



# AVON COUNTY ROWING CLUB

## MINUTES

### **Committee meeting held at Saltford Rowing Centre, Saltford Monday, 7 December 2015, at 7:30pm**

**Present:** Penny Senior, Philippa Sondheimer, Julian Sondheimer, Clair Ponting, Antony Constantinidi, Helen Willcox, Grace Bramer, Liz Gray, Jim Dawson

**1 Apologies:** Debbie Blackmore, Parveen Jones, Sallyanne Lewis

**2 Minutes of Last Meeting** - approved and adopted

**3 Update Action List** – updated version will be circulated

- ◆ Sallyanne is arranging safety meeting. Penny has provided all email addresses for this purpose. All incidents have been reported online.
- ◆ Russell Lee has volunteered to paint the blades.
- ◆ Penny has almost completed the seat amnesty, only singles and Vengeance, George James and Norstar to do. Vengeance needs plastic runners for the 2 seat.
- ◆ Kingswood have now stopped paying subs. A couple of Kingswood members now converted to us. Those transferring to us should update their status' on the standing orders.
- ◆ Trustee thing awaited.
- ◆ Volunteer is still needed for JTU, it was agreed to re-start this again in the Spring.
- ◆ Keyholders – an email has been sent to Graham.
- ◆ Bike racks will be position outside of Bay 1, their installation is imminent.
- ◆ BR Case Management Group – An undated copy of a letter to the parent from BR has been received. When we queried the process, Antony received an email from Annamarie Phelps (Chair of BR) on 30 October 2015 stating solely 'Thank you for your email and comments which are noted.' From this we have deduced the matter is now closed.
- ◆ Development plan, this will be further discussed under Item 7 of the agenda.
- ◆ Gudgeon has been offered to Swindon for £500, nothing has been heard back from them, assume they don't want it.
- ◆ Application for the defib is being worked on – very long winded process.
- ◆ Phone numbers on website – Penny looked and the page was blank however when the page on the website was viewed the numbers were still there. JS will look into this.

**4 Reports (previously circulated)**

#### Captain

Scabbers back, a fantastic job has been done. Cleavers have been resleeved, very neat job and they are back in the rack. We need to write up a flood plan, Liz is going to deal with this. Fours rack in Bay 2 has been shunted this way, seems better, everyone happy with it? Albie has been moved up. A donation has been received from Monkton Bluefriars amounting to the cost of the entry fee. The entry fees have been broken down into the different boat funds and each fund credited accordingly. As Clair and her team of Ceri

Lewis and Ann Simpson did the catering at the UBBC Head, do we agree that the profit of approximately £250 should go to the women's boat fund? All agreed. In terms of the Bacon Butty money which amounts to around £70 per month, do we agree this should have match funding from the club? All agreed it should be matched.

### Juniors

Question of funding for Boston. Boston are paid to host in the region of 100 girls and 150 boys, the entry fee is £100 each. Llandaff took our boats and all went in one car. No claim for food or accommodation is sought. All agreed to pay.

### Women

Helen apologised for not circulating a report but she had been super busy, felt she wasn't really looking after the ladies enough as Patsy, Philippa and Liz were all helping her out.

There were 2 wins at Avon Autumn, the event was well organised. Jo Hardy, Charlotte, Patsy, Liz, Lauren, Grace and Abbie were all coxing regularly, thinks we need to educate more people to cox, did try over the summer to encourage coxing but didn't feel this was the best way. Debbie has offered to run another of the coxing course. It would be good to get the launches out more but the launch drivers are often in the rowing/coxing crews when the launch would be needed.

Philippa mentioned Tosh Magee had offered some unofficial coaching over the Christmas period. This was a difficult time as people would be away and he wasn't a launch driver. No sure how successful this would be with short notice. Helen will contact him.

Nic Fever has donated her bike to the club, the bike coached Kath Grainger!

### Novice

Nothing happening at the moment, have a waiting list of 20 people for the next LTR in April.

### Men

No report.

### Safety

No report.

## **5 Boathouse Management Committee Issues**

- ◆ Continuing saga of sewage.
- ◆ Club room had been hired out on day of Avon Autumn, a great time was had by all. Charged £20 per hour (£100 in total).
- ◆ Applying for an address for the boathouse.
- ◆ Buildings have been selected by BANES for Construction of the Year. BANES wanted to have a look around. It was agreed this was good for all concerned.
- ◆ Very unpleasant smell in the men's changing room this morning. Nothing obvious, it was suggested that walking around the changing rooms would trigger the fan to circulate the air.
- ◆ There is a big puddle inside the gate, needs repairing with a digger. Foliage on right hand side of bend needs attention, ask Will to have a look at it as if gets much bigger will be clipped by trailer. This to be put on action list.

