



# AVON COUNTY ROWING CLUB

## MINUTES

### **Committee meeting held at Saltford Rowing Centre, Saltford Monday, 18 July 2016, at 7:30pm**

**Present:** Parveen Jones, Clair Ponting, Antony Constantinidi, Penny Senior, Jim Dawson, Debbie Blackmore, Helen Willcox, Liz Gray, Grace Bramer

**Apologies:** Julian Sondheimer, Sallyanne Lewis

**Minutes of Last Meeting** – approved and adopted

**Update Action List (attached)** – There have been no offers to purchase Gudgeon. Chris Brown has expressed an interest on behalf of Gloucester University. If they decide they want it, we'll donate it to them.

We are continuing to chase members who have not changed their standing orders to reflect new subs price.

Grace to look at uploading the Flood Plan to club Facebook page.

Parveen to try to sell the buoys in the West Wing on eBay.

Penny to look at Penny Senior's stern to see if we can make cosmetic repairs without sending to Janousek.

### **Reports (attached) –**

Captain and Juniors – no matters arising.

Men – no written report. Parveen reported that Nic Feaver is going to coach a men's 4+, comprised of men coming out of the next Learn to Row course. It was agreed that the men's squad's fundraising contribution towards the purchase of a new 2X will be £2,000.

Women – no written report. Helen reported that the racing at Llandaff this year was good, with our crews helping and supporting each other in a very positive way.

Helen will advise the women's squad that the position of Co-Ordinator will be vacant subsequent to the AGM. The nomination form will be posted in the clubhouse from 1 September.

Novices – There is a lot of interest in taster sessions, but a shortage of coaching volunteers. Penny recommended putting taster participants on the ergs first, then sending them out in the Explore 4+'s (not quads) for a short journey partway up the straight and back. This will reduce the number of volunteers required, whilst still giving people a taste of rowing.

**Management Committee Issues** – The digester is working well.

Antony to meet with Darrell (Saltford Marina) this week to discuss establishing the moorings downstream of the club.

The existing water tap is going to be boxed in, and an additional one added near the UBBC boathouse.

The SRC accounts have been finalized. The maintenance reserve balance is on target.

**Safety** – New life jackets being ordered.

## **Events –**

Duck Race and BBQ – 24 September. Fundraiser for junior's boat fund.

Tea Party – Patsy Lamb organizing another one. Fundraiser for women's boat fund.

Heads – medals have been ordered for all events (AAH, ASH, BAR). Agreed to purchase with general club funds and charge each event for number used.

Web scorer testing to take place with a time trail for juniors (and anyone else). Julian to organize suitable date with Penny.

Annual Dinner – Scheduled for October. Date TBC.

Monkton Bluefriars – Julian Bewick is no longer able to chair the organizing committee. Antony is looking for a replacement. Suggestions welcome.

AGM – Agenda approved. Nomination list will be posted 1 September. Jon Garner and Will Gray were suggested as potential committee members.

**Finance and Subs (attached)** – Agreed to open one CAF account for all racing events (AAH, ASH, BAR). Income and costs will flow through this account and – subject to respective committee decisions – profits will be passed back to the general club account.

**New Members** – Junior: Charlie McGuire, Amelie Rothfield, Thomas Watts, Ellis McGlynn

Full: Andy Davies, Chris Roach, Robin Wood

**Any Other Business** – Grace Bramer will be leaving in the autumn to attend university. The committee wished her well and hope to see her back on completion of her course.

We granted permission to Aspire Running Club to use our field for parking. They decided this meant they could use the entire site, and routed their run through the property. As we have already agreed to a second event on 21 August, Debbie will clarify that we need two additional marshalls posted at each end of the tunnel, and will need a copy of their public liability insurance.

