



AVON COUNTY ROWING CLUB

MINUTES OF THE ANNUAL GENERAL MEETING HELD IN THE AVON ROOM SALTFOURD HALL, SALTFOURD FRIDAY, 27 SEPTEMBER 2013 AT 7:30 PM

1. APOLOGIES

Nick Totman, Rosie Richardson, Simon Richardson, Geoff Peattie, Jim Dawson, Philippa Sondheimer, Julian Sondheimer, Andrew Mason, Chris Hopper, Chris Levan.

PRESENT

Antony Constantinidi, Debbie Blackmore, Ivor Blackmore, Robin Leach, Clair Ponting, Chris Brown, Emily Martin, Kate Martin, Dave Perrington (Griffon), Len Bridges (Griffon), Peter Deakin, Albie Saunders, Mary Thorne, Keith Trivett, Chris Blunt, Graham Hockley, Penny Senior, Andrew Barton, Ian Vickery, Jeremy Cheek, Ashton Vaughan

2. MINUTES OF AGM 2012 AND MINUTES OF EGM 2012

Proposed by Andrew Barton and seconded by Penny Senior that the minutes from both the AGM and EGM be adopted. Motion carried.

3. MATTERS ARISING FROM MINUTES

None

4. CAPTAIN'S REPORT (attached)

The President commented on an encouraging year – silver medal at Junior British Rowing Championships and the Victor Ludorum at Llandaff. There is good quality and depth emerging in both the junior and women's squads. The men's squad continues to need help and encouragement.

Andrew Barton voiced a formal vote of thanks to Penny Senior for her continued hard work for the club.

5. CO-ORDINATORS REPORTS (attached)

No matters arising from the previously-circulated reports.

6. SAFETY ADVISOR'S REPORT (attached)

Point Raised:

Have we seen real improvement in safety issues over the year, or are we not reporting every incident?

It is a bit of both. We have a narrow stretch of river, with four active clubs using it, so near misses are inevitable. We continue to encourage club members to report safety issues in the logbook.

7. EQUIPMENT REPORT

The equipment is covered in the attached Captain's report. We have surveyed members to see what equipment they wish to see added to our inventory. We will know better how much we have available to spend once the building works near completion.

8. TRUSTEES REPORT (attached)

The club is signing a 60 year head lease with the Duchy; Monkton Combe School and the University of Bristol will have slightly shorter term leases with ACRC. The Trustees have

paid the first £20,000 instalment for construction work to the Duchy to avoid interest charges. We will proceed with plans to incorporate the Club as a 'limited by guarantee' company once all the construction costs are settled, thus releasing the Trustees from their current responsibilities.

Points raised:

Will incorporating the club affect our CASC status? No it will not.

What would the cost to the trustees be if the club was wound down before incorporation? Not much at all. Going forward, all three parties resident on the property will be responsible for all running costs.

9. TREASURER'S REPORT (attached)

Proposed by Robin Leach and seconded by Penny Senior that the treasurer's report be adopted. Motion carried.

The President congratulated everyone involved in last year's extensive fundraising efforts, and particularly noted the transfer from the HOR committee, the event catering proceeds and the funds received from the film production company (the latter of which were received after 31 March 2013).

10. APPOINTMENT OF EXTERNAL EXAMINER

Proposed by Robin Leach and seconded by Debbie Blackmore that Chris Levan be appointed Examiner. Motion carried.

11. BOATHOUSE, SURROUNDS AND DEVELOPMENT

The Duchy are project managing the build for us, and trying to get it done as quickly as possible. Boathouses could be up by the end of December. The facilities block could be up by Easter. We continue to explore racking options, all of which are very expensive.

The land running from the West boathouse, down to the river and downstream to the current riverbank marina moorings has been designated for ACRC's sole use. Any future mooring income, therefore, will accrue solely to the club.

Points raised:

Concern over the very large pile of wood stacked close to the West boathouse, especially with Bonfire Night approaching.

As soon as we can get access to that portion of the site, we will start to remove/relocate the wood. It was put aside for use in the wood-burning stove that will be in the new clubhouse.

Will Monkton Combe School be paying rent?

All three parties will pay rent as follows: ACRC 38%, University of Bristol 36.5% and Monkton 25.5% Operating costs will be split as follows: ACRC 42.5%, University of Bristol 35% and Monkton 22.5%

With the Uni back shortly, the top field car park will quickly become a quagmire. What plans are there for keeping the footing usable?

We will have to keep an eye on it. Laying wood chips on it is the most affordable solution.

Are we planning an additional pontoon? Concern expressed over having no water or power on site. Unloading trailers in the dark will be dangerous.

Work is ongoing for a fifth pontoon. We will have to arrange to unload trailers either the next day or later in the week.

12. REPORT FROM ACRC EVENTS

The HOR ran extremely well. The president extended thanks to all the volunteers. There were a few complaints about delays, which we continue to work towards minimising.

15. MEMBERSHIP, SUBSCRIPTIONS AND CHARGES

Proposed by Peter Deakin and seconded by Clair Ponting that here will be no increase in subscriptions this year. Membership is increasing; there is a waiting list for juniors; and our Learn to Row and Taster Sessions continue to be fully subscribed.

Point raised:

Minerva have had a lot of publicity in the past year. Concern expressed that new rowers might opt for Minerva over us due to this publicity.

