



AVON COUNTY ROWING CLUB

MINUTES OF THE ANNUAL GENERAL MEETING
HELD AT THE SALT FORD ROWING CENTRE
SATURDAY, 24 SEPTEMBER 2016 AT 12:00 PM

1. APOLOGIES

Simon Richardson, Rosie Richardson, Jim Dawson, Jon Garner, Nick Totman, Chris Blunt, Geoff Peattie, Chris Levan, Chris Hopper, Patsy Lamb, Shay Brennan

PRESENT

Antony Constantinidi, Penny Senior, Debbie Blackmore, Andrew Barton, Andy Mason, Jeremy Cheek, Will Gray, Ivor Blackmore, Robin Leach, Mary Thorne, Liz Gray, Ann Simpson, Bob Friend, Carol Friend, Bob Jones, Simon Rodway, Brenda Baker, Julian Sondheimer, Philippa Sondheimer, Fiona Lambert, Jo Hardy, Debra Hearne, Jo Elliott, Gillian Beer, Ruth Barden, Lauren Hurrell, Clair Ponting, Graham Hockley

2. ADOPTION OF MINUTES FOR 2015 AGM

Robin Leach proposed and Andrew Barton seconded that the minutes from the 2015 AGM be adopted. Motion carried.

3. MATTERS ARISING FROM MINUTES

None

4. CAPTAIN'S REPORT (ATTACHED)

No matters arising

5. CO-ORDINATORS' REPORTS (ATTACHED)

No matters arising

6. SAFETY ADVISOR'S REPORT

There was no report submitted, however safety continues to be under constant review throughout this, and every, year. With grants received from Monkton Bluefriars and the Duchy of Cornwall, we were able to have some trees removed and brambles cleared from the riverbank on the 'straight'. It was a big job, carried out by volunteers from ACRC and Monkton Combe School. The improved visibility has improved safety, particularly for the junior rowers, and has made watching our events from the bank far more enjoyable for spectators.

7. TRUSTEES' REPORT (ATTACHED)

The Chair explained the role of the Trustees to the meeting. Their primary role is to hold the head lease for the site and to ensure payment of rent to the Duchy. The club indemnifies the Trustees against any charge.

QUESTION: (Gillian Beer) Is there a document detailing the terms of the Trustee Agreement and, if so, is it available for club members to view?

ANSWER: (Antony Constantinidi) Yes. Our external examiner, Chris Levan, holds a copy. We will ask him for a copy, which will then be available for review on request.

QUESTION: (Andy Mason) What is the depreciation schedule for the buildings on site over the course of the 60-year lease?

ANSWER: (Antony Constantinidi) The buildings were written off fully as an expense in year 1 of the lease, as reported in the accounts ending 31 March 2014. This decision was taken to make the club accounts easier to understand.

8. TREASURER'S REPORTS (ATTACHED)

Spending on boats and blades has increased this year. The Chair thanked all the fundraisers, and the donors to this effort. Subscription income has also increased, reflecting the increase in our membership base.

It was agreed that it be suggested to the External Examiner that the wording of his report be extended to make clear that he does checks to test that the records produced to him are correct.

It was agreed that the line item on the Balance Sheet titled 'Reserves Available for Development' be renamed 'Reserves Available for Boat Purchases'

QUESTION: (Robin Leach) Do the individual boathouses have separate bills for their respective expenses?

ANSWER: (Antony Constantinidi) The bills for the complete site are paid from the Boathouse Management account, which is financed by monthly contributions from ACRC, Monkton and the University determined on a visits/year and square footage basis. The percentages are approximately 40% each for ACRC and the University, and 20% for Monkton Combe School

Andy Mason proposed and Clair Ponting seconded the accounts be adopted. Motion carried.

BOATHOUSE MANAGEMENT ACCOUNTS (ATTACHED)

These accounts are approved and adopted by the Boathouse Management Committee, and are presented here for information purposes only.

9. APPOINTMENT OF EXTERNAL EXAMINER

Andrew Barton proposed and Jeremy Cheek seconded that Chris Levan be appointed External Examiner. Motion carried.

QUESTION: (Robin Leach) Is there a conflict with Chris Levan being both the External Examiner and a Trustee?

ANSWER: (Antony Constantinidi) I believe it's fair and reasonable that Chris carry on being the External Examiner for as long as he wishes.

10. REPORTS FROM CLUB EVENTS (ATTACHED)

Robin Leach pointed out that Avon Spring Head celebrated its 48th year in 2016, and not its 47th as indicated in the report.

Philippa Sondheimer reported Bristol Avon Regatta entries are growing every year and the committee are actively looking into ways of keeping the racing interesting whilst accommodating increased interest. It is likely that 2017's regatta will be run under the new British Rowing Competition framework.

The Chair offered special thanks to Clair and Glynis Ponting for the funds raised year after year from their catering efforts, not only at our events but also at Monkton Bluefriars and the University of Bristol Head Race.

Andy Mason commented that, not all that long ago, the club had considered not running any events because they were running at a loss or breaking even. How things have changed!

Jeremy Cheek asked what, if anything, we can do about the ever-increasing number of narrowboats illegally moored on the river. Antony Constantinidi explained that the various landowners have riparian rights that extend to the middle of the river. The Duchy owns much of the land, and the leases with their tenants prohibit any mooring rights. The other landowners will, if asked, do what they can to move illegally moored boats, but it is very difficult to find a time when the boat owners are actually on board and/or receptive to any suggestions they move on. Andrew Barton reported that the Environment Agency has found samples taken from the river downstream of the weir are contaminated. There was a suggestion that Saltford Rowing Centre was at fault but our waste was (until recently) pumped out of the cesspit and is now treated before being released into the river. The illegally-moored narrowboats are a more likely source of the problem.

We still have an unresolved issue with Canal and River Trust surrounding boat licensing, which we will resolve when they next query it.

11. MEMBERSHIP, SUBSCRIPTIONS, AND CHARGES

We are in the first year of the new subscription rates and there was no proposal to revisit subs this year.

