



AVON COUNTY ROWING CLUB

MINUTES

Committee meeting held at Saltford Rowing Centre, Saltford Monday, 19 June 2017, at 7:30pm

Present: Penny Senior, Patsy Lamb, Jon Garner, Jim Dawson, Philippa Sondheimer, Julian Sondheimer, Nic Feaver, Debbie Blackmore, Helen Willcox

Apologies: Antony Constantinidi, Clair Ponting, Liz Gray

Minutes of Last Meeting – Approved and adopted

Update Action List (attached) – the following items were removed:

Add flood plan notice to RN	Has been circulated and posted to club Facebook page
Email Helen and Clair website updating instructions	Will be rebuilding website and issue instructions to all necessary parties when complete
Put defib code in RN and post signs at club	Complete
Ask for update on licence fees	Ongoing, and on agenda until British Rowing reply
Chase Parveen for weights invoice	Complete

In another attempt to sell Gudgeon, Debbie will ask All Aboard in Bristol Harbour if they're interested. And Penny will ask Chris Hopper to list it on eBay.

Reports (attached)

Captain – No matters arising

Juniors – No matters arising

Men – Snow White's decking has rotted through again, making the boat unusable. No progress yet on finding good heavyweight used singles. Three pairs of replacement shoes (size 10) needed for Victor, Keith, George – although Penny left a pair for Victor on top of the boat several weeks ago so has asked the crew to have a look around the boathouse before providing a second set.

Women – More 86cm inboard sculling blades needed. Penny to shorten the two pairs of yellow/white/brown blades to match the previously-shortened two pairs. This makes 4 pairs of 86cm blades.

Novice – No matters arising

Boathouse Management Committee Issues – MNK are sealing their boathouse floor and asked if we wished to have ours done at the same time. Derek Walker sealed bays 2-4 some time ago and the committee felt that this was more than sufficient, so have declined the offer from MNK.

MNK obtained a second quote for sealing the facilities block floor which was more expensive than the one Antony had already secured.

Safety – Philippa asked that the RowSafe document regarding swimmers in rivers be put in RN. It's that time of year!

A very large tree collapsed into the river at the 1250m mark on Sunday morning, whilst several crews were out on the river. This could easily have caused serious injuries or fatalities. Will Gray and Andy Haines have arranged to remove it on Tuesday morning. This is the second tree we have removed, despite it being the farmer's responsibility. When Antony returns from holiday we'll ask if he is in contact with the farmer. If so, it's suggested that a letter be sent explaining that we have again

removed one of his trees from the river; and that serious legal liabilities could arise should anyone be injured by one of his falling trees.

Boat Licencing – Philippa emailed Paul Lorenzato (BR) after May's meeting, asking for an update on boat licencing fees. He has failed to reply.

Review of Proposed Boat Purchase List – Penny is beginning the process of seeking grants.

Debbie pointed out there are some private single sculls whose owners have either left the club; are no longer rowing; or who are not paying their racking fees. Jim to ask one owner if the club can use the scull. The owner not paying rack rent will be asked to make payment or allow his scull to be used by the club.

Events – Jim will do a 'Save the Date' notice for inclusion in RN. Julian advised we'll need to order more medals, probably before the 2018 regatta. He will liaise directly with Jim at the time.

Bristol Avon Regatta – Next year's date is 19 May 2018

Avon Spring – Dividend being transferred of £9060 to boat fund

Avon Autumn – nothing to report

Monkton Bluefriars – Matt Wells is in charge this year. First planning meeting is 3 July.

Finance/Subs (attached) – Julian suggested a concerted effort be focussed on debtors owing more than £100 – as soon as they reach that amount. All concurred. Penny and Philippa to continue to work on some historic o/d debtor issues.

New Members – Several people without membership forms. Philippa is designing a Google Docs form which will, no doubt, make the whole process far less cumbersome and time-consuming.

Any Other Business –

Philippa: The proposed contract with Bath Spa University RC (previously circulated) met with the committee's agreement. Penny suggested additional wording in the 'Access to Land Facilities' section stating that competent, experienced BSU rowers may row outside their club's prescribed session times, under the same conditions as any other ACRC member – ie, at their own risk and subject to equipment availability.

If the proposed rowing exchange with the German club at which Philippa and Julian rowed recently goes ahead, both Carol Friend and Fiona Lambert have offered to help organise it.

Will email committee members an invitation to join Go Cardless to continue testing the Direct Debit scheme.

Jon: Some slats on the pontoons have been burnt by locals having barbeques. Jim will have a look and repair.