Our press will be all about the development this year. We have a different offering than Minerva and will continue to work to differentiate ourselves in the eyes of the public.

16. ELECTION OF PRESIDENT, OFFICERS AND COMMITTEE

<u>POSITION</u>	<u>NOMINEE</u>	<u>PROPOSER</u>	<u>SECONDER</u>
President	Antony Constantinidi	Chris Blunt	Graham Hockley
Captain	Penny Senior	Albie Saunders	Graham Hockley
Treasurer	Antony Constantinidi	Penny Senior	Keith Trivett
Secretary	Debbie Blackmore	Clair Ponting	Graham Hockley
Mens' Co-Ordinator			
Women's Co-Ordinator	Helen Willcox	Penny Senior	Debbie Blackmore
Beginner's Co-Ordinator	Philippa Sondheimer	Penny Senior	Debbie Blackmore
Juniors' Co-Ordinator	Penny Senior	Debbie Blackmore	Antony Constantinidi
Committee Members	Clair Ponting	Chris Blunt	Keith Trivett
	James Dawson	Chris Blunt	Keith Trivett
	Julian Sondheimer	Chris Blunt	Keith Trivett
	Chris Brigden	Chris Blunt	Keith Trivett

All motions carried.

17. ELECTION OF VICE-PRESIDENTS

Nominees: Andrew Barton, Julian Bewick, Chris Blunt, Lionel Cartledge, Janet Cooper, Tony Daniel, Graham Hockley, Chris Hopper, Nick Johnson, Robin Leach, Christopher Levan, Angus Palmer, Geoff Peattie, Rosie Richardson, Simon Richardson, Penny Senior, Philippa Sondheimer, Nick Totman, Keith Trivett, Paula Weeks, Malcolm Wilkins, Keith Saunders, Clair Ponting.

Proposed by Clair Ponting and seconded by Ashton Vaughan that Julian Sondheimer be made a Vice-President. Motion carried.

Antony Constantinidi proposed and Penny Senior seconded the nomination of the above-noted Vice Presidents. Motion carried.

18. ANY OTHER BUSINESS

A change to club rules was made at the 7 January 2013 committee meeting to allow a charge on the property. This was made necessary by the University of Bristol's failure to meet the Sport England grant deadline. The rule change adopted in committee reads as follows:

The club Rules should be supplemented by the addition of the following Rule [a1]1.4: "The Management Committee shall have the power to borrow money, and to charge the whole or

any part of the property belonging to the Club as security for repayment of the money borrowed or as a security for any grant” and by deleting the heading of Rule 1 and replacing it with the following: “Management Committee: Appointment, Disqualification, Rules and Powers”; and in accordance with section 1.4.2 of the Club’s constitution this supplemental Rule should be notified for the members of the Club and presented for confirmation by all the members of the Club at the next Annual General Meeting.

There were no objections to this rule change at the AGM, and the change, in its entirety, will be circulated to all members via the weekly Rowing Notices next week.

Robin Leach expressed concern that 2 of our 4 umpires will be standing down over the next year. There is a need to recruit more umpires from the club. He will forward the necessary information to Penny for inclusion in Rowing Notices.

MEETING CONCLUDED 8:55 PM

Captain's Report for 2013 AGM

Well, we aren't quite installed in the new boathouse, but the old boathouse has gone and the site is being prepared for the new buildings! We moved the 'Side' boathouse in December and it is now the 'West' boathouse over towards the Bristol end of the site. Many of the clubs boats are stored in here, most of them de-rigged as it means we can store more. It is a bit of a challenge – we don't have much space to manoeuvre the boats either in the boathouse or on the bank as we negotiate the builders fence and having to rig the boats every time we use them is a bit of a chore. But it works, and we are managing to keep rowing during this exciting time. We have all the funds in place to pay for our share of the development and there may even be a bit left over to buy some new equipment once the building work is finished. Thanks to everyone who contributed to the fund – we should soon have a building! Special thanks for Antony for his patience with dealing with the University.

On the water, it has been a busy year. Only one event was cancelled this year so very different to last year! We did so well at Llandaff regatta, that we won the Victor Ludorum – a brand new Concept II Ergometer! Well worth winning and quite an achievement particularly as the points were accumulated from both days racing and we only competed on the Sunday. Our WJ14 4X+ won a silver medal at the Junior British Rowing Championships narrowly losing out to Ross in a hard fought race. At the other end of the scale our women did fantastically at a newly reformed Coate Water Regatta winning 'Explore' single and Doubles, and 'debut' J13 singles in September ('Explore' events are in stable boats for beginners, and 'debut' for those who have not competed in fine boats in that particular event before). We sent two crews to the Womens Head, two crews to the 'Explore' the Avon Gorge (who got very cold and wet) and also a crew to the Dart Head, as well as the more traditional events that we usually compete at. Thanks to Tom Skales for the use of his truck when we need to take the 'big' trailer to events.

Flooding interrupted rowing activity during the winter and led to the Christmas Pudding Head being cancelled. The Duchy let us have the use of an office in Newton St Loe to use as a gym over the winter. Monkton Combe School lent us some ergos to use so combined with those we already had, we had a really useful training facility, that was well used by club members.