12. ELECTION OF PRESIDENT, OFFICERS AND COMMITTEE

POSITION	NOMINEE	PROPOSER	SECONDER
President/Treasurer	Antony Constantinidi	Debbie Blackmore	Graham Hockley
Captain	Penny Senior	Clair Ponting	Charlotte Hook
Assistant Treasurer	Julian Sondheimer	George Hurst	Chris Brown
Secretary	Debbie Blackmore	Chris Brown	Graham Hockley
Men's Co-Ordinator	Parveen Jones	Helen Willcox	Angela Scott
Women's Co-Ordinator	Patsy Lamb	Angela Scott	Angela Ellis
Beginner Co-Ordinator	Clair Ponting	Charlotte Hook	Andy Mason
Junior Co-Ordinator	Penny Senior	Debbie Blackmore	Helen Willcox
Safety Advisor	Philippa Sondheimer	Chris Blunt	Keith Trivett
Committee Members	James Dawson	Chris Brown	Suze Eyles
	Liz Gray	Angela Ellis	Suze Eyles
	Jon Garner	Suze Eyles	Angela Ellis
	Helen Willcox	Andy Mason	Antony Constantinidi

All motions carried.

13. ELECTION OF VICE-PRESIDENTS

Nominees: Andrew Barton, Julian Bewick, Chris Blunt, Lionel Cartledge, Janet Cooper, Tony Daniel, Graham Hockley, Chris Hopper, Nick Johnson, Robin Leach, Chris Levan, Angus Palmer, Geoff Peattie, Rosie Richardson, Simon Richardson, Penny Senior, Philippa Sondheimer, Julian Sondheimer, Nick Totman, Keith Trivett, Paula Weeks, Malcolm Wilkins, Keith Saunders, Clair Ponting.

Liz Gray proposed and Penny Senior seconded the election of the above-noted Vice-Presidents. Motion carried.

14. ANY OTHER BUSINESS

The Chair extended special thanks to Andrew Barton and Graham Hockley for the many boat repairs and general maintenance they carry out during the year; to Will Gray for all the landscaping and grass mowing he does; to Julian Sondheimer for keeping both the club's accounts and Saltford Rowing Centre's accounts in such good order; and to Philippa Sondheimer for her numerous volunteer roles at the club and at our events.

MEETING ADJOURNED AT 12:52 PM

**AVON COUNTY ROWING CLUB
ANNUAL GENERAL MEETING, 24 SEPTEMBER 2016
REPORTS**

CAPTAIN'S REPORT:

We started the year by ordering a new women's eight – 'Philippa Sondheimer' was officially christened at the Christmas Pudding Head and has been very well used! This was part funded by the Medlock Trust as well as fund raising and club funds. Eight women's blades have also been purchased.

We spend a large amount on repairs which is frustrating but probably inevitable given the size of the club, the age of some of our equipment and the number of beginners that we teach each year. The 'Explore' fours and doubles are very well used and as I write many of the blades are being repainted.

We are still tweaking the racking in the boathouse as we have had several new boats to accommodate, but are getting there! We have installed a post box this year – and actually now have an address! Bicycle racks have been installed and are so well used that we need to install some more! We are getting used to having a club room and have had several social events this year including afternoon tea and the curry quiz at the club. The Christmas Pudding head was well attended and other events are being planned.

All the clubs on site have helped with a mammoth bank clearing effort meaning the bank on the straight has been transformed. This has helped hugely with visibility both for the events run at Saltford and generally making it safer as it is so much easier to see the crews on the river.

Spring saw some useful lectures and workshops at the club with such topics as coxing, anti-doping and coaching beginners.

Sad news this year with the passing of Alan Gallop from the canoe club and Robin Garton (who donated the single 'Glacier' to the club). Alan was such a regular at the club it is strange not to see him out on the water.

Competitively we have had a stunning year with over 70 wins – 30 in head races and 45 at regattas – I think this may be a record!

Thanks to everyone who keeps the club running – there are far too many to mention but running a club of this size (both in numbers of members and the size of the site) is a huge undertaking and just wouldn't happen if we didn't have such a large group of volunteers.

Penny Senior
Captain ACRC

JUNIOR CO-ORDINATOR'S REPORT:

Another busy and successful year for the junior squad. At the top end four of our juniors have tried to gain GB selection – no success this year but it is a credit to the club that we have so many athletes of a standard able to try and three of them are eligible to try next year as well. At the other end of the scale, over 50 youngsters have had the opportunity to try sculling with the club with many of them joining and some already racing (and winning) for the club.

Two new coaches have joined the team this year – Annette Bartlett and Charlotte Hook – their help has been most welcome – and we say a partial good bye and thank you to Aaron Sims who has been helping at the club for three years but whose job is now meaning he will only be able to help at events in future.

We used Broadland Academy Gym for land training this year as Wellsway wasn't available and this worked very well although attendance was lower than it has been in previous years. Thursday evening training at the club was well attended and both sessions were run with the assistance of our running parents.

Two new boats this year - a second hand single 'Mary' and a new girls coxless quad 'Esmond' (part funded by the kind donation from Olive and Esmond Wrights beneficiaries). Seven of our older boats have been refurbished with the assistance of a grant from the Rowing Foundation.

Fund raising has been exceptional this year with the introduction of the annual (?) quiz and curry night in March, a prize draw and the weekend 'buttie bar' proceeds, all of which are organised by the juniors' parents. Over £2400 has been raised since September 2015, a magnificent effort.

We have started doing strength and conditioning work with the juniors now that we have a gym on site and this has proved popular. We have a WAGS grant to buy some dumbbells for this. We have run one capsized drill this year and will run another in September for those that missed it, and for the next batch of beginners that will start in September. No doubt these September taster sessions will be oversubscribed following the success of our Olympic rowing team!