Julian: Has received a quote and proposal from Satsuma (previously circulated) for a new website. He's getting a second quote and will report more at the next meeting.

Date and Time of Next – Monday, 31 July 2017 at 7:30pm

Avon County Rowing Club Committee Action List

	Action	Date	Who?	Status
Safety	Organise a safety session for parents	09/05/16	Pascale	
Safety	Add flood plan notice to RN – where it is	09/05/16	PSen	
Equip	Paint new sets of blades (rowing & sculling)	02/03/09	PL, RL	Started
Equip	Check boats – replace bits and create list of parts – ask coaches – organise checking days – need some more coaches – encourage all to check before boating	28/7/14	All	Started
Equip	Seat amnesty	28/7/14	PSen	Started
Equip	Create spare rigger rack in WW – may go in mezzanine instead	28/7/14	?	
Equip	Create a priority list of boats to be mended	13/10/14	PSen	
Equip	Boats need cleaning	23/3/2015	All	
Equip	Sell Gudgeon – advertise at ASH	19/10/15	DB	Started
Equip	Find a new home for big buoys - sell or rehome	09/05/16	DB, AC	Started
Equip	Blade painting week – add to list of jobs needing doing	6/16		
Equip	Clear West Wing of unwanted items to make room for weights!	19/07/16		
Admin	Ensure all boats have AVNxxx numbers, including the launches	21/3/11	PSen	Started
Admin	Chase subs debtors/annual subs round up	08/06/09	Psond, Psen	Started
Admin	Carrier bag tax	04/04/16	CP	Started
Admin	Email Helen and Claire how to update website	04/04/16	PSen	
Admin	Moan more about dosh o/s	03/10/16	Co-ords	Started
Admin	Ask BR to negotiate boat licenses	03/10/16	Psond	Asked
Admin	Look through new members list and sort out muddles	03/10/16	CP, PSen	Started
Admin	Nag Parv re invoice for weights	13/12/16	PSen	Emailed
Admin	Chase junior forms – see joiners & leavers note	13/12/16	PSen	
Admin	Update kids contact list	3/04/17	PSen	
	Put defib code on bottom of RN/put up signs around club	22/05/17	PSen/AC	
	Ask for update on license fees	22/05/17		

Held:

Misc	Change club to a limited company – hold for now			
Misc	Sort out moorings			
Site	Rain water tank for West wing?	29/7/13	AC	

Complete:

Admin	River Users – 3 meeting a year – volunteer – 24 th Jan? - RN	13/12/16	PSen	Asked
-------	---	----------	------	-------

Captains report:

Equipment - Repair

We have several blades that need attention – I am going to contact Bladerite to get some sorted. The Oarsome Braka sculling blades are not popular – they don't sit in the swivels very well so I am going to see if it is possible to put Croker sleeves on them and to see if this helps. The Oarsome Crokers need re-sleeving (8 pairs). One each of the mens and womens sculls need reheading.

I have a quote for the damage to Dobby (£730).

Equipment – new

The three new boats are in the boat queue at Janousek (3 month wait I'm afraid). They can cater for the 'legs not going flat problem' – not sure if they just drop the decking level or slope it but it wasn't a problem and I will sort nearer the production time.

Outstanding Dosh

Still bucket loads outstanding at the moment – this will increase a lot over the next 5 weeks just because it is that time of year.

Coaches

I think this is a list of all the qualified and active coaches we have plus those that I know about that would like to qualify:

Name	L2 Session	L2 Club	L1 S&C	L2 S&C	L3	IA	Bronze	Silver
Chris Hopper						Y	Y	Y
Penny Senior				Y 17		Y	Y	Y
Julian Sondheimer						Y	Y	
Andy Mason						Y		
Chris Blunt						Y		
Geoff Peattie						Y		
Philippa Sondheimer						Y		
Andrew Havers		Y 10						
Debbie Blackmore		Y 12						
Parveen Jones		Y	Y					
Charlotte Hook		Y						
Mary Thorne		Y						
Nic Feaver				C		Y 94		
Jon Garner		C 11						
Nick Dolman		C						
Annette Bartlett		C 17						
Patsy Lamb		C 17						
Liz Gray	Y 17							
Ange Scott	Y 17							
Andy Haines	?							
Clair Ponting	Y 17							
Jo Elliott	?							
Abi Shears	Y 17							

Key:

Y – qualified (+ year) C – did the course but hasn't qualified yet B – booked on course (+year)

Results

Hereford

Mas E/F/G 4- Antony, Jon, Jim, Russel

Matters Arising

Junior Coordinators Report:

Newbies

The second batch of newbies are progressing well and I will probably start some more off next Sunday.