The 'old' raft has been stripped and refurbished so now looks pretty new! This was a big job, thanks to all who helped. It has of course been a busy time on the bank - several trees have been felled to make way for the new development which created a lot of mess to be cleared up and just trying to empty decades worth of stuff from the boathouses has taken up a lot of our time and effort. Any items that couldn't be stored in the West Boathouse are stored in a local barn – just transporting stuff back and forth is quite a challenge!

In the Spring, we held the 'President's supper' to say thank you to Albie (Keith) Saunders (the our going President) for all his hard years of service to the club. It was a lovely evening – thanks to Philippa for organising and to Georgie for the fantastic decorations!

We have ordered 12 new rowing blades (8 mens, 4 womens) that should be here soon and earlier in the year bought 4 sets of junior sculling blades. Several more members have taken and passed Level 2 coaching awards this year and are actively coaching at the club. We also have a new batch of 'Explore assistants' who are helping with the recent batch of newbie adults. Despite the disruption on the site we have still managed to teach a good number of beginners, both adults and juniors, many of who raced at Coate Water or who are looking forwards to competing at Monkton Head in October.

As we had a sunny Summer, that of course brought swimmers and party goers to the site. Generally, they didn't do much damage but they did leave an awful lot of mess to clear up. In June the boathouse was

used as a set for a film called 'Unknown Heart' about a cox who has had a heart transplant. The boathouse was painted and covered in hanging baskets and bunting and looked great! It was very strange seeing children in uniform sat on the bank having picnics and cheering as crews raced past! The film will be released at Christmas. Thanks to Jim for liaising with the film company.

Overall, a good year for the club and an exciting future awaits as the new club buildings take shape. Thanks to everyone who helps to run the club and the events it holds.

Penny Senior
Captain
ACRC

Junior Coordinators Report 2013

The club continues to maintain a large junior membership. We have had an overwhelming number of enquiries since the 2012 Games. We have given about 40 youngsters the chance to have a go although it has been very difficult to teach them with the disruption. We still have 40 plus on the waiting list and a steady stream of enquiries is still coming in every week.

Land training was well attended during the winter with 30+ juniors regularly attending the circuit sessions at Wellsway School and many also attending the gym in Newton St Loe.

Unfortunately Pangbourne Sculls was cancelled but I think that was the only cancellation this year.

In the Spring, we were invited to Bryanston School for the 'Buffalo Stampede'; a mini head for juniors on the school's short stretch. Despite dreadful weather, everyone had a great time and particularly enjoyed homemade cakes in the School's splendid new Boathouse afterwards! We were invited back in the Summer when the Wessex Invitation regatta was run after several years absence.

We had 5 crews in the Junior Inter-regional Team including our J16 boys competing in a composite eight with Gloucester RC.

The highlight of the year was of course our silver medal at the Junior British Rowing Championships.

We have been allocated some money from the estate of Olive Wright to buy more junior equipment. We are hoping to purchase a quad and double with the money (not necessarily new ones). Thanks to David Stoye for nominating the club to be the beneficiary of this money. A new quad has been ordered but will not be delivered until the new facility is ready to store it.

Penny Senior
Junior Coordinator
ACRC

Avon County Rowing Club Results September 2012 – August 2013

Monkton Bluefriars head

Mas F 2X – Antony Constantinidi, Chris Brigden
Mas D 4+ - Ian Derbyshire, Simon Rodway, Rob Shaw, Lionel Cartledge
J16 1X – Owen Baker
WJ17 1X – Shannon Halliwell
J16 2X – Owen Baker, James Bridges
WJ18 2X – Lillie Burton, Georgie Thomas
WJ17 2X – Livvi Moorey, Sophie Jones
WJ14 2X – Emily Martin, Bria Keen
J14 1X – Nick Selman
WJ13 1X – Molly Churchman

Veteran Fours Head

Mas F 4- Chris Brigden, Antony Constantinidi, Derek Walker and Jim Dawson

City of Bristol Autumn Head

WN8o - Ashton, Katherine, Michelle, Sue, Maddie, Fiona, Angela, Martha and Julian
N 4+ - John, Dave, Jonathan, George and Charlotte
J16 4X – Joe, Bryn, Alex & \Tom
WJ18 4X - Shannon, Sophie, Laura, Lillie
WJ18 2X - Shannon and Livvi

Wycliffe Head

Sen 4- Chris Brigden, Antony Constantinidi, Derek Walker and Jim Dawson

Womens Head

WIM3 8o – 271/303
WMasD 8o –223/303

CBR Spring Head

WJ14 4X+ - Emily Martin, Bria Keen, Molly Churchman, Carla May, Sophie Jones
J16 4X- - Alex Prescott, Owen Baker, Rob Jones, Joe Pusey

ACRC Head

J14 1X – Nick Selman
WJ18 2X – Georgie Thomas, Lillie Burton

National Junior Sculling Head

WJ14 4X+ Emily Martin, Bria Keen, Molly Churchman, Carla May, Shannon Halliwell – 7/47
WJ15 4X+ Becky Harrison, Emily Hopper, Millie Fender, Lucy Halliwell, Shannon Halliwell – 26/49
J16 4X- Tom Webb, Bryn Hudson, Rob Jones, Joe Pusey – 33/38

Buffalo Stampede (Bryanston)

