

Bristol Avon Regatta

Site Set Up Rota

version 03

Friday 10 May		Saturday 11 May		
14.00 - 17.00		7.00 - 8.15		8.15 - End
JOB	SET UP	Job	Set Up	RACING
Start poles	Geoff Peattie Alastair Watson	Ferry up gazebo, chairs,table in launch to the start	Jon Garner David Atkin	SEE RACING HOURS ROTA
350m gang plank and ladder		Moor up launch at 350m Umpire position		
Distance markers, regatta warning signs				
Finish line alignment - Compass bearings				
Erect Catering tents	Steve Powleslan Cumhur Ozturkd Janine Pointon John Ffooks	Set up Catering signage	Theresa Hawkins + Catering team Mark Peacock Steve Powlesland Alex Fraser Henry Bluden	
Unload Catering supplies	Kim DR Theresa Hawkins	Set up BBQ Set Up tables Set up catering equipment Prepare food and drinks		
Stake out car park & trailer field	Fergus Hawkins Chris Roach	Open Car park gates Man gate until shift 1 (Car Park & Trailer Park)	Simon Rodway Karl Zygula Hannah Lockett Janine Pointon	
Road & site signage		Prepare club room - Arrange furniture, put down floor covering, etc	Clair Atkins Seonaid Stirling	
Umpire, Cater and WoE VIP Parking				
Stake out Barnsdale car park		PA System - Assist Phil Clements with installing PA	N/A	
Erect oar racks				
Assemble helpers bags	Charlotte Hook Karen Cooper	Organise helpers equipment and radios	Charlotte Hook	
Set up registration	Philippa Sondheimer	Set up registration	Philippa Sondheimer Fergus Hawkins Heather Yeomans	
Set up race control	Julian Sondheimer	Set up race control	Julian Sondheimer John Ffooks	
Ferry Embarkation/disembarkation places. Set up safe entry/exit on river bank far side	Jon Garner Andy Mason	Get all launches afloat check safety equipment, check motor/steering etc.	Andy Mason Time Grice	
Set up finish and 650m umpire position on far bank		General duties to be assigned on the day		
650m compound - erect				
Finish compound - erect				