## **6 Safety and Governance – Sculling Alone, Safety Audit**

Club sets their own rules. We don't have structured rules, letting people use their own judgement. Suggested if water is up to base of fence railings post then do not boat. For fog, if the finish sign is not clearly visible then should not go out. Any member of the committee can prevent a boat being taken out if they believe the conditions are not appropriate for level of experience of that crew.

## **7 Monitoring the ACRC Development Plan (BR)**

Philippa's report looks good. Will need to publish it.

## **8 Events**

### Avon Autumn

This was the only event still running on the day. It went ahead without incident, made a profit and everyone really enjoyed it. We stood by what we said and everyone respected us for it.

### Spring Head

There will be another meeting in January to discuss boats, monitors radios etc. Hi-vis jackets disappeared prior to Avon Autumn. Grace will look into locating them.

Field for parking – there is a technical snag due to ongoing water works in the field. Will keep fingers crossed that it is completed for the Head.

### Regatta

The committee for the Regatta will get underway in January.

### Christmas meal

It is taking place this Saturday.

## **9 Finance/Subs (previously circulated)**

Net projected figure has gone up by about £700 since the last meeting. Outstanding dosh up as there have been lots of events and lots of kit sales.

There have been major expenditure for repairs in the region of £4k. Entry fees for Monkton was £940. The cost of the resleeving of the Cleavers is £700. Andy Derbyshire is owed £500. Will need to pay for new womens 8 blades and a new set of junior sculls.

Medlock money is in, the new 8 is on its way. Our share of the cost of the digester is £6k.

All in all a pretty good position.

## **10 New Members**

2 Juniors

Issy Stuart-Harris and Owen Feaver

## **11 Any Other Business**

Liz Erging was dying a death, need motivation in New Year. Need to sort out a rota for lead people. Perhaps set a challenge – Juniors challenge Adult women to see how far they can go in January!

Clair Approached by Stitch rowing clothing at UBBC Head to come to our events particularly the Spring Head. Clair to contact and liaise.

Helen The cox box doesn't work in Albie, is it possible to fix it please? Will take when collecting the 8.

Philippa As we had lost Tom from the committee, we should replace him. Chris Browne had been asked if would like to. Does the committee agree? All agreed.

Following WAGS AGM, a fund will be set up, although not much is in the pot approx £1k, for clubs to apply for similar to a bursary.

Attended Westport presentation. Discussions regarding club websites and improvements – not hugely useful for us. However there were discussions about a coaching bursary which Westport are funding in order to be a better coach. If we had been part of this, it would have paid for the coaching conference Penny and Chris attended.

Steve Oxlade is interested in taking our explore boats on a rowing tour. If they are not in use or during our LTR then may go ahead.

Beginner LTR courses will run in April/May and August/September next year. After the Rio Olympics we may offer a mini LTR taster day/weekend to grab all those people who have seen it on telly and fancy doing it NOW!

Penny There is nowhere to put the blades when not running events other than on the rail by the tree. Some people use the trees but some just leave strewn around, might have to think of something we can use.

## **12 Date and Time of Next** - Monday, 18th January, 7:30pm at Saltford Rowing Centre.

# REPORTS

## Avon County Rowing Club Committee Action List

	Action	Date	Who?	Status
Safety	Organise safety meeting with other clubs on Saltford reach – Speak to Sal to find out if she is prepared to be safety adv? Monthly report to committee please.	24/1/11	SL, PSen	
Safety	Implement some of the items on safety list of non-conformance – circulate again	13/2/12	SL	Started
Equip	Paint new sets of blades (rowing & sculling) – ask in RN	02/03/09	PL	Started
Equip	Investigate Stewards Charitable Trust for junior equipment	26/3/12	PSen	
Equip	Order new riggers for Restricted 1X	28/7/14	PSen	
Equip	Check boats – replace bits and create list of parts – ask coaches – organise checking days – need some more coaches – encourage all to check before boating	28/7/14	All	Emailed
Equip	Seat amnesty	28/7/14	PSen	
Equip	Create spare rigger rack in WW	28/7/14	?	
Equip	Create a priority list of boats to be mended	13/10/14	PSen	
Admin	Ensure all boats have AVNxxx numbers, including the launches, Gudgeon, Explore fours and doubles	21/3/11	PSen	Started
Admin	Chase subs debtors/annual subs round up	08/06/09	Psond, Psen	Started
Admin	Chase people who need DBS clearance – check with Shay	16/6/14	PSen	Started
Admin	Dig out Trusteed thingy	28/7/14	AC	
Site	Rain water tank for West wing?	29/7/2013	AC	
Equip	Boats need cleaning	23/3/2015	All	
	Need volunteer to help with JTU on Sunday - RN	23/3/2015	PJ	
Admin	Need more key holders – RN – chase GVH	21/9/2015	PSen	Asked
Site	Bike racks	21/9/2015	PSen, AC	Started
Admin	Antony to chase Case Mgmt group for resolution	21/9/2015	AC	
	Update development plan	19/10/15	All	
	Sell Gudgeon	19/10/15	DB	
	Chase Kingswood scullers for forms	19/10/15	PSen	
	Apply for funding for defib	19/10/15	CP, DB	
	Remove phone numbers from website	19/10/15	PSen	I tried ...