WJ14 4X+ A – Emily Martin, Molly Churchman, Bria Keen, Holly Boulton, Cox: George Martin
WJ14 4X+ B – Holly Boulton, Michaella Katsimiha, Tiegan Millen, Caroline Spencer, Cox: George Martin
WJ15 4X+ - Millie Fender, Abbie Champion, Emily Martin, Molly Churchman, Cox: Tiegan Millen

Evesham

WJ 4X- Shannon Halliwell, Hannah Amesbury, Livvi Moorey & Lillie Burton

Bristol-Avon

W Mas C 4+ - Polly, Helen G, Paula, Nikki, Debbie

Mas C/D 4+ - Ian Derbyshire, Lionel Cartledge, Simon Rodway, Rob Shaw, Elliot Thorne

J14 1X – Nick Selman

WJ14 2X – Molly Churchman, Bria Keen

WJ14 4X+ - Carla May, Molly Churchman, Emily Martin, Bria Keen, Lucy Halliwell

Wessex Junior Regatta (Bryanston School)

J14 1X Tom Bridges

J14 2X Tom Bridges, Lucas Sullivan

WJ14 2X Caroline Spencer, Holly Boulton

WJ14 4X+ Caroline Spencer, Holly Boulton, Tiegan Millen, Olivia Williams, Emily Martin

J13 4X+ Bria Keen, Rachel Hawkins, Alicia Olds, Josh Lewis, Emily Martin

WJ13 1X Bria

Thames Valley Park Regatta

WJ14 2X Carla May and Emily Martin

WJ14 4X+ B Caroline Spencer, Holly Boulton, Tiegan Millen, Olivia Williams & Chris Brown

Llandaff Sprint

J14 4X+ Nick Selman, Lucas Sullivan, Tom Bridges, Curtis Grainger & James Smith

J16 1X Owen Baker

WJ13 2X Molly Churchman, Bria Keen

WN 2X Charlotte Hook & Angela Ellis

N 2X George Hurst & Elliott Thorpe

British Rowing Championships

WJ14 4X+ Carla May, Molly Churchman, Emily Martin, Bria Keen & Tilly Greenstreet (MOC) – silver

Bewdley Sprint

WJ15 1X Emily Hopper

WJ15 2X Emily Hopper, Carla May

WJ14 4X+ Holly Boulton, Caroline Spencer, Molly Churchman, Carla May, Joe Pusey

WJ17 1X Rachel King

Avon County RC AGM 2013 - Beginner Report

During April, May and June 2013, we gave 54 taster sessions and the session offered for 15th September is full (20 people).

Of the 54, 23 are still on the books and I hope that about 12 of the 2013 beginners will be racing at Coate Water Regatta on 14th September.

Penny is about to run our first Explore Assistant workshop and several people have signed up. This should enable us to run a more personalised beginner programme where people can be helped to progress at their own rate rather than being included in a crew where they cannot really get the tuition they need.

We redesigned the Learn to Row Programme this year so that all beginners get some sculling and some sweep tuition. This has worked quite well and should contribute to the flexibility of the novice squads once the 2013 beginners join in, which the April and May people should do after Coate Water Regatta.

Grateful thanks to Patsy who masterminded the beginner programme during August and to Paula, Jo and Mary who helped, to Charlotte who has been coaching a women's crew of April beginners, and to George who has been looking after a beginner men's quad.

Thanks to everyone else who helped at any time (lots of people) and especially to Julian who helped pretty well all the time!

Philippa Sondheimer 5 September 2013

Stop Press

Another 17 people came for taster sessions on 15th September.

Coate Water Regatta was great fun and we had three wins: Ula won Explore Women's Singles, Shannon and Sophie won Explore Women's doubles and Rachel Hawkins won J13 fine singles, beating a young man to do so.

Avon County Rowing Club AGM 27th September 2013

Men's Squad Co-ordinator Report

Racing

Head Racing:

- A Novice 4+ comprising Ian Derbyshire, Lionel Cartledge, Rob Shaw, Simon Rodway, and Tony Daniel, entered the Veteran Fours Head. All were rowing the Tideway for the first time and they finished a creditable third of four.
- A rather younger Novice 4+ competing together for the first time won their category at the City of Bristol Autumn Head. The crew was George Hurst, Jonathan Clayton, Dave Gingell, John Poole, and Charlotte Hook.

A number of crews entered the Monkton Head and the Avon County Head at Saltford.

Regatta Racing:

The following crews won their Novices this year:

- The MasD 4+ comprising Lionel Cartledge, Simon Rodway, Rob Shaw and Ian Derbyshire, coxed by Elliot Thorp – winning at the Bristol Avon Regatta.
- George Hurst and Elliot Thorp in a novice double at Llandaff.

A number of rowers came through Learn to Row programmes during the year and raced for the first time.

Status

The men's squad meets on Sunday mornings and attendance has varied during the year. At peak times during the winter we have put out 2 coxed boats, and during the summer several sculls and doubles. When attendance has been low we have relied on Sunday regular Master rowers to fill a seat or two. Their help and advice has been much appreciated.

Ian Derbyshire and Peter Lewis ran valuable land training sessions during the winter.

Attempts have been made to form crews in addition to the ones mentioned above, only to have people melt away for various reasons. Efforts to co-ordinate our newer rowers have not been entirely successful.