Results 2015 - 2016

Monkton Bluefriars Head

WN 4+ Emma Gardner, Sam Bennett, Charlotte Williams, Ciara Gallagher, Charlotte Hook

WN 2X Abbie Rees, Lauren Hurrell

WJ15 4X+ Poppy, Rachael, Issy, Alicia, Scarlett

WJ16 1X Molly C

J17 2X Harry, Nick

J17 1X Harry

WJ16 2X Molly C, Bria

WJ18 2X EllieM, Bria

WJ17 2X EllieM, Ellie H

WJ17 1X Carla

J14 2X Will, Charlie

Avon Autumn Head

WIM3 8o Di, Sarah, Debra, Fiona, Suze, Jo, Philippa, Parveen, Julian

WN 4+ Erin, Charlotte, Samantha, Abi, Liz

J17 2x Nick/Harry

IM3 2x Carla/Harry

WJ17 2x Carla/Molly

J14 2x Will/Charlie

J14 1x Will

Pangbourne Junior Sculls

WJ18 2X Carla, Ellie Mc

WJ16 2X Bria, Molly C

WJ17 1X Carla

WJ16 1X Molly C

Avon Spring Head

W IM3 8 Jess, Lauren, Grace, Abbie, Laura B, Sam, Laura W, Rebecca coxed by Patsy

WJ16 2X Bria & Molly

WJ15 2X Phoebe & Scarlett

J17 2X Curtis, Nick
J14 2X Will, Charlie
J17 1X Nick
J15 1X Olivier
J14 1X Will

WEHOR 185/296

Junior Sculling Head

WJ18 4X- (bronze) Bria, Ellie, Molly, Carla

Evesham Regatta

W IM3 8o Abbie, Jess, Ange E, Sam, Laura W, Laura D, Lauren, Grace and Patsy

Evesham Sprint Regatta

J14 1X Will
J18 1X Harry
WIM2 1X Carla
WJ16 2X Molly, Bria
WJ18 4X- Bria, Carla, Ellie, Molly

Bristol Avon at Saltford Regatta

N 8o Robin, Russ Lee, Mike, James, Oly, Chris, Russell Martin, Tim, Debbie Blackmore.
W Mas 4+ Kath, Helen, Sal, Patsy, Abbie
Mas 1X Antony
J15 1X Olivier
J14 2X Charlie, Will
WJ15 4X+ Poppy, Amelia, Phoebe, Scarlett, Carla
WIM2 1X Carla

Scullery Regatta

WJ16 2X – Molly, Bria
WJ17 1X bronze – Carla
J14 2X bronze – Will, Charlie

Hereford Regatta

J17 2X Harry, Carla
J17 1X Harry
J14 2X Will, Charlie
WJ18 2X Carla, Ellie
WJ18 1X Ellie

Llandaf Regatta

Wim3 8o Abbie et al
Wmas B 2X Nic, Sal
W IM3 2X Nic, Sal
Mxd IM1 2X Carla, Harry
WJ18 2X Bria, Ellie
WJ17 1X Carla
WJ16 2X Molly C, Bria
WJ16 1X Molly C
WJ15 2X Phoebe, Scarlett
WJ15 4X+ Poppy, Issy Mc, Frede, Phoebe
WJ14 1X Scarlett

WJ13 4X+ Victoria, Lottie, Jess, Finnola
J15 2X Will, Olivier
J14 2X Will, Charlie

Brit Camps

WJ18 4X – 4th Bria, Ellie, Molly, Carla
WJ16 2X – 4th Bria, Molly

Bewdley Regatta

Nov 2X Olivier, Curtis
WJ17 2X Bria, Lucy (STP)
WJ16 1X Bria
WJ15 1X Phoebe
J14 2X Will, Charlie
J14 1X Will

Bewdley Sprint Regatta

WJ16 1X Bria
WJ15 4X+ Poppy, Amelia, Frede, Phoebe, Carla
J13 2X Finnola, Marcus
J15 1X Olivier
J14 2X Will, Charlie
J14 1X Will

BEGINNER CO-ORDINATORS' REPORTS:

April Beginner Course

Basic Statistics

Enquiries	75
Signed up for taster session at beginning of course	39
Handed over to co-ordinators at end of course	20

The course

The beginners were started off in Viruses and progressed to Explore quads and then Explore doubles. They also gained sweep rowing experience in eights.

A total of thirty sessions were offered over eight weeks; the most enthusiastic beginners did 16 sessions. 21 people passed their Virus skills test and 17 did the safety induction (basically a detailed run through the Safety Policy).

There was a big list of people who helped/coached at some point during this course. They are Philippa, Julian, Clair, Jo, Liz, Ivor, George, Charlotte, Mary, ChrisB, Oly, Little Russ, Big Russ, Debbie, Andy, Will, Johnny, Grace.

Parveen and Debbie took over the beginner men; Philippa and Julian the beginner women. Thanks also to Jo and Fiona for continuing help with the April beginner women, who we hope to see making their racing debut at Upton.

Philippa Sondheimer

August Beginner Course

Having taken over the position of beginner coordinator from Philippa Sondheimer on 1 June 2016 after the last LTR course finished, I was apprehensive of following in her successful footsteps, or should I say puddles, after being at the helm for the last 10 years. Firstly, may I thank Philippa for all her valiant and valuable work over the last 10 years in coordinating us (me included), teaching us and starting us on the road we find ourselves today.

I took on this role wondering if I could do it and if I had enough experience to do it! The support I have been given has been amazing and has given me the confidence I needed to proceed.

Before the Rio 2016 Olympics Penny, myself, 2 juniors, a junior parent and a lady from the April LTR course were interviewed by Dan Ablett of BBC Radio Bristol for the Geoff Twentyman Sports Store show and this was aired on Wednesday 17 August.

I have a spreadsheet with 94 names of which 40 having taken part in the tasters.

Basic Statistics

Enquiries (of which many were left over from April)	94
Signed up for taster session at beginning of course	42
Continued on course	38
Didn't turn up for first taster session	2
Decided not to continue with LTR course	2

Numbers handed over to coordinators unknown as course due to finish early October.

We decided to try a different approach to that used previously. For their first taster session, we put the taster people on the ergos first to teach them the stroke. Then we put them in the Explore 4s for a brief water outing. On their second taster session, we did a refresh of the ergo training and longer in the boat.

After the first 2 taster sessions, we asked people to join the club and we put them in viruses to train them for sculling. Some people had 3 or 4 sessions in the Explore 4s before trying sculling and we found that they were quicker to get off the rope, as they already had a concept of terminology and what was needed of them. Some LTR people have been out in the 8 and in an Explore quad. All are very keen to do as many sessions are possible and we are trying to be flexible in a 'just turn up' type of arrangement.