### Held:

Safety	Look for possible RIBs for safety boats	24/1/11	JD	Hold
Misc	Attend WAGS meetings. Next meeting is not until next year	8/10/07	All who can	
Misc	Change club to a limited company – hold for now			
Misc	Sort out moorings			

### Complete:

	RN boat names	19/10/15	PSen	Complete
	CBR one last try -	19/10/15	PSen, DB	Complete
	Chase Laura re website	19/10/15	PSen	Complete

## **Captains report:**

### **Equipment - repair**

Charlotte, Keith and Scabbers are back from Janousek.

The back/yellow, black/red, black/brown, red/white and blue/white cleavers have all been resleeved.

### **Equipment – purchase**

Just a few pairs of shoes this time (for Vengeance, JMB and a spare pair)

### **Equipment – Sale**

Swindon RC have had a look at Gudgeon but haven't got back to us so I suspect they don't want it.

### **Seat Amnesty**

Well, this was entertaining! In conclusion most of the boats have all their seats – and in general these are their original seats which considering the age of our fleet is not bad! The exceptions are Norstar, Vengeance and George. I have purchased 2 new seats and plan to buy another 2 so either George or Vengeance can have a new set. This should then leave enough for Norstar and to have few spares. I haven't done the singles yet but will do.

By the way,

Dumbledore had 5 seats

Voldemort had 2

Get Smart has 3

Victor had one seat with 3 different sizes of wheel on it ...

### **Flood Plan**

Liz is compiling this – i.e. what we need to do if we think the river is going to flood. And an action plan to make sure everything is ready to implement the plan if required!

### **Racking**

The fours rack in bay 2 has had one of the uprights moved – has anyone noticed, and if so is it better?

### **Post box**

Thanks to Chris Blunt for installing the post box at the entrance. It has already been used!!

### **Blade painting**

Russel Lee has volunteered to paint blades.

### **Cycle Racks**

Will be installed along the (outside!) wall of bay 1.

### **Boat Funds/Targets**

See the attached spreadsheet (but don't worry if you don't understand it!!)

### **Christmas Pudding Head**

Sunday 20<sup>th</sup> – meet at 10am for festive fun!

### **Results**

#### **Avon Autumn**

WIM3 8o Di, Sarah, Debra, Fiona, Suze, Jo, Philippa, Parveen, Julian

WN 4+ Erin, Charlotte, Samantha, Abi, Liz

### **Maters Arising**

Boat funds

## Junior Coordinators Report:

### GB Juniors

Boston costs:

What	Cost	Harry	Carla	Molly	Club	Chris & Pen
Boat trans	22.5					
Fuel to LLA	12.72					
Bridge	6.5					
Fuel from LLA	12.72					
Bridge	6.5					
Fuel for car	60					
Entry	300					

Can we clarify what the club will be paying for please?

### Christmas Paddling

We will be running some extra sessions for our GB hopefuls over Christmas

### Results

#### Avon Autumn

J17 2x Nick/Harry  
IM3 2x Carla/Harry  
WJ17 2x Carla/Molly  
J14 2x Will/Charlie  
J14 1x Will

#### Pangbourne

WJ18 2X Carla, Ellie Mc  
WJ16 2X Bria, Molly C  
WJ17 1X Carla  
WJ16 1X Molly C

### Matters Arising

Boston Costs

## **Joiners and Leavers December 2015 V1**

### **Joiners ( not yet in the figures )**

#### **Adults**

#### **Juniors**

Issy Stuart-Harris  
Owen Feaver

rachel.stuartharris@btinternet.com  
nicola.feaver@gmail.com

#### **Re-joiners**

Suze Eyles

### **Leavers ( taken out of the figures )**

Lucy Randall  
Tommo Scott  
Tiegan Millen  
Steve Hills  
Nicole Felstead  
Olivia Williams  
Sam Rosoman  
Hayden Betts  
Emily Holt  
Ula Palewicz  
Olivia Sladden  
Katherine Smith

Penny mail 23 Oct 2015  
new job, told committee Oct 2015  
Pennymail 27 Oct  
Debbiemail 29 October  
Pennymail 6 Nov  
Pennymail 17 November  
Pennymail 2 December  
Last SO payment August  
had a goodbye party!  
Last SO payment May  
no payment this year  
Last SO payment July

### **Might have left ( still in the figures )**

Owen Baker  
Bathe-Taylor  
Lily Fry  
Ella Goodland  
Ryan Hughes  
Rebecca Palmer

No SO payment Oct 2015 and BR licence changed  
money in a muddle  
no payment this year  
No SO payment Oct 2015  
No SO payment Oct 2015  
No SO payment Oct 2015