (c/f)	Unspent (c/f)
150	-	-	150	150	-	-	150	-	-	150	-	-	150	-	-
112	-	-	112	112	-	-	112	-	112	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
262	-	-	262	262	-	-	262	-	112	150	-	-	150	-	-
				TOTAL - ALL GRANTS								TOTAL - ALL GRANTS			

when a grant is spent, need to take it off creditors (see line in Cash Book)

31-Mar-15				31-Mar-16				31-Mar-16				31-Mar-17			
£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)	Unrecognised (c/f)	Spent in year	Recognised in year	Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)	Unrecognised (c/f)	Unrecognised (c/f)
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2,097	-	419	1,678	1,678	-	-	1,678	-	336	1,342	-	-	1,342	-	-
-	-	-	-	-	-	-	-	112	112	-	-	-	-	-	-
492	-	98	394	394	-	79	394	-	79	315	-	-	315	-	-
384	-	77	307	307	-	61	307	-	61	246	-	-	246	-	-
8,000	-	1,600	6,400	6,400	-	1,280	6,400	-	1,280	5,120	-	-	5,120	-	-
10,974	-	2,195	8,779	8,779	112	1,868	8,779	112	1,868	7,023	-	-	7,023	-	-
				TOTAL - ALL GRANTS								TOTAL - ALL GRANTS			

NOTE 4 SITE DEVELOPMENT

In May 2013 the Trustees of Avon County Rowing Club signed a Project Agreement in relation to the site at Saltford. The other parties were the Duchy of Cornwall, the University of Bristol and Monkton Combe School. The Agreement committed the Trustees and the Club to pay certain sums of money and to sign sub-leases with the University of Bristol and Monkton Combe School. In return, the Agreement committed the Duchy to issue a 60 year Head Lease to the Trustees and to have new boathouses and a facility block constructed. The new buildings will belong to the leaseholder and the sub-tenants will have rights to occupy designated parts of them.

Construction of the new buildings commenced in August 2013. The buildings were completed in August 2014 and at 31 March 2015 Avon County Rowing Club had no remaining expenditure commitments. The total expenditure from Club resources was £71,521.

The remainder of the Club's share of the cost was met by grants and donations, including £60,000 from British Rowing and £50,000 from Sport England.

The Club does not propose to include any value relating to the new buildings in its Balance Sheet and therefore the net amounts paid by the Club after grants and donations were included in the Income & Expenditure account as an Exceptional item of cost.

The expenditure incurred in the year to 31 March 2017 was the Club's share of expenditure on installing improved sewage disposal facilities.

Avon County Rowing Club / University of Bristol / Monkton Combe School
Saltford Boathouse
Accounts 12 Months to March 31st 2017

CASH BOOK - CAF Gold A/C 25093 & A/C 97892
INCOME & EXPENDITURE ACCOUNT 2016/17

	Per Accounts	Debtor	Creditor	Accruals	TOTAL	TOTAL
	Code	£	£	£	2016/17	2015/16
		£	£	£	£	£
INCOME						
ACRC	1	10,620.00			10,620.00	10,620.00
UBBC	2	12,300.00		-2,460.00	9,840.00	9,840.00
MCS	3	6,780.00			6,780.00	6,780.00
		<u>29,700.00</u>			<u>27,240.00</u>	<u>27,240.00</u>
Premise Hire	11	533.00			533.00	1,975.00
	<i>Income</i>	<u>30,233.00</u>		<u>-2,460.00</u>	<u>27,773.00</u>	<u>29,215.00</u>
EXPENDITURE						
Basic						
Rent	101	3,600.00		3,600.00	7,200.00	7,200.00
Insurance - to August 14th 2017	102	3,613.14			3,613.14	3,491.42
Bank Fee	103	25.00			25.00	0.00
		<u>7,238.14</u>		<u>3,600.00</u>	<u>10,838.14</u>	<u>10,691.42</u>
Utilities						
Electricity	201	1,356.74		446.98	1,803.72	1,679.11
Telephone	202	727.55		72.44	799.99	653.82
Cesspit Emptying	203	1,600.00			1,600.00	5,130.00
Water	204	144.12		142.17	286.29	224.40
		<u>3,828.41</u>		<u>661.59</u>	<u>4,490.00</u>	<u>7,687.33</u>
Cleaning						
Service	301	1,352.00		120.00	1,472.00	1,380.00
Ancillary	302	292.87		66.10	358.97	329.61
		<u>1,644.87</u>		<u>186.10</u>	<u>1,830.97</u>	<u>1,709.61</u>
Security						
Keys	401	58.08			58.08	27.08
Locks	402	80.00			80.00	102.93
Fire Alarm Annual Maintenance	403			204.00	204.00	204.00
Intruder Alarm Annual Maintenance	404			336.00	336.00	336.00
Emergency Lighting Annual Maintenance	405			96.00	96.00	96.00
Intruder Alarm Repairs	407	710.40		9.60	720.00	74.38
Emergency Lighting Repairs	408			52.80	52.80	52.20
		<u>848.48</u>		<u>698.40</u>	<u>1,546.88</u>	<u>892.59</u>
Repairs/Maintenance						
Building Damage Over Provision	500	0.00			0.00	-216.00
Building	501	0.00			0.00	89.85
Roadways	502	0.00			0.00	480.00
Trailer Field-Repairs to Wall	503	490.00			490.00	0.00
Trailer Field-Mowing	503	180.00			180.00	0.00
Landscaping	504	245.97			245.97	722.60
Pontoons	505	106.97			106.97	52.79
Gym Equipment	506	903.99			903.99	242.04
		<u>1,926.93</u>		<u>0.00</u>	<u>1,926.93</u>	<u>1,371.28</u>
Sundries						
Legal Expenses-Refund Stone King	51	-356.22			-356.22	0.00
Sundry Expenditure	601	10.00			10.00	129.61
		<u>-346.22</u>		<u>0.00</u>	<u>-346.22</u>	<u>129.61</u>