At the time of writing this report, 2 taster veteran men have been passed over to Andy Mason's Vet squad and are turning up regularly and training with them. A 3rd Vet man is on the verge of transitioning. There is a lady who joined the course who has rowed previously and is an experienced cox. She has also joined the club and will shortly graduate the course.

Many are interested in doing the capsize drill that is being organised for 17 October, although the majority of these are only doing it as part of their course and do not really wish to single, preferring the camaraderie of larger crew boats.

Before handing over these learn to row people to their coordinators, a couple of sessions will be dedicated to coxing to try to show people that it is not as scary as it might initially seem! Even I'm coxing now and not really worrying too much although, of course, I'm only Explore boats at the moment!

Many thanks goes to those who have assisted me in coaching the beginners: Philippa, Julian, Ivor, Will, Liz, Patsy, Simon and Peter.

We have organised and had our first social trip to the pub which, whilst small, was worthwhile as the beginners could chat freely to others without worrying about missing some vital piece of information. They were also very interested in learning about racing, kit and other aspects of the rowing which I was able to answer for them.

Enquiries are coming in regularly for the next course which will take place in Spring 2017.

Clair Ponting

WOMEN'S CO-ORDINATOR'S REPORT:

Racing

The last 12 months have seen the women's squad racing at more events than in recent years as detailed below:

Gloucester Regatta – WMasC 4+, WMasB 2x, WMasB 4x

Monkton Bluefriars – WNov 4+ (x4), WMasC 4+, WNov 2x, Mx MasF 4x

City of Bristol Autumn – Cancelled due to weather conditions.

Avon Autumn Head – WMasD 8+, WIM3 8+ (x2), WNov 4+, WMasC 4+, WIM3 4x

City of Bristol – Cancelled due to weather conditions.

Avon County Spring Head – WMasC 4+, WIM3 4x, WNov 8+, WIM3 8+ WMasE 8+, WIM3 4+

Women's Head of the River - WNov 8+

Gloucester Spring Head – WMasB/C 8+

Vesta – WMasD 8+

Evesham – WIM3 8+, WMasB 4x,

Bristol Avon Regatta – WMasC 4+, WNov 8+, WIM3 8+, WMasB 2x, WSen 4x (x2)

Hereford Regatta – WMasE 4x-, WIM3 4+, WNov 4+

Henley Women's – WIM3 8+

Henley Masters – WMas C 4+

National Master Championship – WMasC 4+, WMasB 2x and WMasB 4x

Llandaff – WIM3 8+, WNov 8+, WIM3 4x, WIM3 4+, WMasB 2x, WIM3 2x

Bewdley – WIM2 8+, WNov 8+, WMasB 4x, WIM3 4+

Gloucester – WMasC 4+(x3), WMasB 2x, Mx MasD 8+, WMasE 2x

Results:

With fifteen wins as follows:

Gloucester – Congratulations to WMasC 4+ of Sallyanne, Helen, Kath and Nic coxed by Abbie and to WMasB 4x Helen, Ange E, Ange S and Patsy

Monkton Bluefriars – Congratulations to Emma G, Sam, Charlotte W, Ciara and Charlotte H for winning Nov4+, Philippa and Di for winning the MxMas F 4x and Abbie R and Lauren for winning the Nov2x.

Avon Autumn Head – Congratulations to WIM3 8+ Di, Sarah, Debra, Fiona, Suze, Jo, Philippa, Parveen coxed by Julian and WN 4+ Erin, Charlotte, Samantha, Abi coxed by Liz

Avon County Spring Head – Congratulations to W IM3 8 + Jess, Luran, Grace, Abbie, Laura B, Sam, Laura W, Rebecca coxed by Patsy

Evesham Regatta – Congratulations to WIM3 8+, Laura Wiltshire, Lauren Hurrell, Abbie Rees, Jess Beale, Angela Ellis, Samatha Bennett, Laura Deakin, Grace Bramer and Patsy Lamb.

Bristol Avon Regatta – Congratulations to WMasC 4+ of Sallyanne, Helen, Kath and Patsy coxed by Abbie won.

Llandaff – Congratulations to WIM3 8+ of Abbie, Ange E, Patsy, Sam, Ange S, Laura D, Laura W, Grace coxed by Helen and WMasB 2x- and WIM3 2x- of Sal and Nic

Gloucester- Congratulations to Mx MasD 8+ of Sallyanne, Helen, Kath and Nic coxed by Abbie and to WMasB 2x- of Sal and Nic.

The past twelve months has been an excellent time for the women's squad with a 66% increase in the number of wins up from last year. With the help of fund raising including a successful afternoon tea and generous donations the club have been able to purchase a new women's eight "Philippa" which has already helped crews train and achieve success in

racers. An increase in the numbers of events attended this year in addition to the number of crews competing has been fantastic to witness. Crews and members of the squad have become more independent which has helped relieve some of the burden on the same few.

The size of the squad is also a huge asset and testament to the club in providing such a wonderful facility and atmosphere where people want to row, regardless if it is for recreation or competition.

The Future

The year ahead will see a new Women's Co-ordinator in post with a fresh set of eyes and enthusiasm to continue to grow, develop and inspire the squad. Coaching as always is an area we need to improve on and it is hoped a monthly/bi monthly development sessions will take place. Coxes are still in demand, but with encouragement and teaching opportunities to bring on people's coxing abilities we will hopefully expand the pool of coxes available.

Helen Willcox

August 2016

MEN'S CO-ORDINATOR REPORT

No report submitted

SAFETY ADVISOR REPORT

No report submitted

THE TRUSTEES
AVON COUNTY ROWING CLUB

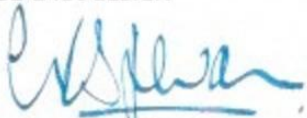
REPORT TO THE MEMBERS AGM – SEPTEMBER 24th 2016

The Trustees have pleasure in presenting the accounts for the 12 month period to March 31 2016.