There has been no shortage of coaching/coxing/mentoring help during the year - particularly from Austin Bathe-Taylor, Debbie Blackmore, Chris Blunt, Charlotte Hook, Andy Mason and Ian Vickery. A new group of novices has come through the Learn to Row programme and, if they can commit to regular outings, I am sure they will benefit from similar support in the coming year.

Ivor Blackmore

September 2013

Avon County Rowing Club AGM 2013

Women's Squad Report

Racing

We have done a massive amount of racing and a bit of winning:

Monkton - An IM3 four, two beginner novice fours and a quad.

City of Bristol Autumn - Three eights (masters, IM3 and novice) and a quad (26 people in total).

Wycliffe Big Head - IM3 eight

City of Bristol Head - Three eights (novices, IM3 and Masters D).

Avon County Head - novice eight

Women's Head of the River - IM3 and Masters D eights.

Vesta Masters was cancelled: pity, as we had been training for it for quite a while. So instead of racing the other 12 Women's Masters D crews on the Tideway, we had to be content with racing Minerva down our own Head course. We won but it didn't count for much.

Bristol Avon Regatta - Novice 4+, IM3 4+, Masters Eight and MasC 4+.

Llandaff - 2 novice fours, novice eight, IM3/masters eight, novice 2x

Bewdley - novice four and Mixed IM3 quad.

Our three wins were:

City of Bristol Autumn Head - A novice eight of Martha, Katherine, Ashton, Fiona, Sue, Ange, Maddie and Michelle coxed by Julian beat the City of Bristol novice eight by 2 seconds. This was very pleasing as for most of the crew it was only their second race and might well have been the furthest some of the crew had ever rowed!

Bristol Avon Regatta - The WMasC 4+ of Polly, HelenG, Paula, and Nikki coxed by Debbie beat Minerva in a straight final. So congratulations to all and Paula won her novices!

Llandaff - Charlotte and Ange won in the double, in a field of about ten WN doubles.

Coaching

In September 2012 Simon Wilson, the BR coach, was still with us, albeit on a schedule rather reduced from the original commitment. He was coaching water and indoor sessions

Simon was contracted to coach until 31 March but mailed on 30 Jan to say he had a new job starting 4th February and this was good bye! British Rowing gave us a bit of money to put towards Level 2 courses but it was not the same!

Charlotte took the Level 2 course at Waterlands in June 2013 and Mary is booked onto one in September.

Grateful thanks to Charlotte, Mary, Debbie, Gilly, Kath, Julian, ClairP for coaching and coxing.

Fun

The Gorge Row - In an effort to reduce the emphasis on racing and be more modern and less old-school, we entered an eight for Explore the Avon Gorge on Sunday 23rd September. The idea was that it would be a cheery row through the sunshine, followed by a picnic/barbecue - something sociable anyway. In the event, Julian coxed HelenW, Patsy, Jo, Nikki, Charlotte, Philippa, Vicki and Ange for three hours in 10° and pouring rain.

In fact the event was brilliantly organised and getting us all through that enormous lock went off without incident. A pub on the way would have been nice.

Good Friday - We planned a Sculling and Coxing and Picnic Day on Good Friday (29 March). It was too cold after all for much experimenting and certainly too cold for a picnic. But 23 people came down to the river and sculled, and Bob, Sue, Fiona and Michelle learnt to scull in a quad. (Would that they were all still with us!) Ariel and Bradford were also represented on the water and Minerva in the pub!

Head of the Dart 20th April - Patsy, Jo, Paula, Suze, Mary and Philippa raced with Chris and Antony (coxed by Julian) as Mixed MasD. We came, predictably, last but only by 14 seconds (in 60 mins 53 seconds). Given that we were only 0.875 years off MasE and had only half our ration of men, I don't think that was too bad at all. And it was a lovely day and, at least in retrospect, a fun race.

The Future

Helen Willcox is taking over the Women's Squad Co-ordinator post.

I think we have reached quite an interesting point with this squad. We are in a sort of equilibrium. The novice squad has the biggest drop-out rate (of the winning City of Bristol crew, only four of the rowers are left) but is kept alive by an influx of beginners, although most of them are quite far behind the racing novices.

The novices race and win a sweep point. Then, as rowing is very competitive and we are not a five-times a week training club, our one-pointers are stuck. Their competitive choice is to row masters, scull or drop out. As all our beginners are now taught to scull, a sculling squad is a good option. But unless one or two beginner stars appear and are taken on by our top level coaches, I think this is it, in a way.

I hope Helen will prove me wrong. And I wish her Good Luck and lots of replies to her emails.

Philippa Sondheimer
August 2013

Safety Report September 2012 to August 2013

1. Incident Log - Serious Incidents

A serious incident is one where there is personal injury or serious equipment damage (over £100 estimated). These are now logged on the BR website. Anyone can record an incident this way – anonymously, if they so desire. There was one incident which could or should have been logged as a serious incident but was logged as a recordable incident.