**Avon County Rowing Club / University of Bristol / Monkton Combe School
Saltford Boathouse
Accounts 12 Months to March 31st 2017**

**CASH BOOK - CAF Gold A/C 25093 & A/C 97892 Continued
INCOME & EXPENDITURE ACCOUNT 2016/17 Continued**

	Per Accounts	Debtor	Creditor	Accruals	TOTAL 2016/17	TOTAL 2015/16
	Code £	£	£	£	£	£
Improvements/Equipment						
Defibrillator	703 1,092.00				1,092.00	0.00
Contribution-WAGS Grant	703 -400.00				-400.00	0.00
Contribution to Canoe Avon re Bench	703 450.00				450.00	0.00
Equipment	703 22.19				22.19	314.03
Relocation of Water Tap to Boathou	703			1,000.00	1,000.00	0.00
	<u>1,164.19</u>	<u>0.00</u>		<u>1,000.00</u>	<u>2,164.19</u>	<u>314.03</u>
Special Events						
	<u>0.00</u>				<u>0.00</u>	<u>0.00</u>
<i>Expenditure</i>	<u>16,304.80</u>	<u>0.00</u>	<u>7,606.09</u>	<u>1,000.00</u>	<u>22,450.89</u>	<u>22,795.87</u>
Surplus Income over Expenditure before Interest and Other Charges	13,928.20	0.00	7,606.09	1,000.00	5,322.11	6,419.13
Bank Interest Received	901 0.13				0.13	0.35
Surplus Income over Expenditure after Interest and Other Charges carried forward to Maintenance Reserve	<u>13,928.33</u>	<u>0.00</u>	<u>7,606.09</u>	<u>1,000.00</u>	<u>5,322.24</u>	<u>6,419.48</u>

**Avon County Rowing Club / University of Bristol / Monkton Combe School
Saltford Boathouse
Accounts 12 Months to March 31st 2017**

BALANCE SHEET AS AT MARCH 31 2017

	2016/17 £		2015/16 £
Bank			
Cash A/C	20,758.14	Cash A/C	14,611.99
Gold A/C	108.02	Gold A/C	107.89
	20,866.16		14,719.88
add Debtors:		add Debtors:	
	0.00		0.00
less Creditors:		less Creditors:	
UoB Payment of Rent in Advance	-2,460.00	UoB Payment of Rent in Advance	-2,460.00
ACRC Trustees-Rent to March 31 2017	-3,600.00	ACRC Trustees-Rent to March 31 2016	-3,600.00
Other creditors	-2,546.09	Other creditors	-1,722.05
	-8,606.09		-7,782.05
	12,260.07		6,937.83
represented by:	£		£
Maintenance Reserve		Maintenance Reserve	
Accumulated Surplus Bfwd	6,937.83	Accumulated Surplus Income	6,937.83
2016/17 Surplus Income over Expenditur	5,322.24		
	12,260.07		6,937.83

I have examined the attached Balance Sheet and the respective Income and Expenditure Account for the period ended on March 31st 2017.

In my opinion and based upon the records produced to me the financial statements are in agreement with the accounting records kept by the Treasurer.


C. J. Levan
Examiner

Note to the Accounts:

The policy of the Boathouse Management Group is to generate surplus income averaging £4,000 per year over 10 years, to provide a fund for refurbishment and replacement of capital equipment when required.