As reported at last year's Annual General Meeting there is no change in the business of the Trustees which is to administer the leasehold land at Saltford. Club members are aware that a lease has been agreed by the Trustees with the Duchy of Cornwall whereby Avon County Rowing Club, the University of Bristol and Monkton Combe School share the existing site at Saltford following the joint development into a Centre of Excellence for Rowing. The rent for the leasehold land is recovered directly from the Saltford Rowing Centre Boathouse Management Group. Other expenses which were previously incurred by the Trustees and re charged separately to ACRC and/or the University are now settled directly by the management group.

A copy of the Trustees' accounts for the year 12 months to March 31 2016 is attached to this report.

The Trustees would like to take this opportunity of thanking Julian Sondheimer and Antony Constantinidi who have continued to give a great deal of their time to setting up the financial arrangements between the Club, the University and Monkton Combe School. This is very much appreciated and makes the Trustees job a lot easier.



Christopher J Levan
Trustee

September 15th 2016

**AVON COUNTY ROWING CLUB
TRUSTEES ACCOUNT**

YEAR ENDED MARCH 31 2016

For & On Behalf of
Avon County Rowing Club



C J Levan
Trustee

Dated 15/9/2016

**AVON COUNTY ROWING CLUB
TRUSTEES ACCOUNT**

INCOME & EXPENDITURE ACCOUNT YEAR ENDED MARCH 31 2016

	2015/16 £	2014/15 £
INCOME		
Rent Receivable	7,200.00	6,720.00
	7,200.00	6,720.00
EXPENDITURE		
Rent Payable	7,200.00	6,720.00
	7,200.00	6,720.00
Excess Income over Expenditure	-	-

BALANCE SHEET AS AT MARCH 31 2016

	2015/16 £	2014/15 £
CURRENT ASSETS		
Lloyds TSB Bank Account	2,548.83	3,448.83
Debtors	3,600.00	3,360.00
Accrued Income	421.42	421.42
	6,570.25	7,230.25
CURRENT LIABILITIES		
Creditors	3,600.00	3,360.00
Accruals	-	900.00
	3,600.00	4,260.00
NET CURRENT ASSETS	2,970.25	2,970.25
 Financed by:		
CAPITAL ACCOUNT	2,000.00	2,000.00
TRUSTEES ACCUMULATED ACCOUNT	970.25	970.25
	2,970.25	2,970.25

AVON COUNTY ROWING CLUB**BALANCE SHEET****as at 31 March 2016**

31-Mar-15		31-Mar-16
£	FIXED ASSETS	£
43,883	Boats and Blades	75,798
459	Project Oarsome Equipment	367
1,595	External assets (pontoons, hard standing etc)	1,276
288	Side boathouse refurbishment	230
46,225		77,671
	CURRENT ASSETS	
28,361	HSBC & CAF current accounts	20,592
948	HSBC deposit account	949
1,199	CAF Gold account	776
572	CAF 90 day notice	-
17,346	Virgin Charity deposit account	17,520
4,448	Stock	5,093
11,957	Debtors (routine)	9,831
248	Debtors (pontoon cost recovery)	-
8,174	Debtors (site dev cost recovery)	-
73,254		54,761
(21,467)	less: Creditors	(11,510)
(262)	Creditors (grants not yet spent) *	(262)
(21,729)		(11,772)
51,524	NET CURRENT ASSETS	42,989
97,749		120,660
	Represented by:	
47,786	Unrestricted Fund	86,987
10,974	Grants not yet released to income account *	8,779
38,989	Restricted Fund **	24,894
97,749		120,660
	* See Note 3 (grants analysis) for a note about the treatment of grants in the accounts	
	** Includes funds generated by Heads, Regatta and 100 Club, not to be used for general expenditure	
Based on the records produced to me, the Income & Expenditure Account and Balance Sheet as at 31 March 2016 are in agreement with the accounting records kept by the Club.		
.....		
C J Levan		
Dated:		
	DESIGNATED FUNDS	
The Club Committee has determined that the balance sheet total should be divided into designated funds:		
Assets used for normal day-to-day rowing club operation:		
46,225	Fixed assets	77,671
5,000	Working capital	5,000
4,000	Kit stock	4,000
55,225		86,671
Reserves for specific purposes:		
-	Opportunistic boat purchases	-
2,500	Contingencies	2,500
Reserves available for development:		
38,989	Restricted	24,894
1,035	Unrestricted	6,595
97,749		120,660

AVON COUNTY ROWING CLUB
INCOME AND EXPENDITURE ACCOUNT
for the Year ended 31 March 2016

Year 31-Mar-15		Year 31-Mar-16
£	INCOME	£
31,633	Subscriptions from active members	35,595
1,692	Donations (excluding for specific boat purchase)	687
2,743	Grants recognised as spent <i>(see Note 3: Grants analysis)</i>	2,195
5,050	Subscriptions and rent from associated clubs	4,299
696	Boat storage fees	1,064
	- Sale of equipment	-
450	100 Club profit	300
7,741	Dividends from Heads & Regatta	8,449
337	Bank Interest	179
2,612	Profit on catering	3,693
20	Profit / (loss) on gymnasium and pool	(291)
(10)	Profit / (loss) on clothing sales	9
<u>52,963</u>		<u>56,178</u>
	EXPENDITURE	
	- Rates and Water	-
8,323	Rent and maintenance of premises	11,356
	- Security, Electricity & Telephone	-
3,293	Insurance - boats	4,548
515	Insurance - other	542
5,721	Boat maintenance	8,247
1,254	Event equipment	1,115
11,544	Depreciation and write offs	19,406
1,901	Marina mooring charges, launch fuel & repairs	1,547
313	Coaching course fees and costs	92
2,622	British Rowing and EA/Canal & River Trust fees	1,284
55	Administration costs	102
149	Web Site & Publicity	137
(40)	Regatta entry fees not recovered <i>(includes 450 City of Bristol Spring Head 2015 written off)</i>	1,002
(161)	Regatta travel costs not recovered	(0)
583	Elite support	1,645
	- Sundry	-
<u>36,071</u>		<u>51,024</u>
<u>16,892</u>	Profit / (Loss) before exceptional items	<u>5,154</u>
	EXCEPTIONAL ITEMS	
29,031	Site development costs net of donations and grants <i>(see Note 4: site development)</i>	-
17,744	Donations for specific boat purchase	19,951
<u>5,605</u>	Profit / (Loss) after exceptional items	<u>25,105</u>