Capsize drill

Need to get this organised ...

Results

Hereford

WJ16 2X Scarlett, Phoebe

WJ18 2X Ellie, Molly C

Thames Valley Park

WJ16 2X Scarlett, Phoebe

WJ14 4X+ Lottie, Ellie, Finnola, Jess, Poppy

Matters Arising

None

Men's Squad Report - We have 4 new guys off the L2R course (thank you, Clair), plus 2 students in Bath for the summer and 2 men who are coming back to rowing after a break/moving to the area boosting our ranks this month.

The plan to get as many of the keen guys as possible proficient and competent in 1xs, 2xs and 2-s is off to a promising start. Although the equipment being too small and too old is an issue.

Russell T and Jon G represented ACRC racing at Monmouth Regatta in IM3 2x since there was no competition in the 2-. Russell, Jon G, Antony and Jim raced at Hereford Regatta the following weekend where they won MasF 4-. Again lack of competition meant that their 4x did not race. British Masters Championships in Nottingham on the Saturday saw Jon G, Andy D, Chatch, Robin W and Abbie racing in MasA-C 4+, where they came an impressive 3rd in the non championship event. On the Sunday Russell T, Jim, Jon B and Jon raced their MasD 4-, qualified for the final and came 5th overall. They then teamed up with the ACRC women and won silver in the MxD 8+. The weather was so bad by this point that racing was cancelled meaning Jon G and Russell were unable to race their MasE 2-. Congratulations to everyone for some good racing and surviving the coastal conditions..

No one is interested in racing at Llandaff, so Bewdley and Stourport Regattas are our next events.

Women's Squad Report, June 2017

Races

BR Masters Champs, Nottingham

WMas C 4+ Kath F, Helen G, Sal L & Nic F – very close race in their heat.

WMas B4x Patsy, Abbie, Sam, Ang S – fourth in the final.

Mas D 8+ Kath F, Helen G, Sal L & Nic F representing the women's squad – Congratulations for coming second place in their final and picking up a silver medal at nationals.

Next races are Henley Masters and Llandaff.

Single Sculling

Lauren organised a further single sculling event, which was enjoyed by those who joined her. Thanks once again to Debbie for helping the ladies feel safe with the assistance of the launch should it have been required. Nick has continued to coach about 6 – 8 of the newer ladies in fine singles, and all are very much enjoying this.

Coaching

Thanks to everyone who is currently helping the women's squad in a coaching capacity: Ange S, Philippa, Debbie, Liz, Mary, Clair, Sal, Jon, Nick and Penny.

General

9 ladies have recently joined us from LTR.

Just over £200 has been raised for the women's boat fund from the various fund raising activities.

Novice Report - Spring Learn to Row Course all handed over to their respective coordinators and rowing lots. I believe one of the LTR ladies is competing at Llandaff in a couple of weeks, which is good news.

Summer Learn to Row was scheduled for 24/25 June but due to various things getting in the way, I am having to delay this until 22/23 July. This will give me lots more time to recruit helpers/coaches for the sessions.

Safety Report for Committee June 2017

Incidents 2016/7

Incidents since last committee meeting

Date	Description	Reported online by club
25.5.17 07:45	Debs and Sam Hill in Hero 250 m from boathouse. Caught blade on submerged log and dragged blades under. Capsized. P Sen helped crew get back in.	8656 18.6.2017
28.5.17 11:30	Marcus Brend in Hedwig at Coaches/ Corner. Fell in doing a start.	8657 18.6.2017
17.6.17 10:30	Kirsty Dougall and Lizzie Murray in Dick. Caught blade on submerged branch above the bottom bridge and capsized. Got back in, no injuries, no damage.	8659 18.6.2017
18.6.17	Will Gray hit newly-fallen-in tree and capsized. I think. But he was already wet from diving in to get Suze's keys. He is a hero. Don't know whether he put this accident in the book.	

Issues

Re the above, I will draft something about looking out for trees for RN. Also we need to encourage the adults to attend the next capsized drill if they are all going to fall in.

The latest Safety Alert was about looking out for swimmers. I asked for it to be included in RN but it has now come out in "The Stream" anyway.

RowSafe 2017 – Key updates listed on Stream email Weds 10th May @ 18:09 – still to look at.

Row Safe Further Progress (refer to doc tabled at April Committee) - Item S – notices about the code for the defib are now in changing rooms etc.