**Date and Time of Next Meeting** – Monday, 3 October at 7:30 pm

## Avon County Rowing Club Committee Action List

	Action	Date	Who?	Status
Safety	Organise safety meeting with other clubs on Saltford reach Monthly report to committee please.	24/1/11	SL	
Safety	Implement some of the items on safety list of non-conformance – circulate again	13/2/12	SL	Started
Safety	Organise a safety session for parents	09/05/16	Pascale	
Safety	Check life jackets periodically?	09/05/16	SL	
Safety	Club first aiders list	09/05/16	PSen	
Safety	Add flood plan notice to RN – where it is	09/05/16		
Safety	Email Cameron re weekend racing and cox boxes	09/05/16	PSen	
Equip	Paint new sets of blades (rowing & sculling)	02/03/09	PL, RL	Started
Equip	Investigate Stewards Charitable Trust for junior equipment	26/3/12	PSen	
Equip	Check boats – replace bits and create list of parts – ask coaches – organise checking days – need some more coaches – encourage all to check before boating	28/7/14	All	Started
Equip	Seat amnesty	28/7/14	PSen	Started
Equip	Create spare rigger rack in WW	28/7/14	?	
Equip	Create a priority list of boats to be mended	13/10/14	PSen	
Equip	Boats need cleaning	23/3/2015	All	
Equip	Sell Gudgeon – advertise at ASH	19/10/15	DB	Started
Equip	Trailer tyre pressure – write on trailer	09/05/16	PSen, AC	
Equip	Find a new home for big buoys - sell or rehome	09/05/16	PJ	
Equip	Blade painting week – add to list of jobs needing doing	6/16		
Equip	Look at PSen stern	19/07/16	PSen	
Equip	Buy some life jackets	19/07/16	PSen	
Equip	Check which bits are broken on cox boxes	09/05/16	DB, JS	
Equip	Clear West Wing of unwanted items to make room for weights!	19/07/16		
Admin	Ensure all boats have AVNxxx numbers, including the launches	21/3/11	PSen	Started
Admin	Chase subs debtors/annual subs round up	08/06/09	Psond, Psen	Started
Admin	Chase people who need DBS clearance – check with Shay	16/6/14	PSen	Started
Admin	Dig out Trust deed thingy	28/7/14	AC	
Admin	Apply for funding for defib	19/10/15	CP, DB	Started
Admin	SRC calendar page link – for RN and on website	18/01/16		
Admin	Publicise Flood plan – pin doc to facebook	04/04/16	GB	
Admin	Set up phone emergency list (e.g. help preparing for flood)	04/04/16	HW	
Admin	Carrier bag tax	04/04/16	PJ	
Admin	Update website? Mail how to get to members area of website	04/04/16	DB	Started
Admin	Email Helen and Claire how to update website	04/04/16	PSen	
Admin	Google calendar for SRC – need link for RN	04/04/16	GB	Started
Admin	Check row safe guide for info on kids	09/05/16	PSen	
Site	Clear near bridge foliage that gets clipped by trailers	07/12/15		
Educ	Coaching education	07/12/15	PSen	
Events	Organise dinner	6/16	PSond	
Events	Organise a timing practice to check out software	19/07/16	JS, PSen	
Rowing	Sort out a rowing lecture/seminar/training day for novices	19/07/16	HW, PSen	

### Held:

Misc	Change club to a limited company – hold for now			
Misc	Sort out moorings			
Site	Rain water tank for West wing?	29/7/13	AC	

### Complete:

## **Captains report:**

### **Equipment – purchase**

Women's blades were delivered on Friday. They need setting up and painting.  
I have bought some new shoes as several are wearing out.

### **Equipment - Storage**

The slightly widened racks in bay 1 are much better.

Please encourage your crews to put boats well onto the racks (particularly in bay 1) – where possible they should be next to the uprights.

The doubles uprights are still not quite right (the bath end needs to move towards Bristol about 6 – 8")

### **Weights**

I want to investigate the possibility of putting weight lifting equipment in the West wing.

We have been offered some weights and benches etc. for free. I don't know exactly what yet but will investigate.

### **Blade painting**

Has started!

### **Results**

#### **LLA**

Wim3 8o Abbie et al

Wmas B 2X Nic, Sal

W IM3 2X Nic, Sal

### **Matters Arising**

## **Junior Coordinators Report:**

### **Equipment**

We will give the boats their annual clean over the holidays ...