NOTE 1 MOVEMENTS IN FUNDS

	Year 31-Mar-16 £
<i>Unrestricted Fund:</i>	
Balance at start of year	47,786
Change in fund	39,201
Balance at end of year	<u>86,987</u>
<i>Grants spent but not yet released to income account:</i>	
Balance at start of year	10,974
Grants spent	-
Grants released to income account	(2,195)
Balance at end of year	<u>8,779</u>
<i>Restricted Fund:</i>	
Balance at start of year	38,989
Dividends from Heads & Regattas	8,449
100 Club profit	300
Other contributions	22,573
Boat purchase after grant	(45,417)
Balance at end of year	<u>24,894</u>

NOTE 2 CAPITAL EXPENDITURE

	Year 31-Mar-16 £
BOATS & OARS:	
Stampfli 2x "Bellatrix"	10,989
1x "Mary"	1,000
Janousek 8 "Philippa Sondheimer"	18,726
Stampfli 4x- "Esmond"	14,703
Oars (Concept 2)	3,760
OTHER:	
Racking	785
Mucat trailer	890
	<u>50,852</u>

NOTE 3 GRANTS ANALYSIS

Until a grant is spent, it is shown as a creditor in the accounts.

A grant (and a donation) which is given for and spent on a specific capital item is brought into the income account over a period of years, on the same profile as the associated depreciation.

GRANTS STILL TO BE SPENT					
31-Mar-14			31-Mar-15		
£	£	£	£		
Unspent (c/f)	Awarded in year	Spent in year	Unspent (c/f)		
150	-	-	150	Sport England Awards for All (£5,000 2006)	
112	-	-	112	Coaching Awards	
-	-	-	-	- BANES "Sports Unlimited" Award (£1,500 2008)	
-	-	-	-	- BANES "Sports Unlimited" Award (£600 2010)	
-	10,000	10,000	-	- ESC Lottery Fund (Explore boats)(£10,000 2014)	
262	10,000	10,000	262	TOTAL - ALL GRANTS	

GRANTS WHICH HAVE BEEN SPENT - RECOGNITION IN INCOME ACCOUNT					
31-Mar-14			31-Mar-15		
£	£	£	£		
Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)		
-	-	-	-	- Sport England Awards for All (£5,000 2006)	
2,621	-	524	2,097	Sport England Awards for All (£10,000 2008)	
-	-	-	-	- Coaching Awards	
616	-	123	492	BANES "Sports Unlimited" Award (£1,500 2008)	
480	-	96	384	BANES "Sports Unlimited" Award (£600 2010)	
-	10,000	2,000	8,000	ESC Lottery Fund (Explore boats)(£10,000 2014)	
3,717	10,000	2,743	10,974	TOTAL - ALL GRANTS	

GRANTS STILL TO BE SPENT			
31-Mar-15		31-Mar-16	
£	£	£	£
Unspent (b/f)	Awarded in year	Spent in year	Unspent (c/f)
150	-	-	150
112	-	-	112
-	-	-	-
-	-	-	-
-	-	-	-
262	-	-	262

GRANTS WHICH HAVE BEEN SPENT - RECOGNITION IN INCOME ACCOUNT			
31-Mar-15		31-Mar-16	
£	£	£	£
Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)
-	-	-	-
2,097	-	419	1,678
-	-	-	-
492	-	98	394
384	-	77	307
8,000	-	1,600	6,400
10,974	-	2,195	8,779

NOTE 4 SITE DEVELOPMENT

In May 2013 the Trustees of Avon County Rowing Club signed a Project Agreement in relation to the site at Saltford. The other parties were the Duchy of Cornwall, the University of Bristol and Monkton Combe School.

The Agreement committed the Trustees and the Club to pay certain sums of money and to sign sub-leases with the University of Bristol and Monkton Combe School. In return, the Agreement committed the Duchy to issue a 60 year Head Lease to the Trustees and to have new boathouses and a facility block constructed. The new buildings will belong to the leaseholder and the sub-tenants will have rights to occupy designated parts of them.

Construction of the new buildings commenced in August 2013. The buildings were completed in August 2014 and at 31 March 2015

Avon County Rowing Club had no remaining expenditure commitments. The total expenditure from Club resources was £71,521.

The remainder of the Club's share of the cost was met by grants and donations, including £60,000 from British Rowing and £50,000 from Sport England.

The Club does not propose to include any value relating to the new buildings in its Balance Sheet and therefore the net amounts paid by the Club after grants and donations were included in the Income & Expenditure account as an Exceptional item of cost.

Saltford Boathouse Accounts

Period 12 months to March 31st 2016

Avon County Rowing Club

University of Bristol

Monkton Combe School

Avon County Rowing Club / University of Bristol / Monkton Combe School
Saltford Boathouse
Accounts 12 Months to March 31st 2016