2. Incident Log - Recordable Incidents

Number of Recordable incidents in Incident Log and reported to BR

Type of incident	Sep 12 to Aug 13
Capsize through inexperience	6
Capsize through collision with moving object	0
Capsize through collision with static object	0
Capsize due to equipment failure	0
Collision with static object – no damage	0
Collision with static object – minor damage/injury	0
Collision with moving object – no damage	3
Collision with moving object – minor damage/injury	2
Near miss with moving object	0
Other (slips on rafts, bruising, strains, etc)	0
Total recordable	11

This year's incidents were considerably down compared to last year's, so it's possible all river users are taking more care or that some incidents are just not being reported. However, collisions where there was minor damage were up. The river is very busy at peak times on weekend mornings and there is a clear need to coordinate with the other rowing clubs to ensure all crews stick to an agreed circulation pattern, do not overtake/race side-by-side when it is not clear ahead and always keep to the correct side of the river. A meeting of Safety Advisors of the four clubs who use our stretch of river is planned for Sept/Oct .

The numbers, above, do not include incidents during events – Head and BAR.

3. Events run by Avon County

BAR 2013-There were two capsize incidents reported.

4. Risk Assessment

The ACRC Risk Assessment was further developed and agreed by the Management Committee. This will be reviewed and revised periodically.

5. Water Safety Plan

A draft Water Safety Plan is being prepared, as required by British Rowing safety policies – Row Safe. This is in an early stage of development, and will be passed on to the ACRC Water Safety Adviser to complete and gain approval by the Management Committee.

6. External and BR

This Annual Safety Audit was completed in the new form of a gap analysis. ACRC were not compliant in a number of areas. This does not mean that the Club has unsafe practices, but does reflect the fact that we do not record and document things as well as we should. This would be critical if we were to have a serious accident. A plan to comply has been drawn up and several areas have now been addressed.

7. General site safety

As you will be aware, there has been much disruption in recent months due to the redevelopment of ACRC and UBBC boathouses. Members appear to have coped remarkably well considering the restricted area we have available at present. However, as the weather will inevitably change for the worse over the coming months we must continue to take care around the site, particularly when conditions underfoot become wet and slippery. There is also the prospect of more congestion when the university return but we will have to deal with any problems if and when they occur.

Ian Vickery
ACRC Water Safety Adviser
8th September 2013

ACRC HOR 2013: report for AGM

The 45th annual ACRC Head of the River Race 2013 was held at Saltford on Saturday 2 March. The sun came out and the mud from the winter's flooding which at one time threatened the event seemed a thing of the past. There was a massive 290 boat entry and approaching 1000 competitors. In recent years, the Avon County Head Race has grown to become one of the West's foremost winter rowing events. Boats from 28 Clubs, Schools and Universities took part. The race was rowed in 3 long- and 3 short course divisions over 3200 and 1200 metre courses on the River Avon from Newbridge downstream to Saltford.

The fastest boat of the day was the Winchester College eight which posted an exceptionally quick time of 10 minutes 36 seconds. They were closely followed by another Winchester crew and a Monkton Combe eight. Bath University's eight took the women's title. Winchester's J14 eight was the quickest boat in the short course event. Avon County's Masters F coxless four's handicap corrected time would have placed them third overall. Hinksey Sculling School with 7 class wins were top of the victor ludorum table followed by Bath University and Monmouth Comprehensive with 4 class wins apiece.

Julian & Philippa Sondheimer again did a great job with the Entries, Timing and Results systems, and we were able to handle the big entry and get the results out promptly, soon after the last crew had finished. Our thanks go to Darrell Pickup of Saltford Marina for letting us use his field for boats. We again used the garage field on the A4 to provide parking spaces to accommodate the large number of supporters we welcome and thanks go to Avon Valley Garage. Likewise thanks go to the Riverside Inn for the use of their field next to the weir for parking.

Huge thanks are due to the ACRC organizing committee, the visiting officials and lifesavers, and the many, many helpers who freely gave their time on the water, on the bank and in Café Avon to make the day a big success.

Financially, income at £8956 was virtually unchanged on 2012. We sensibly spent more money on much better radios to improve communications as well as purchasing woodchips to combat the mud. The profit was slightly reduced by £384 to £6037.91, still a fantastic result, and the Head transferred £5000 to Club funds towards the new Boathouse. In addition, Café Avon made a record profit of £1100 on food and refreshments, which is not included in the Head of the River accounts. Many congratulations to Clair Ponting and her team on this brilliant result.

The 2014 ACRC Head of the River will be held on Saturday 1 March. We shall be contacting all our helpers after Christmas and seeking new volunteers who will be especially welcome, to help with the Race itself as well the catering.

On a serious note, although we introduced several new features like oar racks and shoe bags to help get crews on and off the water more quickly, there were still delays which were sufficiently long to be noticed with adverse comment by some of the visiting coaches. We owe it to our 'customers' to reduce these delays for the 2014 race and we must succeed this time. It will be very helpful to have the improved site layout of the new boathouse and the extra raft to give boats better access to the water.

Jim Dawson, ACRC HOR Chairman

THE TRUSTEES

AVON COUNTY ROWING CLUB

REPORT TO THE MEMBERS AGM – SEPTEMBER 19th 2014

The Trustees have pleasure in presenting the accounts for the 12 month period to March 31 2014.

As reported at last year's Annual General Meeting there is no change in the business of the Trustees which is to administer the leasehold land at Saltford. Club members are aware that a new lease has been agreed by the Trustees with the Duchy of Cornwall whereby Avon County Rowing Club, the University of Bristol and Monkton Combe School share the existing site at Saltford following the joint development into a Centre of Excellence for Rowing. The new lease will come into effect on completion of the project.