### **Junior Beginners**

Most of this year's beginners have joined – we are just chasing the last few.

Not sure what to do about the likely flood of beginners once the Olympics start.

### **Capsize drill**

We will run another drill in September or October

### **Results**

#### **Scullery Regatta**

WJ16 2X – Molly, Bria

WJ17 1X bronze – Carla

J14 2X bronze – Will, Charlie

#### **LLA**

Mxd IM1 2X Carla, Harry

WJ18 2X Bria, Ellie

WJ17 1X Carla

WJ16 2X Molly C, Bria

WJ16 1X Molly C

WJ15 2X Phoebe, Scarlett

WJ15 4X+ Poppy, Issy Mc, Frede, Phoebe

WJ14 1X Scarlett

WJ13 4X+ Victoria, Lottie, Jess, Finnola

J15 2X Will, Olivier

J14 2X Will, Charlie

**Brit Camps**

WJ18 4X – 4<sup>th</sup> Bria, Ellie, Molly, Carla

WJ16 2X – 4<sup>th</sup> Bia, Molly

**Matters Arising**

**Subs and membership reports 2016- 2017**

Subs "forecast"	Club membership	Club mem target	BR membership	BR mem target	Basis of report	Meeting
	185	196	135	143	Year end prov	4 April 2016
35,000	191				April provisional	9 May 2016
36,300	184	197	133	144	April spreadsheet	7 June 2016
39,724	197	198	129	144	May spreadsheet	18 July 2016
39,561	202	199	129	145	June spreadsheet	18 July 2016

**Notes**

**General** - The subs forecast does not include rack rent which is about £1200 per year. It also does not include the money from the donors ( which might stop at any time but is currently about £2000 per year.

**April figures** - The fall in membership reflects the policy of reclassifying as donors people who are not rowing and are now paying an out of date subscription.

**June figures -**

a) People declare ACRC as a second club but do not pay; is the committee happy with this?

b) We are falling behind with BR licence numbers. I have not been very good about encouraging adult beginners to get licences but I expect them to do so for Upton and the local Heads.

c) Debts from last financial year pretty much sorted with one notable exception, who has received a letter.

AVON COUNTY ROWING CLUB							
Financial Report for Committee Meeting on 18 July 2016							
1. BANK BALANCE		Interest rate	This report (09/07/16)	Previous report (06/06/16)	Change		
Current account - General			12,782	4,066	8,716		
Current account - Captain			2,259	5,724	(3,465)		
Deposit account	0.05%		949	949	0		
100 Club account			794	794	0		
CAF Cash account			4,835	4,688	147		
CAF Gold account	0.15%		776	776	0		
Virgin Money account	0.75%		17,608	17,608	0		
<b>Total in bank</b>			<b>40,003</b>	<b>34,605</b>	<b>5,398</b>		
General excludes subs standing order receipts since 08/07/16							
There are also accounts for ACRC events: HSBC (all except Bristol Avon Regatta), NatWest (Bristol Avon Regatta)							
Debtors: Entries & gym/landtraining			1,266	1,379	(113)		
Debtors: Kit			60	192	(132)		
<b>Total entries &amp; kit debtors</b>			<b>1,326</b>	<b>1,571</b>	<b>(245)</b>		
Debts incurred before 01/04/13 excluded.							
2. MAJOR INCOME & EXPENDITURE ITEMS SINCE LAST REPORT							
(excluding normal routine items)							
				Amount			
oars (8 women sweep)				3,297			
1500 medals (50% deposit)				1,650			
digester ACRC share (one third total cost)				6,368			
distrib Avon Spring Head Feb 16				6,700	income		
distrib Bristol Avon Regatta May 16				3,000	income		
3. IMPENDING MAJOR EXPENDITURE/INCOME							
				Amount			
oars (4 sets Junior sculling)				2,000			
cox box				500			
2-x for men				7,800			
4. FINANCIAL ISSUES							