**CASH BOOK - CAF Gold A/C 25093 & A/C 97892
INCOME & EXPENDITURE ACCOUNT 2015/16**

	Code	Per Accounts £	Debtor £	Creditor £	Accruals £	TOTAL 2015/16 £	TOTAL 2014/15 £
INCOME							
ACRC	1	10,620.00				10,620.00	7,965.00
UBBC	2	12,300.00		2,460.00		9,840.00	7,380.00
MCS	3	6,780.00				6,780.00	5,085.00
		<u>29,700.00</u>				<u>27,240.00</u>	<u>20,430.00</u>
Premise Hire	11	1,975.00				1,975.00	345.00
<i>Income</i>		<u>31,675.00</u>		<u>-2,460.00</u>		<u>29,215.00</u>	<u>20,775.00</u>
EXPENDITURE							
Basic							
Rent	101	3,600.00		3,600.00		7,200.00	4,271.50
Insurance - to August 14th 2016	102	3,491.42				3,491.42	3,358.13
		<u>7,091.42</u>		<u>3,600.00</u>	<u>0.00</u>	<u>10,691.42</u>	<u>7,629.63</u>
Utilities							
Electricity	201	1,047.50		631.61		1,679.11	1,278.04
Telephone	202	593.25		60.57		653.82	223.31
Cesspit	203	5,130.00				5,130.00	2,415.00
Water & Sewerage	204	128.75		95.65		224.40	986.96
		<u>6,899.50</u>		<u>787.83</u>	<u>0.00</u>	<u>7,687.33</u>	<u>4,903.31</u>
Cleaning							
Service	301	1,260.00		120.00		1,380.00	908.48
Ancillary	302	195.79		133.82		329.61	371.17
		<u>1,455.79</u>		<u>253.82</u>	<u>0.00</u>	<u>1,709.61</u>	<u>1,279.65</u>
Security							
Keys	401	27.08				27.08	229.12
Locks	402	102.93				102.93	102.24
Fire Alarm Annual Maintenance	403	0.00		204.00		204.00	338.40
Intruder Alarm Annual Maintenance	404	0.00		336.00		336.00	496.18
Emergency Lighting Annual Maintenance	405	0.00		96.00		96.00	96.00
Intruder Alarm Repairs	407	29.98		44.40		74.38	0.00
Emergency Lighting Repairs	408	52.20				52.20	0.00
		<u>212.19</u>		<u>680.40</u>	<u>0.00</u>	<u>892.59</u>	<u>1,261.94</u>
Repairs/Maintenance							
Building Damage Provision	500	0.00				0.00	2,376.00
<i>Insurance Claim Received</i>	500	0.00				0.00	2,376.00
Building Damage Over Provision	500	216.00				-216.00	0.00
Building	501	89.85				89.85	280.00
Roadways	502	480.00				480.00	447.30
Trailer Field Mowing	503	0.00				0.00	60.00
Landscaping	504	722.60				722.60	0.00
Pontoons	505	52.79				52.79	0.00
Gym Equipment	506	242.04				242.04	104.50
		<u>1,371.28</u>		<u>0.00</u>	<u>0.00</u>	<u>1,371.28</u>	<u>891.80</u>
Sundries							
Sundry Expenditure	601	129.61				129.61	430.00

Avon County Rowing Club / University of Bristol / Monkton Combe School
Saltford Boathouse
Accounts 12 Months to March 31st 2016

CASH BOOK - CAF Gold A/C 25093 & A/C 97892 Continued
INCOME & EXPENDITURE ACCOUNT 2015/16 Continued

	Code	Per Accounts £	Debtor £	Creditor £	Accruals £	TOTAL 2015/16 £	TOTAL 2014/15 £
Improvements/Equipment							
Pontoons/River Bank	701	0.00				0.00	2,198.34
<i>Contribution-ACRC/UoB/MCS</i>							<i>-2,198.34</i>
Signs	702	0.00				0.00	4,350.00
<i>Contribution-ACRC/UoB/MCS</i>	702						<i>-4,350.00</i>
Electrical Installation Hand/Hair Driers & Light Switches	703	0.00				0.00	4,275.62
<i>Contribution ACRC/UoB/MCS</i>	703						<i>-4,275.62</i>
Equipment	703	314.03				314.03	1,678.85
		<u>314.03</u>	<u>0.00</u>			<u>314.03</u>	<u>1,678.85</u>
Special Events							
Opening Ceremony of Boathouse	801	0.00				0.00	2,182.01
<i>Expenditure</i>		<u>17,473.82</u>	<u>0.00</u>	<u>7,782.05</u>	<u>0.00</u>	<u>22,795.87</u>	<u>20,257.19</u>
Surplus Income over Expenditure before Interest and Other Charges		14,201.18	0.00	<i>-7,782.05</i>	0.00	6,419.13	517.81
Bank Interest Received	901	0.35				0.35	0.54
Surplus Income over Expenditure after Interest and Other Charges carried forward to Maintenance Reserve		<u>14,201.53</u>	<u>0.00</u>	<u>7,782.05</u>	<u>0.00</u>	<u>6,419.48</u>	<u>518.35</u>

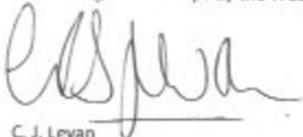
Avon County Rowing Club / University of Bristol / Monkton Combe School
 Salford Boathouse
 Accounts 12 Months to March 31st 2016

BALANCE SHEET AS AT MARCH 31 2016

	2015/16 £		2014/15 £
Bank			
Cash A/C	14,611.99		4,732.37
Gold A/C	107.89		500.54
	14,719.88		5,232.91
add Debtors:			
		<i>ACRC, MCS & UoB re Bank Extension & Pontoon</i>	2,198.34
	-	<i>ACRC, MCS & UoB re Electrical Installation</i>	4,275.62
			6,473.96
less Creditors:			
UoB Payment of Rent in Advance	-2,460.00	UoB Payment of Rent in Advance	-2,460.00
ACRC Trustees Rent to March 31 2016	-3,600.00	ACRC Trustees-Rent to March 31 2015	-3,360.00
Utilities	-787.83	Building work re Insurance claim	-2,376.00
Cleaning	-253.82	ACRC re Electricity	-439.67
Other creditors	-680.40	ACRC-Insurance	-266.69
	-7,782.05	Other creditors	-2,286.16
			-11,188.52
	6,937.83		518.35
represented by:	£		£
Maintenance Reserve			
2014/15 Surplus Bfwd	518.35		
2015/16 Surplus Income over Expenditure	6,419.48	2014/15 Surplus Income over Expenditure	518.35
	6,937.83		518.35

I have examined the attached Balance Sheet and the respective Income and Expenditure Account for the period ended on March 31st 2016.

In my opinion and based upon the records produced to me the financial statements are in agreement with the accounting records kept by the Treasurer.



C. J. Levan
 Examiner

July 14th 2016

Boathouse Management Committee ("BMC") Accounts for The Saltford Rowing Centre

Summary of Status

On March 23rd 2013 a 60-year Lease for the site was granted to the Trustees of Avon County Rowing Club by the Duchy of Cornwall. There are three Trustees appointed by Avon County Rowing Club ("the Club").