Last month I reported that the online Safety System had gone berserk. After receiving 17 emails from it in one day, I was disconnected from the mail-out system. But I am still reporting our incidents and if anything needs following up I will take action.

Must put in the beginner course diary the Safety Policy briefing.

Philippa June 2017

Annex 1 - Incidents since the AGM on 24th September reported at earlier committee meetings

Date	Description	Reported online
27 Sep	Sculler fell in while trying to get into raft	2 Oct 2016
Sun 9 Oct	Sculler fell in while trying to get into raft	14 Oct 2016
Thu 13 Oct	Collision between Victor and Tarantula – MIN on wrong side. Minor damage to Victor splashboard. No-one hurt. MIN	13 Oct 2016

mid morning	apologised.	
Sun 23 Oct 09:15	Mid bottom straight. Lawrence 1x vs Tarantula 4x-. MIN boat in mid river with little awareness. Required – shipping of scull to avoid clash. MIN apologised.	11 Nov 2016
Sun 30 Oct	MasF 4- badly impeded by Monmouth women’s MasE eight at GLR Head. Did not comment but interesting start order!	By event safety adviser
Sun 6 Nov 11:15	Opposite rafts. Prateek Vanka fell in (inexperience).	11 Nov 2016
Mon 7 Nov @ 08:30	In bends above bottom bridge. MasF 4- in Victor vs BAU Fast Start quad. F4 at full pace on correct inside of bend. Quad coming upstream cutting corner at light pace. No movement on first warning from F4, forcing emergency stop and swerve to avoid head on. No apology from BAU or coach in attendance who just told us off for verbals.	11 Nov 2016
Sat 26 Nov	UBR pair hit Clair P who was coxing George James going upstream about 300 m up – Uni on wrong side apologised. No-one hurt at the time but 2 in AVN boat later went to hospital with chest pains	4 Dec 2016
Sun 27 Nov	AVN 4x- steered by Chris Blunt had to take avoiding action to miss UBR women’s eight in middle of river, accompanied by launch.	4 Dec 2016
Sun 15 Jan	At rafts, Lynne Miller at bow in coxed four stood up to get out of boat as requested. But stroke side leaned over to undo before she was out and she overbalanced and fell in.	22 Jan 2017
Sun 22 Jan	Opposite boathouse, Amber Lewis (wearing pfd) capsized in single. 7657	22 Jan 2017
Sun 12 Feb	UBR 4+ in middle overtaking another boat had blade clash with AVN 4x-. No shout, no apology. 7811	18 Feb 2017
Sat 18 Feb	AVN 2x out of its water had blade clash with BAU 2x. Apologised. 7818	18 Feb 2017
Sat 18 Feb	Rob and Mike in Hero caught crabs and capsized. 7819	18 Feb 2017
Sat 18 Feb	MBC Vet 8 at Molesey Vets Head rowed over the stern of John Hodge as JH was turning round the starting buoy. Damage to honeycomb/hull. Jon repairing. 7823	19 Feb 2017
Thu 9 March 11:00	AVN W Mas 4x- slightly out of water had close encounter with O2x. Stroke in the 2x pulled his blade in and the 2x capsized. Quad helped 2x back into boat, eight retrieved seat for stroke of 2x and all returned to boathouse no problem. Bow in 2x lost glasses	10 March 7921
	Incident reported by Jane of MIN. Apparently Antony replied.	

Sun 2 Apr 09:30	Whilst sculling downstream on the correct side of the river, I was in collision with a Bath University women's 2- who were out of their water on my side travelling the opposite direction (upstream towards Weston Lock). I stopped, but they carried on and hit my boat, damaging the cutwater and hit me in the back with their stroke side blade. I spoke to them regarding the need to hold the boat hard when there is an impending collision, and not to just easy oral and cruise on int the the other boat. Damage to my sculling boat. Got hit quite painfully in the back, but no lasting physical damage. Don't know what the cost of repair is yet.	8066 rep by AW
Sun 2 Apr 09:30	Brief description of the incident: Narrow part of the river with overhanging trees, both boats in the middle of the river. Crash occurred, with blades, up to riggers, hitting the other boats. No capsize.	8071 rep by BAU who clearly felt unable to comment on AW's report
12.4.17 10:00 am	By rafts. Charlie Cushing, demonstrating roll-ups, caught left oar and capsized. Showered, change of clothes, back in boat. No harm to sculler or damage to boat.	Simple capsize 8248, 24 April
11.4.17 10:15 am	By rafts. Ella Pullen 1x. Attempted to get in scull unassisted and capsized. Rescued, showered, changed, back in boat. No harm to sculler or boat	Simple capsize 8249 – 24/4
5.4.17 11:30 am	By first canal boat. Lottie Davis. Lost control of left blade and capsized. Showered, change of clothes and back in scull. No harm or damage to sculler or boat.	Simple capsize 8250 – 24/4
8.4.17 1:30 pm	By rafts. Ellie Fraser. Getting into 1x. Tipped scull., Showered, change of clothes, no harm or damage to sculler or boat.	Simple capsize 8251 – 24/4
22.4.17 08:30	At the end of the straight. Kate Harvey and Lesley Wood in Dick. Capsized, righted the boat and rowed back.	Simple capsize 8252 – 24/4
6.5.17 10:15	Nichole and Martine in Dobby, drifting into middle, saw UBR eight coming also drifting to middle, shouted but it hit them. Adam, UBR coach on bank admitted responsibility and Leanne the cox said she hadn't seen them. Dobby V damaged.	8428 20 May
6.5.17 09:45	Above top bridge. Debbie and Gilly in AVN double and MIN single - both boats out of their water. Slow speed collision with clash of blades. Both apologised and no harm done.	8429 20 May