A copy of the Trustees' accounts for the year 12 months to March 31 2014 is attached to this report. There is a small surplus of £151.41. The reduction in surplus income over the previous year is a result of the Trustees decision not to recover water charges from the Club following the transfer of the water pipe installed some years ago (every little helps!), and also an underpayment of £119.53 for water and other charges incurred by the University who regularly mix up payments to the Club and Trustees. After trying to get someone to sort this out at the University for nearly 12 months it was decided to absorb this cost as it was just taking up too much time.

As reported previously, In September 2013 the Trustees handed over to the Club its promised contribution of £20,000 towards its share of the building costs.

The Trustees would like to take this opportunity of thanking Julian Sondheim and Antony Constantinidi who have given and continue to give a great deal of their time to setting up the new financial arrangements between the Club, the University and Monkton Combe School. This is very much appreciated and makes the Trustees job a lot easier.


Christopher J Levan
Trustee

September 12 2014

**AVON COUNTY ROWING CLUB
TRUSTEES ACCOUNT**

INCOME & EXPENDITURE ACCOUNT YEAR ENDED MARCH 31 2014

	2013/14 £	2012/13 £
INCOME		
Rent Receivable	7,063.20	7,063.20
Buildings Insurance Recovered	1,370.00	1,370.00
Water Charges Recovered	63.89	527.88
	<u>8,497.09</u>	<u>8,961.08</u>
EXPENDITURE		
Rent Payable	6,720.00	6,720.00
Buildings Insurance	1,370.00	1,370.00
Water Charges	255.68	527.87
	<u>8,345.68</u>	<u>8,617.87</u>
Excess Income over Expenditure	<u>151.41</u>	<u>343.21</u>

BALANCE SHEET AS AT MARCH 31 2014

	2013/14 £	2012/13 £
CURRENT ASSETS		
Lloyds TSB Bank Account	5,923.42	23,911.63
Debtors & Accrued Income	400.33	2,267.21
	<u>6,323.75</u>	<u>26,178.84</u>
CURRENT LIABILITIES		
Creditors	3,353.50	3,360.00
Accruals	-	-
	<u>3,353.50</u>	<u>3,360.00</u>
NET CURRENT ASSETS	<u>2,970.25</u>	<u>22,818.84</u>
Financed by:		
CAPITAL ACCOUNT	2,000.00	2,000.00
TRUSTEES ACCUMULATED ACCOUNT - see below	818.84	20,475.63
Excess Income over Expenditure	151.41	343.21
	<u>2,970.25</u>	<u>22,818.84</u>
MOVEMENT IN TRUSTEES ACCUMULATED ACCOUNT		
Trustees Accumulated Account. 1/04/2013	20,818.84	
To Avon County Rowing Club <i>Contribution towards new Boathouse in conjunction with University of Bristol and Monkton Combe School</i>	-20,000.00	
Trustees Accumulated Account 31/03/2014	<u>818.84</u>	

AVON COUNTY ROWING CLUB**BALANCE SHEET****as at 31 March 2013**

31-Mar-12		31-Mar-13	
£		£	£
FIXED ASSETS			
24,793	Boats and Blades		21,326
898	Project Oarsome Equipment		718
246	Security system		197
235	External assets (pontoons, hard standing etc)		188
562	Side boathouse refurbishment		450
<u>26,734</u>			<u>22,879</u>
CURRENT ASSETS			
25,140	HSBC current accounts	25,330	
946	HSBC deposit account	947	
10,934	CAF Gold account	83,460	
34,907	CAF 90 day notice	410	
4,768	Stock	4,285	
8,859	Debtors (routine)	8,576	
6,350	Debtors (pontoon cost recovery)	-	
-	Debtors (site dev cost recovery)	11,056	
<u>91,904</u>		<u>134,063</u>	
(15,740)	less: Creditors	(13,498)	
<u>(1,350)</u>	Creditors (grants not yet spent) *	<u>(1,350)</u>	
(17,090)		(14,847)	
<u>74,814</u>	NET CURRENT ASSETS		<u>119,216</u>
<u>101,548</u>			<u>142,095</u>
Represented by:			
75,700	Unrestricted Fund	111,193	
4,730	Grants not yet released to income account *	3,784	
<u>21,118</u>	Restricted Fund **	<u>27,118</u>	
<u>101,548</u>		<u>142,095</u>	
* See Note 3 (grants analysis) for a note about the treatment of grants in the accounts			
** Funds generated by Head, Regatta and 100 Club, not to be used for general expenditure			
POST BALANCE SHEET EVENT: IN MAY 2013, AN AGREEMENT WAS SIGNED COMMITTING THE CLUB TO MAJOR EXPENDITURE. SEE NOTE 4.			
Based on the records produced to me, the Income & Expenditure Account and Balance Sheet as at 31 March 2013 are in agreement with the accounting records kept by the Club.			
.....			
C J Levan			
Dated:			
DESIGNATED FUNDS			
The Club Committee has determined that the balance sheet total should be divided into designated funds:			
Assets used for normal day-to-day rowing club operation:			
26,734	Fixed assets	22,879	
5,000	Working capital	5,000	
4,000	Kit stock	4,000	
<u>35,734</u>		<u>31,879</u>	
Reserves for specific purposes:			
5,000	Opportunistic boat purchases	5,000	
2,500	Contingencies	2,500	
Reserves available for development:			
21,118	Restricted	27,118	
<u>37,196</u>	Unrestricted	<u>75,598</u>	
<u>101,548</u>		<u>142,095</u>	