Two 60-year Sub leases to the University of Bristol Boat Club and Monkton Combe School give each of these entities the right of tenure to their specific boathouses and shared use of the site and Clubhouse. The old ACRC boathouse and area around it including the bank up to the downstream end of the 5th pontoon are excluded from the Sub leases and remain the sole responsibility of the Club.

A Management Agreement between Avon County Rowing Club, University of Bristol Boat Club and Monkton Combe School sets out the detail for the day to day operation of the shared site and the method of cost sharing. In outline the fixed costs are shared in proportion to the separate boathouse areas, with variable costs shared based on number of expected visits to site by members of each club thereby flexing costs for term and holiday times.

A Treasurer and Secretary are appointed by the BMC whose members are stipulated in the agreement, essentially the Captain and one other from each party. Day to day financial records are maintained by the Treasurer. Annual accounts are independently prepared for circulation to all parties.

Two bank accounts are maintained – a current and deposit account with signatories from each entity.

A forward budget is prepared annually early in the calendar year for comment and agreement by all parties for the ensuing year ending 31st March. This sets out the anticipated costs and informs on the amount of monthly /quarterly pre-funding required. These contributions are made by Standing Order or similar. The funding is set to include a sum to generate a cash surplus of £4,000 per year to create a reserve to cover the cost of refurbishment, redecoration and replacement of plant.

AVON AUTUMN HEAD
SATURDAY, 21 NOVEMBER 2015

A frequently-changing forecast for strong winds precluded us making our usual go/no decision on Thursday, but we updated the website regularly and decided, late on Friday, to run – with the exception of J12/13 entries. We also recommended that inexperienced small boat crews not race.

In the end, we were the only event to run in the south! We had positive feedback from more than one club who decided to trust our knowledge of our river, made the journey to compete, and had a good day racing.

We were oversubscribed by 10th November but, in the end, only 70 crews competed. There were so many clubs who left it to the last minute to scratch that we will be looking seriously at enforcing a no pay/no race policy next year (with the usual exceptions for schools that always pay on the day).

The winds made some sections of the course tricky but no one fell in, and everyone seemed to enjoy themselves. Despite the reduced number of entries, the event returned a profit of £1,151.

Our stalwart volunteer army outdid themselves, as always – monitors, marshals, launch drivers, tea servers, timers, car parkers, and many more.

The Organizing Committee decided to test a new way of managing the volunteer rota/communication process, which worked so well that Avon Spring Head are now using the same process. It is not always easy to introduce new ways of doing things to such well-established events, and I would like to take this opportunity to thank the committee for pressing on with what has turned out to be a useful innovation.

Debbie Blackmore
Chair, Organising Committee
Avon Autumn Head 2015

Bristol Avon Regatta
Saturday 14 May 2016

This was probably our best ever regatta – a larger than normal entry, with racing from 9.45 till 6.15 and we finished exactly on time, on a glorious day with good sunshine and a light breeze to keep people cool. We made a healthy profit, and received compliments on the event from a number of coaches and competitors.

I must single out the significant work that had been done in the months before the regatta in clearing the undergrowth and vegetation all the way up the towpath. On the day, we had spectators lining the bank, continuously over a length of hundreds of metres, something we had never been able to manage before. This gave a great atmosphere for spectators and competitors alike – shades of Henley! Huge thanks to all those who undertook the enormous task of clearing the banks.

As always, I must thank my fellow committee members and all of the club members, parents and friends for all their efforts in the run up to the event and on the day itself. Without you, the event couldn't happen, and without your good nature in the way you treat the competitors, coaches and spectators, we wouldn't get the compliments that we do.

Geoff Peattie, Chair, BAR Organising Committee

AGM REPORT

ACRC Spring Head 2016

Saltford, Saturday 27 February

A record entry and dominant performances from Saltford Rowing Centre-based crews racing on home water provided an excellent reward for our efforts at our 47th annual Spring Head. With many races elsewhere already cancelled due to high winds or flooding, this was the first major opportunity for many rowers from all over the south of England and Wales to compete since November. The event had over 260 entries from 33 schools, universities and rowing clubs as far afield as Swansea, London, Birmingham and Bournemouth requiring a full 6 divisions of racing throughout the day. Despite the large entry most of the medals went to local clubs, highlighting the strength in depth of ACRC, Bristol University and Monkton Combe School. The university crews took the two overall long course pennants with their Men's and Women's Vllls producing outstanding performances. Monkton took honours in J15 8s and 4x as well as WJ182x.

Avon County also dominated the junior events with top crew Molly Churchman and Bria Keen taking the WJ16 double sculls prize as well as fastest overall Women's double. The Avon Juniors took a total of 5 wins on the longer course with Avon's senior women's squad also producing a medal winning performance to take the Women's Intermediate 3 eight trophy narrowly ahead of City of Swansea.

Welsh clubs recorded a number of wins including Llandaff in Novice 8s and Monmouth Comprehensive school in J16 quad sculls. Avon crews also produced first places and other good performances in Novice 8s and a number of Masters events.

The Avon youngsters took two wins on the short course for J14s and below. Regular visitors Pangbourne College took the short course pennant in their fast moving J14 eight man sculling boat with Hinksey Sculling School taking the girl's pennant in their J14 quad scull. Other short course winners included Monmouth Comprehensive School and Great Marlow School.

Once again, I'd like to thank the members of the ASH organising committee and especially our large army of volunteers without whom the event could not be staged. The Head Committee is most grateful to all those who put in such a good effort on a long winter's day.

The extra competitors and their supporters we see at ASH these days need a lot of looking after. Thanks must go to Clair Ponting and her valiant catering helpers who provide food and drinks all day to keep everyone going. Clair's team made a magnificent profit of over £1000 for their day's

work. And we have been most fortunate to arrange a new site for car parking off the A4 in the Barnsdale Park field. Our grateful thanks go to the owner, Gordon Lye.

Financially, the Race itself produced a record profit for the day of £6694 - an extremely good result and a very welcome boost to ACRC's efforts to raise funds for buying additional and replacement racing boats.

The ACRC 2017 Spring Head will be raced on Saturday 25 February. Please put this date into your diaries.

Jim Dawson
Chairman, ACRC Spring Head Organising Committee