Annex 2 Avon Spring Head Incidents

Incident	Reported?
Capsize - DRG J12 sculler going up to start	
Capsize – ABN MasE 1x sculler hit tree. Got back in and raced.	
Collision – maybe 2 W 4x+ and one W 4+ under non-racing-arch	
Collision – PAN oct hit GLO sculler near rafts. Sculler lost his seat	
Collision – AVN eight being overtaken on both sides under racing arch	No as although Patsy coxing the eight put it in our accident book, I couldn't read it.
Slip on landing stage resulted in grazed shin. Cleaned up with alcohol wipe (Shay)	
Knee damaged when foot was caught in steering when crew collided with a tree on the back during racing. Ice pack and paracetamol given. Advised to visit minor injuries clinic for further assessment/treatment. 16 year old girl	
Girl with back pain/spasms. After the finish. Was escorted to the rafts by safety boats. She was in severe distress. Given Entonox by First Aiders. Did not respond. Ambulance called and she was taken to RUH A&E for further assessment and treatment. Her father was in attendance and drove to A&E following ambulance. Ross RC. 14 year old girl. Discharged later that day, according to Mike Jones of Ross.	By Philippa online 7922. Ross had phoned to ask why it had not been reported, although I think AW had sent in the medical report. ROSS Wendy Burden 07783 004507

Annex 3 Bristol Avon Regatta Incidents Sat 13th May 2017

Incident	Reported?
Simple Capsize – PAN J 14 2x crew 121 in Race A35 at 12:20. Capsize towards end of course. Rescued, no injury, no damage, competitors raced again.	8415 19 May
Capsize following collision – PAN WJ15 2x crew 135 capsized near start of course through collision with opposition. Rescued, no injury, no damage, competitors raced again.	8416 19 May

AVON COUNTY ROWING CLUB				
Financial Report for Committee Meeting on 19 June 2017				
1. BANK BALANCE				
	Interest rate	This report (19/06/17)	Previous report (22/05/17)	Change
Current account - General		36,943	34,458	2,485
Current account - Captain		4,317	4,067	250
Deposit account	0.03%	949	949	0
100 Club account		1,054	1,054	0
CAF Cash account		1,000	1,728	(728)
CAF Gold account	0.05%	777	777	0
Virgin Money account	0.50%	17,673	17,673	0
Total in bank		62,714	60,707	2,007
General excludes subs standing order receipts since 08/06/17				
There are also accounts for ACRC events: HSBC (all except Bristol Avon Regatta), NatWest (Bristol Avon Regatta)				
Debtors: Entries & gym/landtraining		2,471	1,892	580
Debtors: Kit		224	544	(320)
Total entries & kit debtors		2,695	2,435	260
2. MAJOR INCOME & EXPENDITURE ITEMS SINCE LAST REPORT				
(excluding normal routine items)			Amount	
coaching course contributions			275	
3. IMPENDING MAJOR EXPENDITURE/INCOME				
			Amount	
Boats (W4x-, M4x-, J2x)			32,843	
ASH 17 dividend (for Boat Funds) (excl catering profit)			(8,233)	income
BAR 17 dividend (for Boat Funds) (incl catering profit)			(3,500)	income
weights			584	
(awaiting info from Parveen Jones re missing items. Will be met in full by WAGS grant)				
oars (4 sets Junior sculling)			2,000	
			23,694	
4. FINANCIAL ISSUES				