AVON COUNTY ROWING CLUB
INCOME AND EXPENDITURE ACCOUNT
for the Year ended 31 March 2013

Year 31-Mar-12		Year 31-Mar-13
£	INCOME	£
17,878	Subscriptions from active members	25,984
930	Donations	1,617
1,755	Grants recognised as spent <i>(see Note 3: Grants analysis)</i>	946
600	Subscriptions from members of associated clubs	660
832	Boat storage fees	508
182	Learn to Row courses	-
300	100 Club profit	-
15,537	Dividends from Head & Regatta	6,000
431	Bank Interest	1,065
1,272	Profit on catering at events	2,524
(60)	Profit / (loss) on gymnasium and pool	114
142	Profit / (loss) on clothing sales	413
<u>39,800</u>		<u>39,831</u>
	EXPENDITURE	
326	Rates and Water	331
1,466	Maintenance of premises	1,504
1,259	Security, Electricity & Telephone	864
2,818	Insurance - boats	3,115
1,878	Insurance - other	1,898
2,929	Boat maintenance	6,044
6,669	Depreciation and write offs	5,705
2,037	Marina mooring charges, launch fuel & repairs	2,383
87	Coaching course fees and costs	740
992	British Rowing and BWB fees	905
72	Administration costs	270
125	Web Site & Publicity	663
199	Regatta entry fees not recovered	(258)
37	Regatta travel costs not recovered	(127)
-	Elite support	33
-	Sundry	-
<u>20,894</u>		<u>24,071</u>
<u>18,906</u>	Profit / (Loss) before exceptional items	<u>15,760</u>
	EXCEPTIONAL ITEMS	
990	Site development costs	21,463
11,690	Less: donations and grants for site development	47,197
<u>29,607</u>	Profit / (Loss) after exceptional items	<u>41,493</u>

NOTE 1 MOVEMENTS IN FUNDS

Year 31-Mar-12		Year 31-Mar-13 £
	<i>Unrestricted Fund:</i>	
13,769	From Profit / (Loss)	35,493
	<i>Grants spent but not yet released to income account:</i>	
573	Grants spent	-
<u>(1,755)</u>	Grants released to income account	<u>(946)</u>
(1,182)		(946)
	<i>Restricted Fund:</i>	
15,837	From Profit / (Loss)	6,000

NOTE 2 CAPITAL EXPENDITURE

	Year 31-Mar-13 £
Bergashell 1x	1,850
	<u>1,850</u>

NOTE 3 GRANTS ANALYSIS

A grant which is spent on a capital item is brought into the income account over a period of years, on the same profile as the associated depreciation. Until a grant is spent, it is shown as a creditor in the accounts.

31-Mar-11				31-Mar-12				31-Mar-13			
£	£	£	£	£	£	£	£	£	£	£	£
Unspent (b/f)	Awarded in year	Spent in year	Unspent (c/f)	Unspent (b/f)	Awarded in year	Spent in year	Unspent (c/f)	Unspent (b/f)	Awarded in year	Spent in year	Unspent (c/f)
330	-	180	150	150	-	-	150	150	-	-	150
-	-	-	-	-	-	-	-	-	-	-	-
337	-	-	337	337	-	-	337	337	-	-	337
393	-	393	-	-	-	-	-	-	-	-	-
263	-	-	263	263	-	-	263	263	-	-	263
600	-	-	600	600	-	-	600	600	-	-	600
1,922	-	573	1,350	1,350	-	-	1,350	1,350	-	-	1,350
				TOTAL - ALL GRANTS							

31-Mar-11				31-Mar-12				31-Mar-13			
£	£	£	£	£	£	£	£	£	£	£	£
Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)	Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)	Unrecognised (b/f)	Spent in year	Recognised in year	Unrecognised (c/f)
-	180	180	-	-	-	-	-	-	-	-	-
5,120	-	1,024	4,096	4,096	-	819	3,277	4,096	-	819	3,277
-	-	-	-	-	-	-	-	-	-	-	-
-	393	393	-	-	-	-	-	-	-	-	-
792	-	158	634	634	-	127	507	634	-	127	507
5,912	573	1,755	4,730	4,730	-	946	3,784	4,730	-	946	3,784
				TOTAL - ALL GRANTS							

NOTE 4 POST BALANCE SHEET EVENT

In May 2013 the Trustees of Avon County Rowing Club signed a Project Agreement in relation to the site at Saltford. The other parties were the Duchy of Cornwall, the University of Bristol and Monkton Combe School. The Agreement committed the Trustees and the Club to pay certain sums of money and to sign sub-leases with the University of Bristol and Monkton Combe School. In return, the Agreement committed the Duchy to issue a 60 year Head Lease to the Trustees and to have new boathouses and a facility block constructed. The ownership of the new buildings will be shared between the Trustees, the University of Bristol and Monkton Combe School. As at September 2013, it is estimated that the total sum to be paid by the Trustees and the Club under the Agreement (after taking account of grant commitments by Sport England and British Rowing) is approximately £79,000. The Trustees expect to find £20,000 of this amount from their separate funds, leaving £59,000 to be met from the Balance Sheet presented here.